

A G E N D A

**Wichita Public Library Board of Directors Meeting
Tuesday, October 15, 2024 – 12:00 p.m.
Board Room
Advanced Learning Library, Second Floor
711 W 2nd, Wichita KS 67203**

1. Call to Order/Introductions
2. Approval of the Agenda
3. Public Comment
4. Staff Presentation: Non-City Funding for WPL, Jaime Nix, Director of Libraries
5. Minutes of the September 17, 2024 meeting
6. Unfinished Business
7. New Business
8. Finance Committee Report
 - a. Review of June, July, and August Gift Bills

June Gift Bills	\$9,476.52
July Gift Bills	\$399,247.43
August Gift Bills	\$814,592.05
 - b. Review of September Bills and Finance Reports
 - i. Revenue Report
 - ii. Grant Fund Summary Report
 - iii. Report of Expenditures

General Fund Bills	\$1,017,321.82
Grant Fund Bills	\$14,018.59
Gift Bills	\$24,094.36
Total	\$1,055,434.77
 - c. Annual Subscription List
 - d. Approval of Invoices Over \$10,000 – StackMap
 - e. Approval of Invoices Over \$10,000 – EBSCO
 - f. Approval of Invoices Over \$10,000 – Reference Solutions
9. Operations Committee Report
 - a. Proposed 2025 Holiday Schedule
10. Planning & Facilities Committee Report
11. Public Affairs Committee Report
12. Support Organization Reports
13. Director of Libraries Report
14. Announcements
15. Adjournment



Monthly Activity Report

September 2024

Service Highlights

A Ballot Drop Off Box has been installed at the Alford Branch Library by Sedgwick County Election Office. It is just past the Drive-up window on the east side of the building.

On Thursday, September 12th, the library hosted the Spanish-language event "Aspectos Básicos de la Votación" ("Basics of Voting"), presented by volunteers from the group Alce Su Voz. The program was presented primarily in Spanish, with interpreters available for both English and Spanish. Multiple speakers covered topics such as voting rights, ways to be civically involved, and challenges for Spanish-speaking voters. The presentation was followed by a Q and A session with Sedgwick County Election Commissioner Laura Rainwater.

The Maya Angelou branch closed for remodel at the end of September. Its last day of operation was Saturday, Sept. 28th. Library and city staff are currently working to move materials and supplies into storage and remove old furniture in preparation for construction to begin on Oct. 14th. While the Angelou branch is closed, customers can visit the nearby Evergreen or Rockwell branches to return materials or pick up holds. Programs originally scheduled to be held at Angelou in the fall have been moved to nearby locations including the Urban League and the Atwater Neighborhood Resource Center. The Angelou branch is projected to re-open in February of 2025.

Adult Literacies Librarian Kelly Fabrizius and Adult Literacies Manager Steven Kelly attended the Wichita Business Expo at Century II on September 19th. During this outreach event, they spoke with over 90 people and were able to tell them about the resources Wichita Public Library has for small business owners and nonprofits as well as answer questions about the numerous other services we provide. Everyone was excited to see the library's booth and many people showed us that they had their library card on them. They were very proud of what our library does in the community and let us know that they are recognizing our efforts.

Wichita Public Library enabled automatic renewals on September 9, 2024. This had an immediate impact on circulation numbers. On the surface, numbers look great. Customers borrowed and renewed 94,861 materials in September, a 9% increase over 2023, and the best September circulation number since September 2019. However, the increase in renewals masked a decline in initial checkouts, which dropped 4,428 items compared to 2023. All locations, except the Book Bus (which was not in use in September 2024), experienced a circulation drop, ranging from -14 (Walters) to -1,677 (ALL). This was, of course, offset by the 12,307-renewal increase. This increase ranged from +301 (Angelou) to +5,905 (ALL)

Other News

The Adult Literacies team kicked off Banned Books Week (Sept 22-28) with a bang. On Sunday September 22, Adult Literacies Librarian Daniel Pewewardy hosted a Banned Books Week Art Party, which 47 people attended. Participants got to express their creativity and their passion for the freedom to read by working on a couple art projects, including screen printing and book posters. Daniel collected the posters and placed them on the north lawn for Wichitans to see as they walked or drove by the library.

Rainbows United, a nonprofit organization supporting Wichita families, attended Bilingual Storytime (Cuentos Bilingues) at Evergreen on Sept. 12th and Family Pajama Storytime at Angelou on Sept. 17th and passed out children's books to storytime attendees. A representative from Wichita State University's Trio Educational Opportunity Center was also set up on site at Family Pajama Storytime Angelou to let families know about their services.

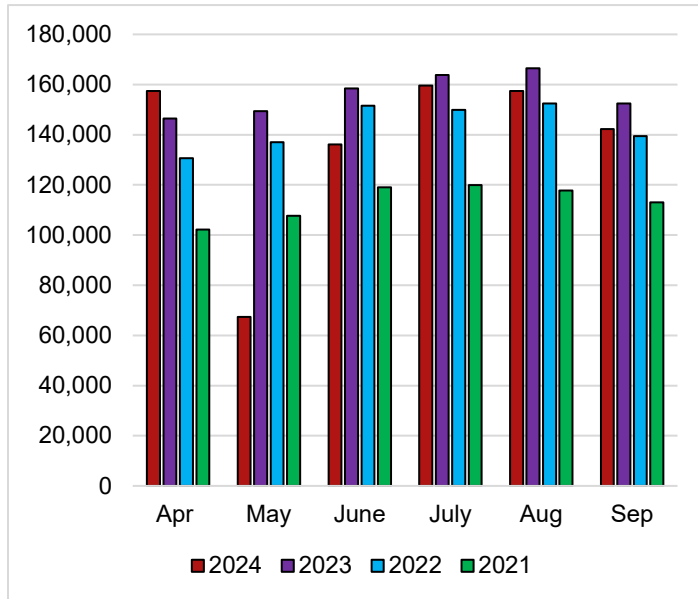
On the evening of Monday, September 23, Adult Literacies Librarians Jenny Durham and Kelly Fabrizius hosted a Banned Books Week Bingo program. There were 34 people in attendance, and they received lots of comments about what a fun evening it was and how the library should offer more game nights for adults. There were trivia questions between each of the five rounds of bingo. The trivia questions were very popular and offered a good way to make the night educational as well. One person in attendance asked where the majority of books are being banned and a lively discussion followed. Several attendees also commented about how they loved learning about new books they now want to read and that we should keep shining a light on censorship in all its forms

In recent weeks, many nursing students have been coming to the library for exam preparation books. One student told Library Assistant Michael Apinyakul that there would likely be more students coming in soon due to nursing program opportunities and increased community need for nurses. The exam books check out fast, so the next step has been to show them the Learning Express Library database located on the WPL website, which contains tutorials, practice tests, and other resources. The nursing students that Michael has spoken with have been very interested in the database, which requires customers to set up accounts.

E-material use was up over 15% over September 2024, with 45,425 checkouts from 9,682 borrowers. At the end of September 2024, 19,033 unique users had checked out materials from Libby/Overdrive in 2024, compared to the total of 17,956 users in 2023. The Library remains on track to surpass 2023's borrowing record of 460,000 checkouts by the end of October and should have no issues surpassing 500,000 total checkouts in 2024.

Service Dashboard

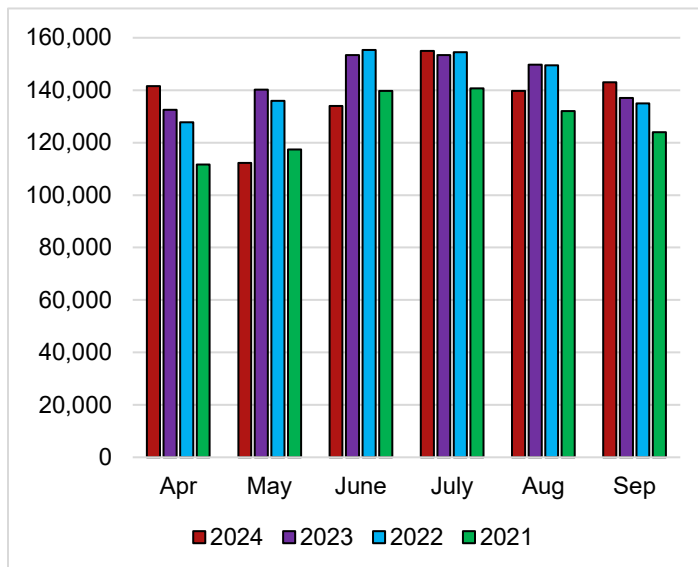
LIBRARY VISITS (door count, catalog sessions, and website visits)



SEPTEMBER

	2024	2023	% change
Door Counts	52,819	53,216	-0.75%
Catalog Log-ins	33,942	35,946	-5.58%
Website Visits	55,049	62,599	-12.06%
CONTENTdm Users	390	674	-42.14%
Total	142,200	152,435	-6.71%

