

# Summer Teen Volunteers at the Wichita Public Library

**Want to help your community, but don't know how?**

**Try the Library this summer!**

You'll meet other teens, help kids sign up for the Summer Reading Program, and assist staff with important tasks. It's a fun way to get experience that looks good on a college application or resume! If your school or club requires community service hours, volunteering at the Library could help you meet your goals.

**What do volunteers do at the Library?**

- Help other young people enroll in summer reading and collect prizes
- Tidy library areas and assist with shelving (must be able to alphabetize!)
- Help staff with special events and programs
- Type and do data entry
- Prepare crafts, cut paper and organize items

**Here's what you need to know:**

- ✓ To volunteer, you must be entering grades 8-12 in the fall
- ✓ You need to be dependable and show up for your shifts. Make sure you have a ride worked out!
- ✓ Ask your parents or guardians for permission.
- ✓ Make sure you can commit to at least six weeks of volunteering 2-6 hours per week
- ✓ Be available to work between May 18 and July 28 (let us know if you have a camp or vacation scheduled)

**Interested?**

Flip this over and fill out the application on the other side! Make sure to fill it out completely and get your parent/guardian to fill out their part, too. If you have questions, call 261-8512 and we can help.

## Parent/Guardian Authorization

I, \_\_\_\_\_, give permission for my son/daughter to be a teen volunteer for the Wichita Public Library during the Summer Reading Program. I understand that my son/daughter will not receive monetary compensation or be insured by the Library. I have read and understand the requirements as outlined on this sheet. My child will be available a minimum of six weeks.

Parent/Legal Guardian \_\_\_\_\_ Date \_\_\_\_\_

Phone (\_\_\_\_\_) \_\_\_\_\_ E-mail \_\_\_\_\_

**EMERGENCY CONTACT** (if other than above)

Name \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_



**NO APPLICATIONS ACCEPTED  
BEFORE MARCH 24**

Date turned in: \_\_\_\_\_

# Summer Teen Volunteer Application

Time turned in: \_\_\_\_\_

NAME \_\_\_\_\_ (Circle one) Female Male Other

AGE \_\_\_\_\_ ADULT T-SHIRT SIZE (Circle one) S M L XL 2XL 3XL 4XL 5XL

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ ZIP \_\_\_\_\_ PHONE \_\_\_\_\_

EMAIL \_\_\_\_\_

SCHOOL NEXT YEAR \_\_\_\_\_ GRADE NEXT YEAR \_\_\_\_\_

Library location where you'd prefer to volunteer: (1<sup>st</sup> choice) \_\_\_\_\_

Library location where you'd prefer to volunteer: (2<sup>nd</sup> choice) \_\_\_\_\_

Teen volunteers are needed from May 18 – July 28, 2017. What dates are you available?

I can begin volunteering on \_\_\_\_\_ . I must stop helping on \_\_\_\_\_ .  
Date Date

Do you have a camp or vacation scheduled? \_\_\_\_\_ If so, when? \_\_\_\_\_

**If I am selected as a teen volunteer, I will abide by the rules of the Library and the Teen Volunteer Program. I will be available a minimum of six weeks. I understand that I am offering to volunteer free of charge.**

Signed \_\_\_\_\_ Date \_\_\_\_\_

## SCHEDULE:

List how many two-hour shifts you can work a week (1, 2 or 3): \_\_\_\_\_

Rank the best times you are available to volunteer: 1 = best time; 2 = good and 3 = okay. You can have multiple best, good and okay times. Leave box blank if you are not available.

	10 am - Noon	Noon – 2pm	2- 4 pm	4 – 6 pm	6 – 8 pm
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					
Saturday					

**Applications will be accepted beginning March 24.**

**Make sure to get yours in early, as space is limited!**