

## WICHITA PUBLIC LIBRARY

Minutes of a Meeting of the Library Board of Directors  
October 15, 2024.

The hybrid meeting of the Library Board of Directors was held on Tuesday October 15, 2024 at the Advanced Learning Library with the following present in person: Ms. Sarah Balderas, Ms. Lauren Hirsh, Mr. Kurt Oswald, Mr. Chuck Schmidt, Ms. Robin Templin, Ms. Susie Ternes, and Mr. Jonathan Winkler. The following attended virtually: Ms. Rose Mary Frame, Ms. Michelle Garrett, Ms. TaDonne Neal, and Ms. Karyn Shorter.

### Call to Order

Lauren Hirsh called the meeting to order at 12:04 p.m., a quorum being present.

### Approval of the Agenda

Kurt Oswald moved (Winkler) to approve the agenda as published. **Motion carried unanimously.**

### Public Comment

None

### Staff Presentation

Director Nix gave a presentation summarizing non-City funding sources for the library and outlining the purpose, priorities, and annual distributions of each. Contributing organizations and programs include the Friends of the Library, the Wichita Public Library Foundation, the Wichita Genealogical Society, and the South Central Kansas Library System as well as various grants, gifts, and state-aid mechanisms. Collectively, they provide resources to support various Library activities that include Summer Reading Programs, augmentation of technology and collections, and special one-time enhancements. Future priorities for non-City funds include capital improvements, staffing, collections, and raising awareness for Library services.

*Susie Ternes, Rose Mary Frame, and TaDonne Neal arrived.*

### Approval of Minutes

Minutes of the regular meeting held on September 17, 2024 were presented. Robin Templin moved (Oswald) to approve the minutes as included in board packets. **Motion carried unanimously.**

### Unfinished Business

None

### New Business

None

### **Finance Committee Report**

Chuck Schmidt noted that the June, July, August, and September Special bills are being reviewed for clarity in a new report format and will be brought back to the Board in a future meeting.

On behalf of the Finance Committee, Chuck Schmidt moved to approve the September finance report and supplemental bills in the following amounts: General Fund bills of \$1,017,321.82 and Grant Fund bills of \$14,018.59, for a total of \$1,031,340.41. **Motion carried unanimously.**

On behalf of the Finance Committee, Chuck Schmidt moved to approve the invoice from StackMap for \$13,522.00. **Motion carried unanimously.**

On behalf of the Finance Committee, Chuck Schmidt moved to approve the invoice from EBSCO for an amount of up to \$34,000.00. **Motion carried unanimously.**

On behalf of the Finance Committee, Chuck Schmidt moved to approve the subscription to Reference Solutions for \$12,500.00. **Motion carried unanimously.**

### **Operations Committee Report**

On behalf of the Operations Committee, TaDonne Neal moved to approve the 2025 Holiday Schedule as proposed by staff. **Motion carried unanimously.**

### **Planning & Facilities Committee Report**

Director Nix advised that the groundbreaking for the Angelou branch renovations will take place at 3:30 p.m. on October 15, 2024. Furniture selection has begun.

Construction at Westlink approaches completion, with the contractor expected to begin work on punchlist items in November. Delivery and installation of shelving will soon commence. Planning for future programming in the new space has begun, as well as staff training that will take a few weeks.

Interviews have been conducted as part of the RFP process for procuring artwork at the newly renovated Alford, Angelou, and Rockwell branches. Multiple artists have been selected in order to obtain a diverse collection of art pieces.

### **Public Affairs Committee Report**

Kurt Oswald reported that the committee has a market segmentation analysis of non-users for the Library and plans to use it to make a spreadsheet that gives a better idea of demographics not using Library services.

The Library Board retreat will be held at the Advanced Learning Library on January 11, 2025

from 9 a.m. to 1 p.m.

### **Special Committee Reports**

*Friends of the Library* – Angie Prather reported that the Friends Board has welcomed new member Susie Scott, who has a background in finance and has been a regular volunteer. The membership recruitment brochure and bookmarks are being finalized and updated for distribution before the end of the year. The last book sale for 2024 will be held on December 6-7. Book sale dates for 2025 have been established. The annual meeting will be held on Thursday, December 12.

*Library Foundation* - Kourtney Carson reported that the Foundation is working on an end-of-year fundraising push for the capital campaign and has also received an Arts Council grant of \$16,000.

*Wichita Genealogical Society (WGS)* – No report

### **Director of Libraries Report**

Director Nix reported that the staff in-service was held on October 14 and included a full day of training and team-building activities.

Staff is working hard on end-of-year tasks and work goals.

Assessment of programs and services has finished and identified several areas for more detailed review.

The Library continues to make headway on a partnership with the United Way to support their Read to Succeed program, which seeks to help children read at grade level by the time they complete third grade (the point at which the transition from “learn to read” to “read to learn” occurs).

Eight candidates will be interviewed on October 21-22 for the currently vacant communications specialist position.

### **Announcements**

None

### **Adjournment**

The meeting was adjourned at 12:53 p.m.

The next regularly scheduled meeting will be November 19, 2024.

Respectfully submitted,

Jaime Nix