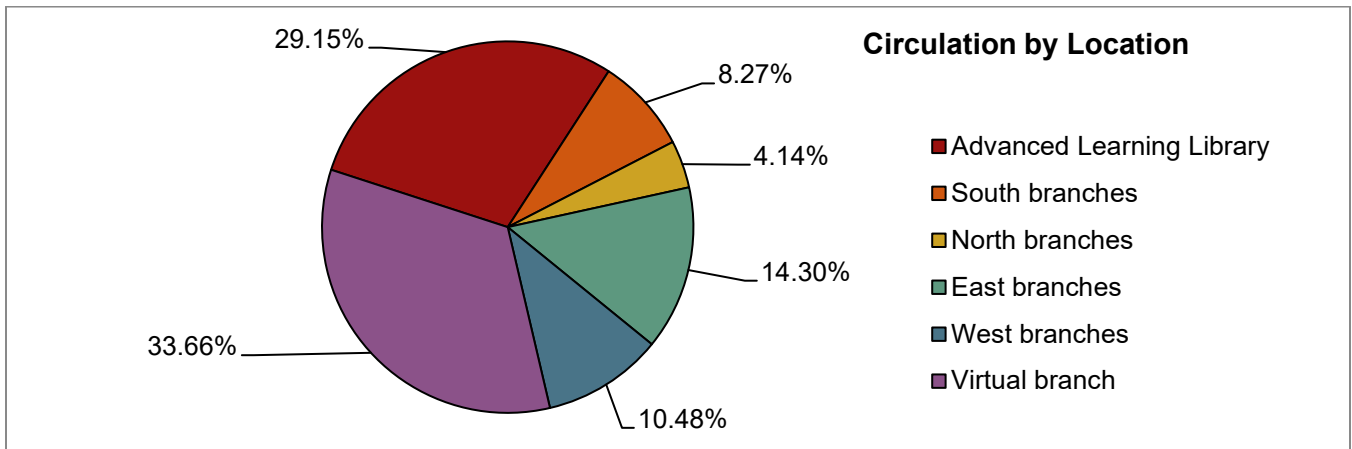
CHECKOUTS



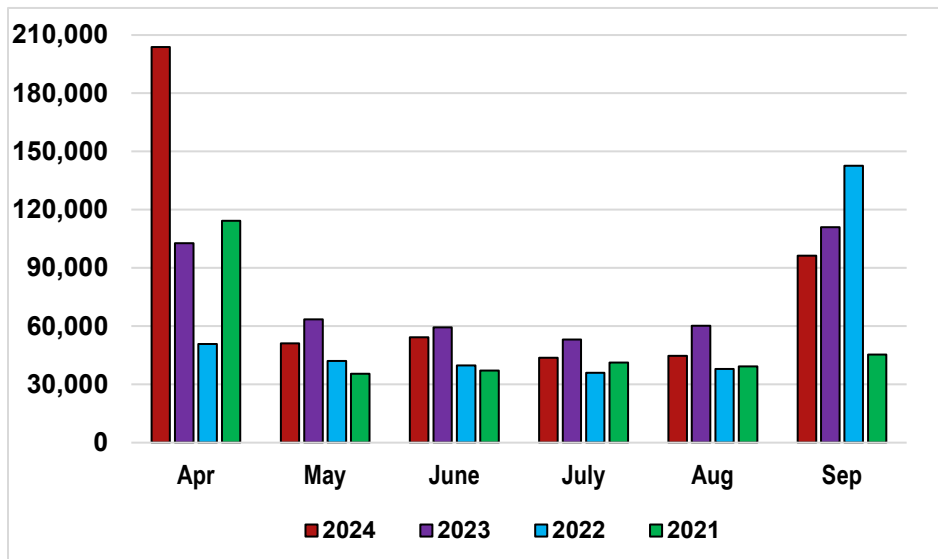
SEPTEMBER

	2024	2023	% change
Physical Circulation	94,861	86,982	9.06%
Virtual Circulation	48,127	50,048	-3.84%
WPL	48,127	42,483	13.29%
State	N/A	7,565	N/A
Total	142,988	137,030	4.35%

The State Library is unable to provide circulation data at the local level for September 2024.



QUESTIONS ANSWERED (by staff in person/phone and through online services)

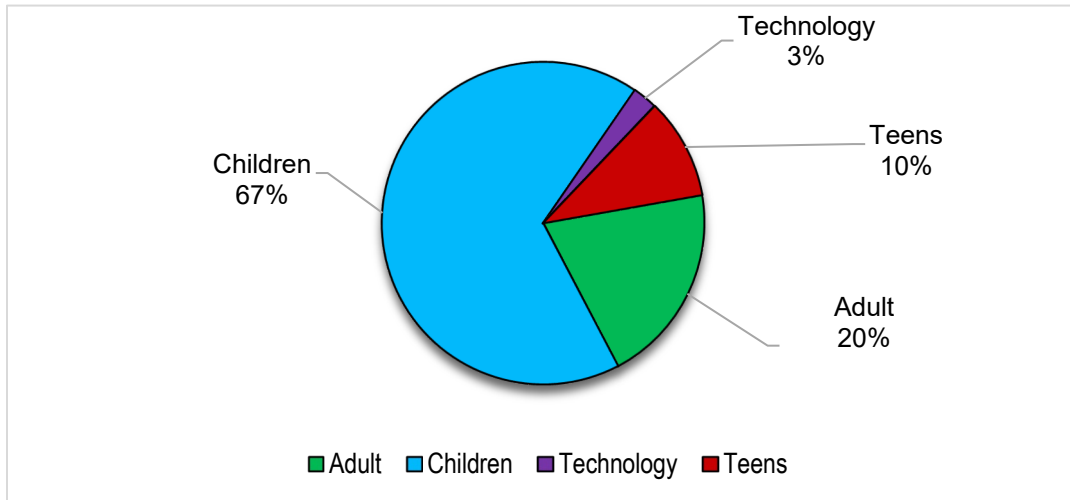


SEPTEMBER

	2024	2023	% change
Reference Questions	6,979	5,554	25.66%
Database Searches	85,473	102,390	-16.52%
Technology Assistance	3,591	2,863	25.43%
Book-A-Librarian Appointments	326	257	26.85%
Total	96,369	111,064	-13.23%

Usage for NewsBank in September 2024 was not available by this report's publishing date.

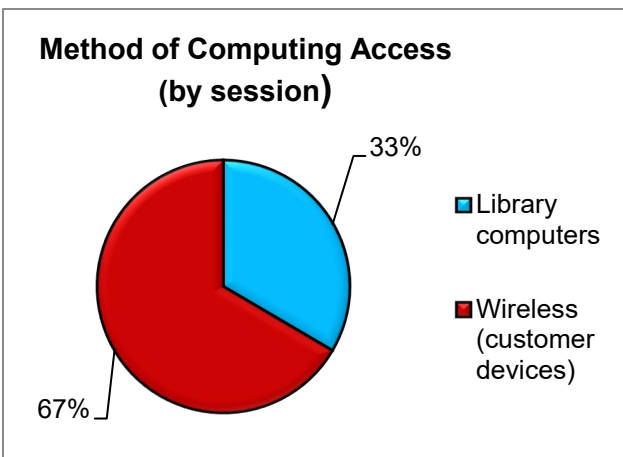
PROGRAM ATTENDANCE



SEPTEMBER ATTENDANCE

	2024	2023	% change
Adult events	886	1,410	-37.16%
Children's events	2,983	1,992	49.75%
Technology training	110	119	-7.56%
Teen events	444	98	353.06%
TOTAL	4,423	3,619	22.22%

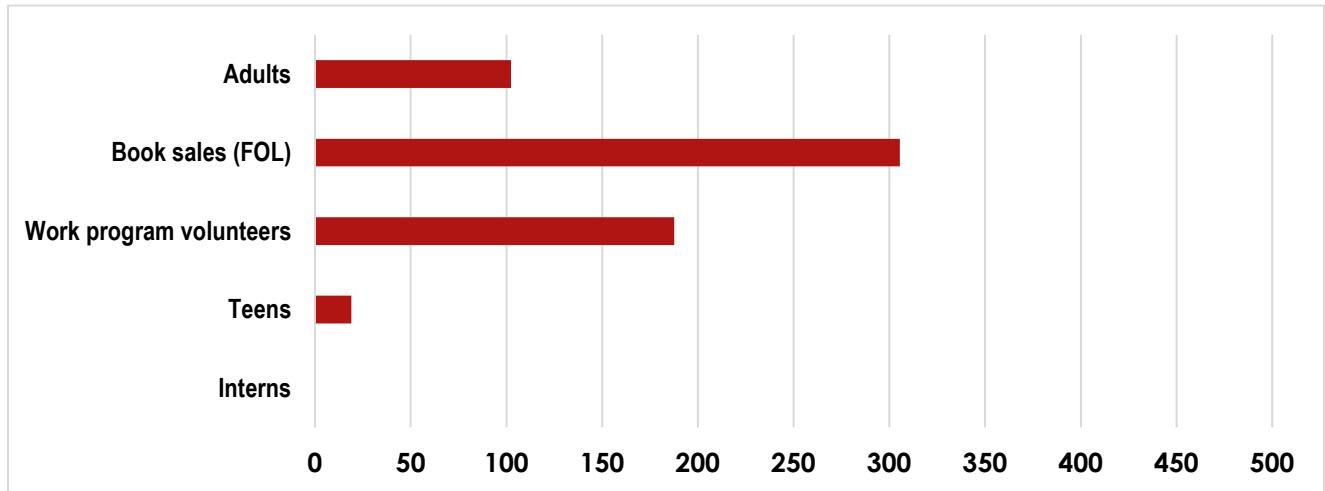
PUBLIC COMPUTING



SEPTEMBER

	2024	2023	% change
Workstation Sessions	6,128	6,457	-5.10%
Wi-Fi Sessions	12,187	11,395	6.95%
Number of Users	1,573	1,574	-0.06%
Hours of Access	12,524	11,001	13.84%

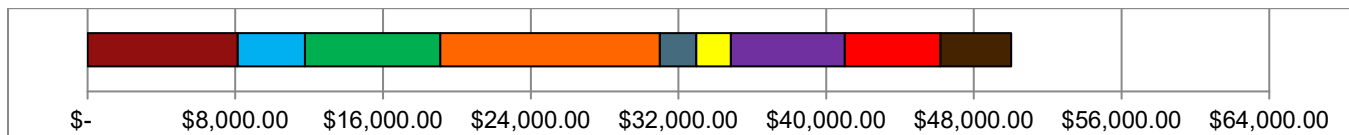
VOLUNTEERS (hours of service)



Number of volunteers YTD = 121

Hours of service YTD = 7,333

MATERIALS DONATIONS (value if purchased)



Year to date total = \$50,021.88

Items added to Library collections YTD = 3,138

Service Snapshot: Recent Raving Fans Stories

Walters Library Assistant Allan Saylor, who has been practicing his Spanish, regularly helps Spanish-speaking customers at the Walters branch library, including a woman that came in needing a copy of a lease to send to her daughter. The woman appreciated Allan's ability to communicate with her and identify her needs in her own language. She was also pleasantly surprised to find out that there was no cost associated with scanning and emailing documents, she made a generous donation of \$1 to the library as a thank you. Allan hopes to keep improving his Spanish to help library customers feel comfortable at the Walters Branch.

A young aspiring scientist was browsing in the Westlink Branch Children's Room when his eyes landed on the microscope on display. The boy wanted to take a closer look at the microscope, so his father asked Library Assistant Andrea Porter if they could use it. Andrea explained the microscope on top of the shelf was just for decoration, but the library does have microscopes that check out as part of the Library of Things collection. The father was very excited to hear that, as his son has been asking for a microscope of his own for months. After placing a hold on the microscope, the father promised his son that if they liked the one they check out, the father will buy a microscope for the family to keep.

