



# Summer Teen Volunteers at the Wichita Public Library

## Want to help your community but don't know how? Volunteer at the Library this summer!

You'll meet other teens, help kids sign up for the Summer Reading Program and assist staff with important tasks. It's a fun way to get experience that looks good on college applications and/or resumes! If your school or club requires community service hours, volunteering at the Library could help you meet those goals.

### What do volunteers do at the Library?

- Help other young people enroll in summer reading and collect prizes
- Tidy Library areas and assist with shelving (must be able to alphabetize)
- Help staff with special events and programs
- Enter data on a computer
- Prepare crafts, cut paper and organize items

### Here's what you need to know:

- To volunteer, you must be entering grades 8-12 in the fall
- You need to be dependable and show up for your shifts. Make sure you have a ride worked out.
- Ask your parent or guardian for permission.
- Make sure you can commit to at least six weeks of volunteering 2-6 hours per week.
- Be available to work between May 22-July 31 (let us know if you have a camp or vacation scheduled on the application).

### Interested?

Flip this over and fill out the application. Make sure to fill it out completely and get your parent/guardian to fill out their portion, too. If you have questions, call 261-8516.

## Parent/Guardian Authorization

I, \_\_\_\_\_, give permission for my child to be a teen volunteer for the Wichita Public Library during the Summer Reading Program. I understand that my child will not receive monetary compensation or be insured by the Library. I have read and understand the requirements as outlined on this sheet. My child will be available a minimum of six weeks.

Parent/Legal Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Phone (\_\_\_\_\_) \_\_\_\_\_ Email \_\_\_\_\_

### EMERGENCY CONTACT (if other than above)

Name \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_

Photos and videos may be taken at the Library to communicate our programs and services on social media and other outlets. To opt out of having your teen's image shared for Library purposes, check this box.

➔ **No applications accepted before March 21.**

# Summer Teen Volunteer Application

Date turned in \_\_\_\_\_ Time turned in \_\_\_\_\_

Name \_\_\_\_\_ Pronouns \_\_\_\_\_

Age \_\_\_\_\_ Adult t-shirt size (Circle one) S M L XL 2XL 3XL 4XL 5XL

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_

School Next Year \_\_\_\_\_ Grade Next Year \_\_\_\_\_

Library location where you prefer to volunteer (1st choice): ALL ANG EVE WAL WES

Library location where you prefer to volunteer (2nd choice): ALL ANG EVE WAL WES

Teen volunteers are needed from May 22-July 31, 2025. What dates are you available?

I can begin volunteering on \_\_\_\_\_. I must stop helping on \_\_\_\_\_.

Do you have a camp or vacation scheduled? \_\_\_\_\_ If so, when? \_\_\_\_\_

If I am selected as a teen volunteer, I will abide by the rules of the Library and the Teen Volunteer Program. **I will be available a minimum of six weeks.** I understand that I am offering to volunteer free of charge.

Signed \_\_\_\_\_ Date \_\_\_\_\_

## Schedule

List how many two-hour shifts you can work a week (1, 2 or 3): \_\_\_\_\_

Rank the best times you are available to volunteer: 1 = best; 2 = good; 3 = okay.

You can have multiple best, good and okay times. Leave the box blank if you are not available.

	10 a.m.-Noon	Noon-2 p.m.	-4 p.m.	4-6 p.m.	6-8 p.m.
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					
Saturday					
Sunday					

**Advanced Learning Library**  
10 a.m.-8 p.m. MON-THURS  
10 a.m.-6 p.m. FRI-SAT  
1-5 p.m. SUN

**Angelou Branch**  
10 a.m.-8 p.m. MON-THURS  
10 a.m.-6 p.m. FRI-SAT  
Closed SUN

**Evergreen Branch**  
10 a.m.-8 p.m. MON-THURS  
10 a.m.-6 p.m. FRI-SAT  
Closed SUN

**Walters Branch**  
11 a.m.-7 p.m. MON-THURS  
11 a.m.-3 p.m. FRI-SAT  
Closed SUN

**Westlink Branch**  
10 a.m.-8 p.m. MON-THURS  
10 a.m.-6 p.m. FRI-SAT  
Closed SUN

Due to several anticipated construction projects at library branches this summer, we are only accepting volunteers at the locations listed above. Applications are available March 14 and won't be accepted until March 21.