On September 23rd, a customer came to the Evergreen branch and spoke with front desk staff member Beth Hodges. The customer expressed that he had been checking out a lot of graphic novels and comic books from Evergreen recently and wanted to let us know that he was very grateful that the library carries these types of materials in our collection. He said that the library has saved him hundreds of dollars this year and wanted to let us know that he was very appreciative of our collection and our services.

A customer had a few vehicles he was working on and was having trouble pinning down the motor manuals that he needed. Senior Library Assistant Michael Apinyakul showed him how to use the Auto Repair Source and Chilton databases and mapped out on paper how to find and navigate the databases from home. They were able to locate wiring diagrams for a few old tractors and trucks that Bill has kept running for many years and now that he knows about these resources, he's hoping to keep them running for many more years.

On Sunday, September 15, a patron approached part-time Library Assistant Grace Wilkinson and asked about our materials regarding financial literacy and parenting. Further along the interaction, the patron shared that he had recently been released and was struggling as a formerly incarcerated parent. Grace provided him with print resources about parenting as well as a copy of the Evolve guide, promoting our Youth Services department and suggesting upcoming events that he and his daughter could attend. He was excited that there were so many events that he and his daughter could enjoy for free via City of Wichita services

WICHITA PUBLIC LIBRARY

Minutes of a Meeting of the Library Board of Directors
September 17, 2024.

The hybrid meeting of the Library Board of Directors was held on Tuesday September 17, 2024 at the Advanced Learning Library with the following present in person: Ms. Donna Douglas, Mr. Kurt Oswald, Mr. Chuck Schmidt, Ms. Karyn Shorter, Ms. Robin Templin, and Mr. Jonathan Winkler. The following attended virtually: Ms. Rose Mary Frame, Ms. Michelle Garrett, Ms. Lauren Hirsh, and Ms. TaDonne Neal.

Introductions

Savannah Ball introduced the new Adult Literacies Senior Librarian, Steven Kelly.

Public Comment

None.

Staff Presentation

Elizabeth Goltry, representing the City of Wichita's Finance Department, gave a PowerPoint presentation outlining the processes followed to develop the city budget and capital improvement program. She also summarized the findings from a survey the city conducted to measure residents' perceptions of the quality and importance of various city-funded endeavors, as well as their preferences for areas to focus on.

Karyn Shorter, TaDonne Neal, and Michelle Garrett joined.

Ms. Goltry also summarized the city's revenue sources, noting that waning investment income would likely drive future deficits. To avoid addressing these through hiring freezes and employee attrition, whose damaging effects on institutional capabilities and service provision tend to outlast short-term fluctuations in the fiscal position, the city is pursuing efficiencies such as automating payroll processing.

Call to Order

Jonathan Winkler called the meeting to order at 12:40 p.m., a quorum being present.

Approval of the Agenda

Donna Douglas moved (Oswald) to approve the agenda as published. **Motion carried unanimously.**

Approval of Minutes

Minutes of the regular meeting held on August 20, 2024 were presented. Kurt Oswald moved

(Schmidt) to approve the minutes as included in board packets. **Motion carried unanimously.**

Unfinished Business

None.

New Business

None.

Finance Committee Report

On behalf of the Finance Committee, Chuck Schmidt moved to approve the August finance report and supplemental bills in the following amounts: General Fund bills of \$1,199,363.94 and Grant Fund bills of \$16,559.74, for a total of \$1,215,923.68. **Motion carried unanimously.**

Lauren Hirsh joined.

Operations Committee Report

Jonathan Winkler noted the last meeting lacked a quorum. Director Nix reported that she spoke to committee members present about the key performance metrics the Library uses to keep on track with its goals and to guide implementation of the strategic agenda.

Planning & Facilities Committee Report

Karyn Shorter reported that the committee reviewed updates on the existing and upcoming renovations and discussed efforts to identify funding to maintain the investments being made.

Public Affairs Committee Report

Kurt Oswald reported that the committee met and agreed to work on a redesign of the Welcome brochure as well as investing in diverse marketing that takes account of the approaches that work for each branch specifically and not just the library system as a whole.

Special Committee Reports

Friends of the Library – Erin Shields reported that the Friends of the Library board has three new members and is hiring one new staff person. Volunteer hours have risen almost to pre-Covid numbers, and book sale profits are increasing.

Library Foundation – Kourtney Carson reported that the Foundation is applying for an Arts Thrive grant, offered by the city, to fund creation of a mural at the Walters branch.

Wichita Genealogical Society (WGS) – Vicki Everitt reported that the organization now has 164 members, including nine who joined last month.

Director of Libraries Report

Director Nix reported that there are several big events coming up for the library, including Banned Book Week programming, the staff in-service day on October 14, and DIY Day on November 2.

The Library is actively recruiting for a Senior Communications Specialist.

Director Nix met with the City Council to provide updates on Summer Reading and branch renovations.

In conjunction with the Foundation, the Library is looking into a federal grant that would allow more expansive provision of Internet service than was previously possible with wifi hotspots. Over the four-year term of this new program, the Library would be able to offer Internet access to qualifying families for an entire year. This grant aims to bring together countywide partners to strengthen digital access and education, as well as democratize how partners can access technology and navigator resources to meet learners where they need assistance.

Lauren Hirsh, Kurt Oswald, and Karyn Shorter talked about having a retreat for the Library Board, which is currently planned for the afternoon of January 11, 2025. It will be timed to coincide with work on the budget and will focus on funding sustainability and strategic agenda direction.

Announcements

None.

Adjournment

The meeting was adjourned at 1:20 p.m.

The next regularly scheduled meeting will be October 15, 2024.

Respectfully submitted,

Jaime Nix

WICHITA PUBLIC LIBRARY BOARD OF DIRECTORS
Finance Committee Agenda
Tuesday, October 15, 2024, 11:30am
Green Collaboration Room 203, 2nd Floor
Advanced Learning Library, 711 W 2nd St, Wichita, KS 67203

1. Call to Order
2. Review of June, July, and August Gift Bills

June Gift Bills	\$9,476.52
July Gift Bills	\$399,247.43
August Gift Bills	\$814,592.05

3. September Bills and Finance Reports
 - Revenue Report
 - Grant Fund Summary Report
 - Report of Expenditures

General Fund Bills	\$1,017,321.82
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Gift Bills	\$24,094.36
Total	\$1,055,434.77

4. Annual Subscription List
5. Approval of Invoices Over \$10,000 – StackMap
6. Approval of Invoices Over \$10,000 – EBSCO
7. Approval of Invoices Over \$10,000 – Reference Solutions

Wichita Public Library Foundation, Inc.
Transactions by Account
 As of June 30, 2024

	Type	Date	Num	Adj	Name	Memo	Debit	Credit	Balance
WPL Gifts									857,016.29
Baird Account									857,016.29
Baird Checking									453,016.29
G&M 300									13,075.44
330.3 1000Books (Friends)									104.03
Total 330.3 1000Books (Friends)									104.03
355 FOL Holds									690.41
Total 355 FOL Holds									690.41
340 Misc									18,510.36
	Deposit	06/21/2024				Deposit	141.09		18,651.45
	Deposit	06/27/2024				Deposit	889.95		19,541.40
	Deposit	06/30/2024				Deposit	2,269.47		21,810.87
Total 340 Misc							3,300.51	0.00	21,810.87
330.6 Local Author Day (Friends)									-59.91
Total 330.6 Local Author Day (Friends)									-59.91
330.4 Branches (Friends)									-10,832.42
	Check	06/11/2024	4788		Hobby Lobby			34.54	-10,866.96
	Check	06/12/2024	4789		Flamingo Ink LLC			343.46	-11,210.42
	Check	06/12/2024	4790		Savannah Ball			88.64	-11,299.06
	Check	06/14/2024	4792		Scholastic			1,515.17	-12,814.23
	Check	06/14/2024	4793		WPL Foundation			87.75	-12,901.98
	Check	06/26/2024	4797		Kroger			53.43	-12,955.41
Total 330.4 Branches (Friends)							0.00	2,122.99	-12,955.41
330.2 SR WED (Friends)									-350.00
Total 330.2 SR WED (Friends)									-350.00
330.1 Big Read (Friends)									1,497.82
Total 330.1 Big Read (Friends)									1,497.82
330 FOL									3,155.90
Total 330 FOL									3,155.90
320 WGS									357.16
Total 320 WGS									357.16
310 SCKLSSRG									2.09
Total 310 SCKLSSRG									2.09
Total G&M 300							3,300.51	2,122.99	14,252.96
G&M 200									22,629.23
220 Employee Training									1,112.44
Total 220 Employee Training									1,112.44
210 Staff Assn									21,516.79
	Check	06/03/2024	4787		Tracie Partridge			211.00	21,305.79
	Deposit	06/21/2024				Deposit	1,580.80		22,886.59
	General Journal	06/30/2024	rcm 6.14	√		To transfer funds from	4,595.21		27,481.80
Total 210 Staff Assn							6,176.01	211.00	27,481.80
Total G&M 200							6,176.01	211.00	28,594.24
100									417,311.62
160 SCKLS FIF									335,091.26
Total 160 SCKLS FIF									335,091.26
151.1 3D Printing									270.83
Total 151.1 3D Printing									270.83
150 Technology Fund									826.46

Wichita Public Library Foundation, Inc.
Transactions by Account
 As of June 30, 2024

	Type	Date	Num	Adj	Name	Memo	Debit	Credit	Balance
	Check	06/14/2024	4793		WPL Foundation			119.99	706.47
Total 150 Technology Fund							0.00	119.99	706.47
130 LH Photos									540.77
Total 130 LH Photos									540.77
110 Levand									80,582.30
	Check	06/14/2024	4791		Allen's Furniture & Upholstery			2,687.50	77,894.80
	Check	06/26/2024	4794		Sean Jones.			212.71	77,682.09
	Check	06/26/2024	4795		Racine Zackula			325.19	77,356.90
	Check	06/26/2024	4796		Flamingo Ink LLC			150.50	77,206.40
	Check	06/27/2024	4799		Racine Zackula			314.84	76,891.56
	Check	06/28/2024	4798		Allen's Furniture & Upholstery			2,746.63	74,144.93
Total 110 Levand							0.00	6,437.37	74,144.93
Total 100							0.00	6,557.36	410,754.26
Total Baird Checking							9,476.52	8,891.35	453,601.46
Investments									404,000.00
Total Investments									404,000.00
Total Baird Account							9,476.52	8,891.35	857,601.46
Total WPL Gifts							9,476.52	8,891.35	857,601.46
TOTAL							9,476.52	8,891.35	857,601.46

Wichita Public Library Foundation, Inc.
Transactions by Account
 As of July 31, 2024

	Type	Date	Num	Adj	Name	Memo	Debit	Credit	Balance
WPL Gifts									857,601.46
Baird Account									857,601.46
Baird Checking									453,601.46
G&M 300									14,252.96
330.3 1000Books (Friends)									104.03
	General Journal	07/31/2024	rcm 7.15	√		To record transfer to new bank		104.03	0.00
Total 330.3 1000Books (Friends)							0.00	104.03	0.00
355 FOL Holds									690.41
	General Journal	07/31/2024	rcm 7.15	√		To record transfer to new bank		690.41	0.00
Total 355 FOL Holds							0.00	690.41	0.00
340 Misc									21,810.87
	Deposit	07/08/2024				Deposit	11,905.81		33,716.68
	Transfer	07/08/2024				Funds Transfer	170,000.00		203,716.68
	General Journal	07/31/2024	rcm 7.15	√		To record transfer to new bank		50,716.68	153,000.00
Total 340 Misc							181,905.81	50,716.68	153,000.00
330.6 Local Author Day (Friends)									-59.91
	General Journal	07/31/2024	rcm 7.15	√		To record transfer to new bank	348.08		288.17
Total 330.6 Local Author Day (Friends)							348.08	0.00	288.17
330.4 Branches (Friends)									-12,955.41
	General Journal	07/31/2024	rcm 7.15	√		To record transfer to new bank	13,019.13		63.72
Total 330.4 Branches (Friends)							13,019.13	0.00	63.72
330.2 SR WED (Friends)									-350.00
	General Journal	07/31/2024	rcm 7.15	√		To record transfer to new bank	350.00		0.00
Total 330.2 SR WED (Friends)							350.00	0.00	0.00
330.1 Big Read (Friends)									1,497.82
	General Journal	07/31/2024	rcm 7.15	√		To record transfer to new bank		1,497.82	0.00
Total 330.1 Big Read (Friends)							0.00	1,497.82	0.00
330 FOL									3,155.90
	General Journal	07/31/2024	rcm 7.15	√		To record transfer to new bank		3,155.90	0.00
Total 330 FOL							0.00	3,155.90	0.00
320 WGS									357.16
	General Journal	07/31/2024	rcm 7.15	√		To record transfer to new bank		357.16	0.00
Total 320 WGS							0.00	357.16	0.00
310 SCKLSSRG									2.09
	General Journal	07/31/2024	rcm 7.15	√		To record transfer to new bank		2.09	0.00
Total 310 SCKLSSRG							0.00	2.09	0.00
Total G&M 300							195,623.02	56,524.09	153,351.89
G&M 200									28,594.24
220 Employee Training									1,112.44
	General Journal	07/31/2024	rcm 7.15	√		To record transfer to new bank		1,112.44	0.00
Total 220 Employee Training							0.00	1,112.44	0.00

Wichita Public Library Foundation, Inc.
Transactions by Account
 As of July 31, 2024

	Type	Date	Num	Adj	Name	Memo	Debit	Credit	Balance
210 Staff Assn									27,481.80
	Check	07/24/2024	4805		Fusion Restaurant and Catering			3,064.26	24,417.54
	General Journal	07/31/2024	rcm 7.14			To transfer funds from FOL books sales to G&M, deposits made incorrectly	1,233.98		25,651.52
	General Journal	07/31/2024	rcm 7.15	√		To record transfer to new bank		24,001.35	1,650.17
Total 210 Staff Assn							<u>1,233.98</u>	<u>27,065.61</u>	<u>1,650.17</u>
Total G&M 200							<u>1,233.98</u>	<u>28,178.05</u>	<u>1,650.17</u>
100									410,754.26
160 SCKLS FIF									335,091.26
Total 160 SCKLS FIF	Transfer	07/08/2024				Funds Transfer	66,000.00		401,091.26
151.1 3D Printing							<u>66,000.00</u>	<u>0.00</u>	<u>401,091.26</u>
Total 151.1 3D Printing									270.83
	General Journal	07/31/2024	rcm 7.15	√		To record transfer to new bank		212.81	58.02
Total 150 Technology Fund							<u>0.00</u>	<u>212.81</u>	<u>58.02</u>
150 Technology Fund									706.47
Total 150 Technology Fund									706.47
130 LH Photos									540.77
Total 130 LH Photos	General Journal	07/31/2024	rcm 7.15	√		To record transfer to new bank		540.77	0.00
110 Levand							<u>0.00</u>	<u>540.77</u>	<u>0.00</u>
Total 110 Levand									74,144.93
	Check	07/11/2024	4800		Allen's Furniture & Upholstery			8,239.89	65,905.04
	Check	07/19/2024	4802		Allen's Furniture & Upholstery			2,746.63	63,158.41
	Check	07/19/2024	4801		Quik Print Inc			1,440.44	61,717.97
	Check	07/24/2024	4803		Allen's Furniture & Upholstery			2,746.63	58,971.34
	Check	07/24/2024	4804		Racine Zackula			241.88	58,729.46
Total 110 Levand	General Journal	07/31/2024	rcm 7.15	√		To record transfer to new bank		52,546.85	6,182.61
Total 100							<u>0.00</u>	<u>67,962.32</u>	<u>6,182.61</u>
Total Baird Checking							<u>66,000.00</u>	<u>68,715.90</u>	<u>408,038.36</u>
Investments							<u>262,857.00</u>	<u>153,418.04</u>	<u>563,040.42</u>
Total Investments	Transfer	07/08/2024				Funds Transfer		170,000.00	234,000.00
Total Baird Account	Transfer	07/08/2024				Funds Transfer		66,000.00	168,000.00
Emprise Checking							<u>0.00</u>	<u>236,000.00</u>	<u>168,000.00</u>
300							<u>262,857.00</u>	<u>389,418.04</u>	<u>731,040.42</u>
330.3 1000Books									0.00
Total 330.3 1000Books	General Journal	07/31/2024	rcm 7.15	√		To record transfer to new bank	104.03		104.03
355 FOL Holds							<u>104.03</u>	<u>0.00</u>	<u>104.03</u>
Total 355 FOL Holds									0.00

Wichita Public Library Foundation, Inc.
Transactions by Account
 As of July 31, 2024

	Type	Date	Num	Adj	Name	Memo	Debit	Credit	Balance
	General Journal	07/31/2024	rcm 7.15	√		To record transfer to new bank	690.41		690.41
Total 355 FOL Holds							690.41	0.00	690.41
340 Misc									0.00
	General Journal	07/31/2024	rcm 7.15	√		To record transfer to new bank	50,716.68		50,716.68
Total 340 Misc							50,716.68	0.00	50,716.68
330.6 Local Author Day									0.00
	General Journal	07/31/2024	rcm 7.15	√		To record transfer to new bank		348.08	-348.08
	Bill Pmt -Check	07/31/2024	1007		WPL Foundation			166.90	-514.98
	Bill Pmt -Check	07/31/2024	1008		WPL Foundation			857.05	-1,372.03
Total 330.6 Local Author Day							0.00	1,372.03	-1,372.03
330.4 Branches									0.00
	General Journal	07/31/2024	rcm 7.15	√		To record transfer to new bank		13,019.13	-13,019.13
Total 330.4 Branches							0.00	13,019.13	-13,019.13
330.2 SR WED									0.00
	General Journal	07/31/2024	rcm 7.15	√		To record transfer to new bank		350.00	-350.00
Total 330.2 SR WED							0.00	350.00	-350.00
330.1 Big Read									0.00
	General Journal	07/31/2024	rcm 7.15	√		To record transfer to new bank	1,497.82		1,497.82
Total 330.1 Big Read							1,497.82	0.00	1,497.82
330 FOL									0.00
	General Journal	07/31/2024	rcm 7.15	√		To record transfer to new bank	3,155.90		3,155.90
Total 330 FOL							3,155.90	0.00	3,155.90
320 WGS									0.00
	General Journal	07/31/2024	rcm 7.15	√		To record transfer to new bank	357.16		357.16
Total 320 WGS							357.16	0.00	357.16
310 SCKLSSRG									0.00
	General Journal	07/31/2024	rcm 7.15	√		To record transfer to new bank	2.09		2.09
Total 310 SCKLSSRG							2.09	0.00	2.09
Total 300							56,524.09	14,741.16	41,782.93
200									0.00
220 Employee Training									0.00
	General Journal	07/31/2024	rcm 7.15	√		To record transfer to new bank	1,112.44		1,112.44
Total 220 Employee Training							1,112.44	0.00	1,112.44
210 Staff Assn									0.00
	Deposit	07/31/2024				Deposit	1,452.12		1,452.12
	General Journal	07/31/2024	rcm 7.15	√		To record transfer to new bank	24,001.35		25,453.47
Total 210 Staff Assn							25,453.47	0.00	25,453.47
Total 200							26,565.91	0.00	26,565.91
100									0.00
151.1 3 D Printing									0.00

Wichita Public Library Foundation, Inc.
Transactions by Account
 As of July 31, 2024

	Type	Date	Num	Adj	Name	Memo	Debit	Credit	Balance
	General Journal	07/31/2024	rcm 7.15	√		To record transfer to new bank	212.81		212.81
Total 151.1 3 D Printing 130 LH Photos							212.81	0.00	212.81
									0.00
	General Journal	07/31/2024	rcm 7.15	√		To record transfer to new bank	540.77		540.77
Total 130 LH Photos 110 Levand							540.77	0.00	540.77
									0.00
	General Journal	07/31/2024	rcm 7.15	√		To record transfer to new bank	52,546.85		52,546.85
Total 110 Levand							52,546.85	0.00	52,546.85
Total 100							53,300.43	0.00	53,300.43
Total Emprise Checking							136,390.43	14,741.16	121,649.27
Total WPL Gifts							399,247.43	404,159.20	852,689.69
TOTAL							399,247.43	404,159.20	852,689.69

Wichita Public Library Foundation, Inc.
Transactions by Account
 As of August 31, 2024

	Type	Date	Num	Adj	Name	Memo	Debit	Credit	Balance
WPL Gifts									852,689.69
Baird Account									731,040.42
Baird Checking									563,040.42
500									0.00
502 Stevens									0.00
	Check	08/09/2024	4815		Ingram Library Services			42.21	-42.21
	Deposit	08/16/2024				Deposit	42.21		0.00
Total 502 Stevens							42.21	42.21	0.00
Total 500							42.21	42.21	0.00
G&M 300									153,351.89
340 Misc									153,000.00
	Check	08/30/2024						153,000.00	0.00
Total 340 Misc							0.00	153,000.00	0.00
330.6 Local Author Day (Friends)									288.17
	Check	08/02/2024	4810		Kelly Fabrizius			8.94	279.23
	Check	08/09/2024	4814		Quik Print Inc			166.35	112.88
	Check	08/16/2024	4816		Flamingo Ink LLC			112.88	0.00
Total 330.6 Local Author Day (Friends)							0.00	288.17	0.00
330.4 Branches (Friends)									63.72
	Check	08/02/2024	4808		Savannah Ball			21.24	42.48
	Check	08/02/2024	4811		Savannah Ball			42.48	0.00
Total 330.4 Branches (Friends)							0.00	63.72	0.00
Total G&M 300							0.00	153,351.89	0.00
G&M 200									1,650.17
210 Staff Assn									1,650.17
	Check	08/02/2024	4812		Fusion Restaurant and Catering			1,650.17	0.00
	Check	08/26/2024	4818		Shirts Plus			1,770.40	-1,770.40
	Deposit	08/26/2024				Deposit	1,770.40		0.00
Total 210 Staff Assn							1,770.40	3,420.57	0.00
Total G&M 200							1,770.40	3,420.57	0.00
100									408,038.36
160 SCKLS FIF									401,091.26
	Check	08/30/2024						310,380.33	90,710.93
Total 160 SCKLS FIF							0.00	310,380.33	90,710.93
151.1 3D Printing									58.02
	Check	08/02/2024	4807		Cynthia Bailey			58.02	0.00
Total 151.1 3D Printing							0.00	58.02	0.00
150 Technology Fund									706.47
	Transfer	08/01/2024				Funds Transfer	168,000.00		168,706.47
	Deposit	08/30/2024				Deposit	1,505.45		170,211.92
	Check	08/30/2024						168,000.00	2,211.92
Total 150 Technology Fund							169,505.45	168,000.00	2,211.92
110 Levand									6,182.61
	Check	08/02/2024	4806		Allen's Furniture & Upholstery			2,746.63	3,435.98
	Check	08/02/2024	4809		Racine Zackula			689.35	2,746.63
	Check	08/09/2024	4813		Allen's Furniture & Upholstery			2,746.63	0.00
Total 110 Levand							0.00	6,182.61	0.00
Total 100							169,505.45	484,620.96	92,922.85

Wichita Public Library Foundation, Inc.
Transactions by Account
 As of August 31, 2024

	Type	Date	Num	Adj	Name	Memo	Debit	Credit	Balance
Total Baird Checking							171,318.06	641,435.63	92,922.85
Investments									168,000.00
	Transfer	08/01/2024				Funds Transfer		168,000.00	0.00
	Check	08/30/2024					153,000.00		153,000.00
	Check	08/30/2024					310,380.33		463,380.33
	Check	08/30/2024					168,000.00		631,380.33
	Transfer	08/30/2024				Funds Transfer	11,872.17		643,252.50
Total Investments							643,252.50	168,000.00	643,252.50
Total Baird Account							814,570.56	809,435.63	736,175.35
Emprise Checking									121,649.27
300									41,782.93
330.3 1000Books									104.03
Total 330.3 1000Books									104.03
355 FOL Holds									690.41
Total 355 FOL Holds									690.41
340 Misc									50,716.68
Total 340 Misc									50,716.68
330.6 Local Author Day									-1,372.03
Total 330.6 Local Author Day									-1,372.03
330.4 Branches									-13,019.13
	Bill Pmt -Check	08/30/2024	1006		WPL Foundation			524.41	-13,543.54
Total 330.4 Branches							0.00	524.41	-13,543.54
330.2 SR WED									-350.00
Total 330.2 SR WED									-350.00
330.1 Big Read									1,497.82
Total 330.1 Big Read									1,497.82
330 FOL									3,155.90
Total 330 FOL									3,155.90
320 WGS									357.16
Total 320 WGS									357.16
310 SCKLSSRG									2.09
Total 310 SCKLSSRG									2.09
Total 300							0.00	524.41	41,258.52
200									26,565.91
220 Employee Training									1,112.44
Total 220 Employee Training									1,112.44
210 Staff Assn									25,453.47
	Check	08/21/2024	EFT		Shirts Plus			1,770.40	23,683.07
	Check	08/27/2024	EFT		Thiswear			114.49	23,568.58
	Check	08/30/2024	EFT		Amazon.com			77.10	23,491.48
	Transfer	08/30/2024				Interest Earned	21.49		23,512.97
Total 210 Staff Assn							21.49	1,961.99	23,512.97
Total 200							21.49	1,961.99	24,625.41
100									53,300.43
151.1 3 D Printing									212.81
Total 151.1 3 D Printing									212.81
130 LH Photos									540.77
Total 130 LH Photos									540.77
110 Levand									52,546.85

Wichita Public Library Foundation, Inc.
Transactions by Account
 As of August 31, 2024

Total 110 Levand
 Total 100
 Total Emprise Checking
 Total WPL Gifts
TOTAL

Type	Date	Num	Adj	Name	Memo	Debit	Credit	Balance
Check	08/28/2024	EFT		Pens.com			3,993.64	48,553.21
Check	08/29/2024	1001		Racine Zackula			605.90	47,947.31
Check	08/30/2024	EFT		Pens.com			2,476.80	45,470.51
Check	08/30/2024	EFT		Totally Promotional			2,328.38	43,142.13
						0.00	9,404.72	43,142.13
						0.00	9,404.72	43,895.71
						21.49	11,891.12	109,779.64
						814,592.05	821,326.75	845,954.99
						814,592.05	821,326.75	845,954.99

YTD

FOR 2024 09

JOURNAL DETAIL 2020 1 TO 2020 1

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
10000080 wichita Public Library							
422110 Library Desk Receipts (Fines)	-75,000	-95,000	-51,409.21	-5,543.06	.00	-43,590.79	54.1%
422111 Library Desk - Faxes	-10,000	-10,000	-7,154.00	-760.00	.00	-2,846.00	71.5%
422112 Library Desk - Passports	-25,000	-25,000	-22,805.00	-2,135.00	.00	-2,195.00	91.2%
423030 Meeting Room Rentals	-30,000	-30,000	-16,065.00	-1,680.00	.00	-13,935.00	53.6%
424011 Copy Charges	-11,000	-11,000	-10,618.28	-1,195.30	.00	-381.72	96.5%
424101 Public Computing Charges	-20,000	-20,000	-14,189.28	-1,401.00	.00	-5,810.72	70.9%
646981 State Setoff Collections	-68,000	-68,000	-41,767.00	-1,279.72	.00	-26,233.00	61.4%
646990 Other Non-Operating Revenue	0	0	-296.48	.00	.00	296.48	100.0%
TOTAL wichita Public Library	-239,000	-259,000	-164,304.25	-13,994.08	.00	-94,695.75	63.4%
TOTAL General Fund	-239,000	-259,000	-164,304.25	-13,994.08	.00	-94,695.75	63.4%

YTD

FOR 2024 09

JOURNAL DETAIL 2020 1 TO 2020 1

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	-239,000	-259,000	-164,304.25	-13,994.08	.00	-94,695.75	63.4%

** END OF REPORT - Generated by Tammy Penland **

YTD

REPORT OPTIONS

Sequence 1	Field # 1	Total Y	Page Break Y	Year/Period: 2024/ 9
Sequence 2	9	Y	N	Print revenue as credit: Y
Sequence 3	11	Y	N	Print totals only: Y
Sequence 4	0	N	N	Suppress zero bal accts: Y

Report title: YTD

Print Full or Short description: F
 Print MTD Version: Y
 Print Revenues-Version headings: N
 Format type: 1
 Print revenue budgets as zero: N
 Include Fund Balance: N
 Include requisition amount: N
 Multiyear view: D

Double space: N
 Roll projects to object: N
 Carry forward code: 1
 Print journal detail: Y
 From Yr/Per: 2020/ 1
 To Yr/Per: 2020/ 1
 Include budget entries: Y
 Incl encumb/liq entries: Y
 Sort by JE # or PO #: J
 Detail format option: 1

Find Criteria

Field Name	Field Value
Org	10000080
Object	
Project	
Rollup code	
Account type	Revenue
Account status	

General Fund Summary September 2024

ACCOUNT DESCRIPTION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
511000 Base Compensation	\$ 5,826,152.00	\$ 6,275,538.00	\$ 4,784,551.09	\$ 476,859.35	\$ -	\$ 1,490,986.91	76%
511950 Year-End Payroll Accrua	\$ -	\$ -	\$ (181,636.06)	\$ -	\$ -	\$ 181,636.06	#DIV/0!
511999 Planned Savings	\$ (1,193,398.00)	\$ (395,804.00)	\$ -	\$ -	\$ -	\$ (395,804.00)	0%
512000 Special Compensation	\$ 4,200.00	\$ 1,800.00	\$ 49,499.44	\$ 15,219.85	\$ -	\$ (47,699.44)	2750%
512051 Mileage Reimbursement	\$ -	\$ -	\$ 1,914.41	\$ 424.23	\$ -	\$ (1,914.41)	#DIV/0!
513000 Overtime Compensation	\$ -	\$ -	\$ 5,677.74	\$ 1,424.44	\$ -	\$ (5,677.74)	#DIV/0!
518200 Employer Wage Taxes & W	\$ 503,962.00	\$ 542,795.00	\$ 402,910.92	\$ 41,048.31	\$ -	\$ 139,884.08	74%
518300 Employer Share EE Insur	\$ 1,078,324.00	\$ 1,069,442.00	\$ 807,964.73	\$ 84,797.24	\$ -	\$ 261,477.27	76%
518400 Employer Share Pension/	\$ 727,056.00	\$ 780,313.00	\$ 571,866.94	\$ 57,031.52	\$ -	\$ 208,446.06	73%
Personnel Services	\$ 6,946,296.00	\$ 8,274,084.00	\$ 6,442,749.21	\$ 676,804.94	\$ -	\$ 1,831,334.79	78%
521011 Electricity - EDI	\$ 305,438.00	\$ 305,438.00	\$ 200,873.80	\$ 24,032.81	\$ -	\$ 104,564.20	66%
521021 Natural Gas - EDI	\$ 41,824.00	\$ 41,824.00	\$ 49,477.94	\$ 2,560.48	\$ -	\$ (7,653.94)	118%
521030 Water Service	\$ 13,375.00	\$ 13,375.00	\$ 15,011.66	\$ 2,140.74	\$ -	\$ (1,636.66)	112%
521050 Trash Service	\$ 5,404.00	\$ 5,404.00	\$ -	\$ -	\$ -	\$ 5,404.00	0%
521051 Recycling Service	\$ -	\$ 3,600.00	\$ 300.00	\$ -	\$ -	\$ 3,300.00	8%
521055 Trash Service - EDI	\$ -	\$ -	\$ 4,539.24	\$ 504.36	\$ -	\$ (4,539.24)	#DIV/0!
521060 Local Telephone Service	\$ 8,000.00	\$ 8,000.00	\$ 416.55	\$ -	\$ -	\$ 7,583.45	5%
521070 Internet Service	\$ 10,971.00	\$ 10,971.00	\$ 6,399.40	\$ 914.20	\$ -	\$ 4,571.60	58%
522010 PBX Line Charges	\$ 11,806.00	\$ 11,806.00	\$ 9,328.37	\$ 1,045.00	\$ -	\$ 2,477.63	79%
522020 PBX Instrument Charges	\$ 19,414.00	\$ 19,414.00	\$ 14,962.50	\$ 1,662.50	\$ -	\$ 4,451.50	77%
522040 Long Distance & Telecon	\$ 1,000.00	\$ 1,000.00	\$ 356.50	\$ 45.05	\$ -	\$ 643.50	36%
522060 Air Cards (Mobile Conne	\$ -	\$ 1,260.00	\$ 969.65	\$ 105.00	\$ -	\$ 290.35	77%
522070 Voicemail	\$ 3,968.00	\$ 3,968.00	\$ 3,060.00	\$ 340.00	\$ -	\$ 908.00	77%
522080 Automatic Call Distribu	\$ 786.00	\$ 786.00	\$ 589.50	\$ 65.50	\$ -	\$ 196.50	75%
522990 Other Communications Ch	\$ 296.00	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
523010 Building & Contents Ins	\$ 172,088.00	\$ 172,088.00	\$ 129,066.00	\$ 43,022.00	\$ -	\$ 43,022.00	75%
523020 Vehicle Liability Premi	\$ 870.00	\$ 870.00	\$ 652.50	\$ 217.50	\$ -	\$ 217.50	75%
524010 Recruitment & Hiring	\$ 3,140.00	\$ 3,140.00	\$ -	\$ -	\$ -	\$ 3,140.00	0%
524020 Travel & Training	\$ 1,600.00	\$ 3,000.00	\$ 68.13	\$ -	\$ -	\$ 2,931.87	2%
525012 Medical Treatment	\$ -	\$ 4,800.00	\$ 703.34	\$ -	\$ -	\$ 4,096.66	15%
525013 Drug Screening	\$ -	\$ -	\$ 4,174.00	\$ 689.00	\$ -	\$ (4,174.00)	#DIV/0!
525070 Background Checks	\$ -	\$ -	\$ 815.60	\$ 357.75	\$ -	\$ (815.60)	#DIV/0!
525083 Textile Rental & Laundr	\$ 1,925.00	\$ 1,925.00	\$ 156.01	\$ -	\$ -	\$ 1,768.99	8%
525086 Interpreter Services	\$ -	\$ 2,000.00	\$ 1,757.85	\$ 282.00	\$ -	\$ 242.15	88%

525094 Collection Agency Fees	\$	-	\$	21,500.00	\$	6,662.30	\$	19.80	\$	-	\$	14,837.70	31%
525990 Other Professional Serv	\$	31,361.00	\$	5,936.00	\$	2,779.80	\$	-	\$	-	\$	3,156.20	47%
526010 Motor Pool Scheduled Ch	\$	3,720.00	\$	3,720.00	\$	2,790.00	\$	310.00	\$	-	\$	930.00	75%
526011 Trip Car Charges	\$	-	\$	-	\$	104.08	\$	104.08	\$	-	\$	(104.08)	#DIV/0!
526020 Building Repair & Maint	\$	7,240.00	\$	7,240.00	\$	-	\$	-	\$	-	\$	7,240.00	0%
526042 Pest Control Services	\$	13,000.00	\$	13,000.00	\$	8,949.84	\$	962.28	\$	-	\$	4,050.16	69%
526044 Security & Fire Service	\$	420.00	\$	5,220.00	\$	2,574.24	\$	-	\$	-	\$	2,645.76	49%
526051 Sign Production & Insta	\$	-	\$	-	\$	150.00	\$	-	\$	-	\$	(150.00)	#DIV/0!
526070 Equipment Repair & Main	\$	5,421.00	\$	5,421.00	\$	13,576.98	\$	-	\$	-	\$	(8,155.98)	250%
526092 Rent-Real Property	\$	52,060.00	\$	52,060.00	\$	36,794.16	\$	4,088.24	\$	-	\$	15,265.84	71%
529010 Bank Charges	\$	5,000.00	\$	5,000.00	\$	2,641.72	\$	327.28	\$	-	\$	2,358.28	53%
529020 Postage	\$	4,000.00	\$	6,000.00	\$	2,368.50	\$	227.00	\$	-	\$	3,631.50	39%
529030 Shipping & Freight	\$	-	\$	1,000.00	\$	627.37	\$	212.30	\$	-	\$	372.63	63%
529031 Delivery/Pick up	\$	-	\$	13,815.00	\$	13,040.00	\$	-	\$	-	\$	775.00	94%
529040 Subscriptions	\$	-	\$	84,000.00	\$	2,777.76	\$	2,588.06	\$	-	\$	81,222.24	3%
529051 Library Software/Licens	\$	-	\$	159,233.00	\$	115,816.19	\$	-	\$	-	\$	43,416.81	73%
529052 Library Subs-Electronic	\$	-	\$	337,487.00	\$	216,379.80	\$	113,732.12	\$	-	\$	121,107.20	64%
529053 Library Svcs-Leased Mat	\$	-	\$	22,380.00	\$	22,380.00	\$	22,380.00	\$	-	\$	-	100%
529061 Organizational Membersh	\$	10,960.00	\$	-	\$	325.00	\$	-	\$	-	\$	(325.00)	#DIV/0!
529070 Printing/Copying/Scanni	\$	23,472.00	\$	30,000.00	\$	20,738.28	\$	1,061.78	\$	-	\$	9,261.72	69%
529090 Shredding & Recycling S	\$	-	\$	250.00	\$	2,179.00	\$	238.00	\$	-	\$	(1,929.00)	872%
529110 Advertising	\$	-	\$	-	\$	79.14	\$	45.45	\$	-	\$	(79.14)	#DIV/0!
529141 Software License & Main	\$	550.00	\$	550.00	\$	9,685.93	\$	-	\$	-	\$	(9,135.93)	1761%
529150 Data Center Charges	\$	1,187,806.00	\$	1,187,806.00	\$	890,862.12	\$	98,984.68	\$	-	\$	296,943.88	75%
529160 Licenses & Permits	\$	-	\$	595.00	\$	85.00	\$	-	\$	-	\$	510.00	14%
529990 Other Contractuals	\$	92,583.00	\$	5,033.00	\$	1,091.86	\$	48.00	\$	-	\$	3,941.14	22%
Contractuals	\$	2,039,498.00	\$	2,581,915.00	\$	1,819,137.61	\$	323,312.96	\$	-	\$	762,777.39	70%
531010 Computing Supplies	\$	900.00	\$	-	\$	909.60	\$	-	\$	-	\$	(909.60)	#DIV/0!
531020 Office Supplies	\$	50,575.00	\$	64,339.00	\$	37,334.31	\$	4,758.02	\$	-	\$	27,004.69	58%
531030 Custodial Supplies	\$	4,000.00	\$	5,000.00	\$	1,967.30	\$	222.00	\$	-	\$	3,032.70	39%
531150 Food Supplies	\$	-	\$	-	\$	3,125.00	\$	-	\$	-	\$	(3,125.00)	#DIV/0!
532020 Automotive Parts & Supp	\$	450.00	\$	450.00	\$	54.63	\$	-	\$	-	\$	395.37	12%
532202 Office Equipment Parts	\$	-	\$	-	\$	1,920.98	\$	-	\$	-	\$	(1,920.98)	#DIV/0!
539012 Gasoline	\$	7,234.00	\$	7,234.00	\$	4,005.92	\$	462.12	\$	-	\$	3,228.08	55%
549010 Furniture & Fixtures <\$	\$	9,990.00	\$	9,490.00	\$	-	\$	-	\$	-	\$	9,490.00	0%
549020 Data Processing Equip <	\$	9,665.00	\$	9,665.00	\$	611.68	\$	-	\$	-	\$	9,053.32	6%

549030 Communication Equip <\$5	\$	-	\$	-	\$	5,514.60	\$	-	\$	-	\$	(5,514.60)	#DIV/0!
549110 Library Materials	\$	982,530.00	\$	466,625.13	\$	193,232.80	\$	11,761.78	\$	-	\$	273,392.33	41%
Commodities	\$	1,065,344.00	\$	562,803.13	\$	248,676.82	\$	17,203.92	\$	-	\$	314,126.31	44%
Grand Total	\$	10,051,138.00	\$	11,418,802.13	\$	8,510,563.64	\$	1,017,321.82	\$	-	\$	2,908,238.49	75%

Grant Fund Summary Report
September 2024

Grant	Balance 9/1/2024	Revenue Received	Admin Charges	Contractuals	Materials	Supplies & Petty Cash	Equipment	Total Expenditures	Encumbrances	Remaining Balance 9/30/24
SCKLS 2023	\$ 28,335.19	\$ -	\$ -	\$ 4,404.36	\$ 3,791.54	\$ -	\$ -	\$ 8,195.90	\$ -	\$ 20,139.29
SA 2024	\$ 40,366.98	\$ -	\$ -	\$ 315.49	\$ 2,734.98	\$ 460.08	\$ 2,312.14	\$ 5,822.69	\$ -	\$ 34,544.29
SCKLS 2024	\$ 131,400.00	\$ 106,282.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 237,682.00
Totals	\$ 200,102.17	\$ 106,282.00	\$ -	\$ 4,719.85	\$ 6,526.52	\$ 460.08	\$ 2,312.14	\$ 14,018.59	\$ -	\$ 292,365.58

Wichita Public Library General Fund Bills

September 2024

Org: 10000080

10001 - Library - Personnel

1B - Base Compensation

511000 Base Compensation

Payroll, PP09.13.24 \$241,252.18

Payroll, PP09.27.24 \$235,607.17

Total 511000 Base Compensation	\$476,859.35
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Total 1B - Base Compensation	\$476,859.35
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1F - Special Compensation

512000 Special Compensation

Payroll, PP09.13.24 \$678.06

Payroll, PP09.27.24 \$14,541.79

Total 512000 Special Compensation	\$15,219.85
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512051 Mileage Reimbursement

Payroll, 2756 \$103.51

Payroll, 2874 \$24.12

Payroll, 3250 \$290.10

Payroll, 3375 \$6.50

Total 512051 Mileage Reimbursement	\$424.23
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Total 1F - Special Compensation	\$15,644.08
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1J - OT Compensation

513000 Overtime Compensation

Payroll, PP09.13.24 \$765.41

Payroll, PP09.27.24 \$659.03

Total 513000 Overtime Compensation	\$1,424.44
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Total 1J - OT Compensation	\$1,424.44
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1N - Employee Benefits

518200 Employer Wage Taxes & WC

Payroll, PP09.13.24 \$20,157.06

Payroll, PP09.27.24 \$20,891.25

Total 518200 Employer Wage Taxes & WC	\$41,048.31
---------------------------------------	-------------

518300 Employer Share EE Insurance

Payroll, PP09.13.24 \$42,983.82

Payroll, PP09.27.24 \$41,813.42

Total 518300 Employer Share EE Insurance	\$84,797.24
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Wichita Public Library General Fund Bills

September 2024

518400 Employer Share Pension/Retire

Payroll, PP09.13.24 \$29,043.87

Payroll, PP09.27.24 \$27,987.65

Total 518400 Employer Share Pension/Retire	\$57,031.52
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Total 1N - Employee Benefits	\$182,877.07
------------------------------	--------------

Total 10001 - Library - Personnel	\$676,804.94
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10002 - Library - Contractuals

2B - Utilities

521011 Electricity - EDI

EVERGY KANSAS SOUTH INC \$24,032.81

Total 521011 Electricity - EDI	\$24,032.81
--------------------------------	-------------

521021 Natural Gas - EDI

BLACK HILLS UTILITY HOLDING INC \$68.22

ENCORE ENERGY SERVICES \$1,182.23

ONE GAS INC \$1,310.03

Total 521021 Natural Gas - EDI	\$2,560.48
--------------------------------	------------

521030 Water Service

City of Wichita \$2,140.74

Total 521030 Water Service	\$2,140.74
----------------------------	------------

521055 Trash Service - EDI

WASTE CONNECTIONS OF KANSAS INC \$504.36

Total 521055 Trash Service - EDI	\$504.36
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Total 2B - Utilities	\$29,238.39
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2F - Technology Charges

521070 Internet Service

P-CARD ONE-TIME PAY \$914.20

Total 521070 Internet Service	\$914.20
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522010 PBX Line Charges

City of Wichita \$1,045.00

Total 522010 PBX Line Charges	\$1,045.00
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522020 PBX Instrument Charges

City of Wichita \$1,662.50

Total 522020 PBX Instrument Charges	\$1,662.50
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522040 Long Distance & Teleconference

City of Wichita \$45.05

Total 522040 Long Distance & Teleconference	\$45.05
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Wichita Public Library General Fund Bills

September 2024

522060 Air Cards (Mobile Connect)

City of Wichita	\$105.00
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Total 522060 Air Cards (Mobile Connect)	\$105.00
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522070 Voicemail

City of Wichita	\$340.00
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Total 522070 Voicemail	\$340.00
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522080 Automatic Call Distribution

City of Wichita	\$65.50
-----------------	---------

Total 522080 Automatic Call Distribution	\$65.50
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529150 Data Center Charges

City of Wichita	\$98,984.68
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Total 529150 Data Center Charges	\$98,984.68
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Total 2F - Technology Charges	\$103,161.93
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2J - Insurance Premiums

523010 Building & Contents Insurance

City of Wichita	\$43,022.00
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Total 523010 Building & Contents Insurance	\$43,022.00
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523020 Vehicle Liability Premiums

City of Wichita	\$217.50
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Total 523020 Vehicle Liability Premiums	\$217.50
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Total 2J - Insurance Premiums	\$43,239.50
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2R - Professional Svcs

525013 Drug Screening

KELLY COMPLIANCE INC	\$529.00
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P-CARD ONE-TIME PAY	\$160.00
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Total 525013 Drug Screening	\$689.00
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525070 Background Checks

TRUVIEW BSI LLC	\$357.75
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Total 525070 Background Checks	\$357.75
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525086 Interpreter Services

SIGN LANGUAGE INTERPRETING SERVICES	\$282.00
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Total 525086 Interpreter Services	\$282.00
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525094 Collection Agency Fees

UNIQUE MANAGEMENT SERVICES INC	\$19.80
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Total 525094 Collection Agency Fees	\$19.80
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Total 2R - Professional Svcs	\$1,348.55
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Wichita Public Library General Fund Bills

September 2024

2V - Bldg & Equip Charges

526010 Motor Pool Scheduled Charges

City of Wichita \$310.00

Total 526010 Motor Pool Scheduled Charges	\$310.00
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526011 Trip Car Charges

City of Wichita \$104.08

Total 526011 Trip Car Charges	\$104.08
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526042 Pest Control Services

P-CARD ONE-TIME PAY \$962.28

Total 526042 Pest Control Services	\$962.28
------------------------------------	----------

526092 Rent-Real Property

CO CO PROPERTIES LLC \$4,088.24

Total 526092 Rent-Real Property	\$4,088.24
---------------------------------	------------

Total 2V - Bldg & Equip Charges	\$5,464.60
--	-------------------

2z - Other Contractuals

529010 Bank Charges

City of Wichita \$327.28

Total 529010 Bank Charges	\$327.28
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529020 Postage

P-CARD ONE-TIME PAY \$227.00

Total 529020 Postage	\$227.00
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529030 Shipping & Freight

P-CARD ONE-TIME PAY \$212.30

Total 529030 Shipping & Freight	\$212.30
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529040 Subscriptions

P-CARD ONE-TIME PAY \$2,588.06

Total 529040 Subscriptions	\$2,588.06
----------------------------	------------

529052 Library Subs-Electronic Matls

ONLINE COMPUTER LIBRARY CENTER \$84,359.79
INC

P-CARD ONE-TIME PAY \$29,372.33

Total 529052 Library Subs-Electronic Matls	\$113,732.12
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529053 Library Svcs-Leased Matls

BRODART CO \$22,380.00

Total 529053 Library Svcs-Leased Matls	\$22,380.00
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529070 Printing/Copying/Scanning

City of Wichita \$1,061.78

Total 529070 Printing/Copying/Scanning	\$1,061.78
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Wichita Public Library General Fund Bills

September 2024

529090 Shredding & Recycling Service

INTERNATIONAL PAPER COMPANY	\$220.00
P-CARD ONE-TIME PAY	\$18.00

Total 529090 Shredding & Recycling Service	\$238.00
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529110 Advertising

SIJ HOLDINGS LLC	\$45.45
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Total 529110 Advertising	\$45.45
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529990 Other Contractuals

P-CARD ONE-TIME PAY	\$48.00
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Total 529990 Other Contractuals	\$48.00
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Total 2z - Other Contractuals	\$140,859.99
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Total 10002 - Library - Contractuals	\$323,312.96
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10003 - Library - Commodities

3B - Supplies

531020 Office Supplies

City of Wichita	\$2,475.80
P-CARD ONE-TIME PAY	\$2,282.22

Total 531020 Office Supplies	\$4,758.02
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531030 Custodial Supplies

P-CARD ONE-TIME PAY	\$222.00
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Total 531030 Custodial Supplies	\$222.00
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Total 3B - Supplies	\$4,980.02
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3N - Fuel

539012 Gasoline

City of Wichita	\$462.12
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Total 539012 Gasoline	\$462.12
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Total 3N - Fuel	\$462.12
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4Z - Non-Capital Outlay

549110 Library Materials

CENGAGE LEARNING INC	\$679.79
P-CARD ONE-TIME PAY	\$11,081.99

Total 549110 Library Materials	\$11,761.78
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Total 4Z - Non-Capital Outlay	\$11,761.78
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Total 10003 - Library - Commodities	\$17,203.92
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Grand Total **\$1,017,321.82**

Y3801 - SCKLS 23-South Central KS Library S

2 - Contractuals

2N - Employee Development

524020 Travel & Training

ERIN HOWERTON \$1,190.93

P-CARD ONE-TIME PAY \$1,916.51

Total 524020 Travel & Training	\$3,107.44
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Total 2N - Employee Development	\$3,107.44
---------------------------------	------------

2V - Bldg & Equip Charges

526061 Outside Services

CONFERENCE TECHNOLOGIES INC \$865.00

Total 526061 Outside Services	\$865.00
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Total 2V - Bldg & Equip Charges	\$865.00
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2Z - Other Contractuals

529030 Shipping & Freight

CONFERENCE TECHNOLOGIES INC \$197.39

Total 529030 Shipping & Freight	\$197.39
---------------------------------	----------

529070 Printing/Copying/Scanning

City of Wichita \$19.41

Total 529070 Printing/Copying/Scanning	\$19.41
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529142 Hardware Maint & Warranties

CONFERENCE TECHNOLOGIES INC \$215.12

Total 529142 Hardware Maint & Warranties	\$215.12
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Total 2Z - Other Contractuals	\$431.92
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Total 2 - Contractuals	\$4,404.36
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3 - Commodities

4Z - Non-Capital Outlay

549020 Data Processing Equip <\$5k

CONFERENCE TECHNOLOGIES INC \$3,791.54

Total 549020 Data Processing Equip <\$5k	\$3,791.54
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Total 4Z - Non-Capital Outlay	\$3,791.54
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Total 3 - Commodities	\$3,791.54
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Total Y3801 - SCKLS 23-South Central KS Library S	\$8,195.90
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Y4800 - Library-State Grants-in-Aid 2024

2 - Contractuals

2Z - Other Contractuals

529030 Shipping & Freight

P-CARD ONE-TIME PAY \$315.49

Total 529030 Shipping & Freight	\$315.49
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Total 2Z - Other Contractuals	\$315.49
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Total 2 - Contractuals	\$315.49
------------------------	----------

3 - Commodities

3B - Supplies

531020 Office Supplies

City of Wichita \$389.99

P-CARD ONE-TIME PAY \$70.09

Total 531020 Office Supplies	\$460.08
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Total 3B - Supplies	\$460.08
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3F - Components & Parts

532990 Other Equip Parts & Supplies

P-CARD ONE-TIME PAY \$2,312.14

Total 532990 Other Equip Parts & Supplies	\$2,312.14
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Total 3F - Components & Parts	\$2,312.14
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4Z - Non-Capital Outlay

549010 Furniture & Fixtures <\$5k

P-CARD ONE-TIME PAY \$2,615.00

Total 549010 Furniture & Fixtures <\$5k	\$2,615.00
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549990 Other Non-Capital Exp <\$5k

P-CARD ONE-TIME PAY \$119.98

Total 549990 Other Non-Capital Exp <\$5k	\$119.98
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Total 4Z - Non-Capital Outlay	\$2,734.98
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Total 3 - Commodities	\$5,507.20
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Total Y4800 - Library-State Grants-in-Aid 2024

\$5,822.69

GRAND TOTAL

\$14,018.59

Wichita Public Library Foundation, Inc.
Transactions by Account
 As of September 30, 2024

	Type	Date	Num	Adj	Name	Memo	Debit	Credit	Balance
WPL Gifts									845,954.99
Baird Account									736,175.35
Baird Checking									92,922.85
100									92,922.85
160 SCKLS FIF									90,710.93
Total 160 SCKLS FIF									90,710.93
150 Technology Fund									2,211.92
Total 150 Technology Fund									2,211.92
100 - Other									0.00
Deposit		09/17/2024				Deposit	3,775.94		3,775.94
Check		09/17/2024	4820		Wichita Public Library			3,775.94	0.00
Transfer		09/18/2024				deposit made to wrong account,	300.00		300.00
Deposit		09/30/2024				Deposit	4,231.92		4,531.92
Deposit		09/30/2024				Deposit	5,828.55		10,360.47
Check		09/30/2024	4819		Wichita Public Library			5,828.55	4,531.92
Total 100 - Other							14,136.41	9,604.49	4,531.92
Total 100							14,136.41	9,604.49	97,454.77
Total Baird Checking							14,136.41	9,604.49	97,454.77
Investments									643,252.50
Total Investments									643,252.50
Total Baird Account							14,136.41	9,604.49	740,707.27
Emprise Checking									109,779.64
300									41,258.52
330.3 1000Books									104.03
Total 330.3 1000Books									104.03
355 FOL Holds									690.41
Total 355 FOL Holds									690.41
340 Misc									50,716.68
Total 340 Misc									50,716.68
330.6 Local Author Day									-1,372.03
Total 330.6 Local Author Day									-1,372.03
330.4 Branches									-13,543.54
Total 330.4 Branches									-13,543.54
330.2 SR WED									-350.00
Total 330.2 SR WED									-350.00
330.1 Big Read									1,497.82
Total 330.1 Big Read									1,497.82
330 FOL									3,155.90
Total 330 FOL									3,155.90
320 WGS									357.16
Total 320 WGS									357.16
310 SCKLSSRG									2.09
Total 310 SCKLSSRG									2.09
Total 300									41,258.52
200									24,625.41
220 Employee Training									1,112.44
Total 220 Employee Training									1,112.44
210 Staff Assn									23,512.97
Deposit		09/04/2024				Deposit	5,738.55		29,251.52

Wichita Public Library Foundation, Inc.
Transactions by Account
 As of September 30, 2024

Type	Date	Num	Adj	Name	Memo	Debit	Credit	Balance
Check	09/05/2024	EFT		Standard Incorp			432.00	28,819.52
Bill Pmt -Check	09/13/2024	1004		American City Business Journals, Inc.			1,500.00	27,319.52
Bill Pmt -Check	09/13/2024	1005		Jaime Nix			178.94	27,140.58
Deposit	09/17/2024				Deposit	3,775.94		30,916.52
Bill Pmt -Check	09/20/2024	1011		Kristi Dowel			93.73	30,822.79
Deposit	09/25/2024				Deposit	300.00		31,122.79
Deposit	09/30/2024			Emprise Bank.	Interest Earned	53.46		31,176.25
Total 210 Staff Assn						<u>9,867.95</u>	<u>2,204.67</u>	<u>31,176.25</u>
Total 200						9,867.95	2,204.67	32,288.69
100								43,895.71
151.1 3 D Printing								212.81
Total 151.1 3 D Printing								212.81
130 LH Photos								540.77
Deposit	09/04/2024				Deposit	90.00		630.77
Bill Pmt -Check	09/20/2024	1010		Wichita Genealogical Society			30.00	600.77
Total 130 LH Photos						<u>90.00</u>	<u>30.00</u>	<u>600.77</u>
110 Levand								43,142.13
Bill Pmt -Check	09/13/2024	1002		KMUW			500.00	42,642.13
Bill Pmt -Check	09/13/2024	1003		Quik Print Inc			1,699.06	40,943.07
Bill Pmt -Check	09/13/2024	1009		Quik Print Inc			660.75	40,282.32
Bill Pmt -Check	09/20/2024	1012		Quik Print Inc			1,154.37	39,127.95
Bill Pmt -Check	09/27/2024	1013		Quik Print Inc			714.88	38,413.07
Total 110 Levand						<u>0.00</u>	<u>4,729.06</u>	<u>38,413.07</u>
Total 100						90.00	4,759.06	39,226.65
Total Emprise Checking						<u>9,957.95</u>	<u>6,963.73</u>	<u>112,773.86</u>
Total WPL Gifts						<u>24,094.36</u>	<u>16,568.22</u>	<u>853,481.13</u>
TOTAL						<u>24,094.36</u>	<u>16,568.22</u>	<u>853,481.13</u>

WICHITA PUBLIC LIBRARY SUBSCRIPTIONS

	2023 cost	2024 cost
Ancestry (JANUARY)	\$8,636.27	\$8,938.54
Candid Foundation Center (DECEMBER)	\$3,995.00	\$4,195.00
Chilton (SPRING)	\$19,000.00	\$14,000.00
Consumer Reports (FALL)	\$15,450.00	\$16,200.00
ContentDM (OCLC) (SUMMER)	\$11,496.93	\$8,807.23
CQResearcher (JANUARY)	\$1,730.00	\$1,816.00
Kanopy (MARCH)	\$24,048.00	\$42,854.00
LinkedIn Learning (DECEMBER)	\$19,600.00	\$19,600.00
Newsbank (FALL)	\$36,275.00	\$37,364.00
Newspapers.com (SPRING)	\$21,060.00	\$22,113.00
New York Times (SEPTEMBER)	\$6,754.80	\$6,884.80
New York Times Games (SEPTEMBER)	\$2,600.00	\$2,600.00
Reference USA (FALL)	\$12,500.00	\$13,000.00
ValueLine (JANUARY)	\$5,450.00	\$5,550.00
StackMap (AUGUST)	\$13,522.00	\$13,522.00
OCLC Cataloging and Metadata (JULY)	\$70,010.32	\$72,635.71
OCLC WorldShare ILL (JULY)	\$2,873.74	\$2,916.85
OCLC FirstSearch (AUGUST)	\$3,863.04	\$3,920.98
EBSCO (SEPTEMBER)	\$31,461.10	



INTEROFFICE MEMORANDUM

TO: Library Board of Directors
FROM: Jaime Nix, Director of Libraries
SUBJECT: StackMap Online Patron Access Catalog Overlay
DATE: October 7, 2024

Background: In 2022, Wichita Public Library explored ways to improve customer use of facilities and physical materials collections through a Journey Mapping Project that was conducted by City Management Fellows. The outcome of the study was provided to the UX Team, who evaluated and recommended a subscription product called StackMap, a digital indoor mapping software, that was implemented in 2023. StackMap integrates into the online catalog and provides more specifics about the location of material to assist customers and staff find the shelf location for a title.

Many customers prefer to find items themselves rather than ask for staff mediation; there may be privacy concerns regarding content they are needing. Collections are often moved, displays are temporary, and the library is currently remodeling multiple branches. This product is a proactive step to help customers have the most up-to-date location of materials, displays and spaces in our facilities. It empowers the customer to locate items on their own. Utilizing StackMap at all locations, through the WPL website, and for mobile devices creates a consistent barrier free experience for customers. It assists customers to locate items where there are poor sightlines in facilities for which wayfinding is not effective. This product supports the library's mission to Connect. Discover. Learn. Thrive.

Analysis: Library staff mapped all materials collections into the software and launched the service in 2023. Feedback from staff and customers has been positive. Statistics about utility is not easily tracked, as the information is displayed in each catalog search. The added feature will be tested even more extensively in 2025 as four branch locations will reopen with updated shelving configurations.

Financial Considerations: The annual subscription cost is \$13,522/year with a 3-year agreement. This is the second year of the agreement.

Legal Considerations: The contract has been approved to form by City's Law Department.

Recommendations/Actions: It is recommended that the Board approve the invoice of \$13,522 for StackMap.

Attachments: StackMap Service Agreement

StackMap Inc.

984 Monument St Ste 102
Pacific Palisades, CA 90272
USA
(650) 701-7275

INVOICE

INVOICE #38300002
DATE: 08/21/2024

TO:
Wichita Public Library
711 W. 2nd Street
Wichita, KS 67203

FOR:
StackMap Subscription

DESCRIPTION	AMOUNT
StackMap Subscription (dates: 10/05/2024 - 10/04/2025)	US\$13,522.00
TOTAL	US\$13,522.00

Payment of this invoice is due by **Sept. 20, 2024**.
Make all checks payable to StackMap Inc.
If you have any questions concerning this invoice, contact Lex Cooke, (203) 610-1196, lex@stackmap.com

Thank you for your business!



INTEROFFICE MEMORANDUM

TO: Library Board of Directors
FROM: Sarah Kittrell
SUBJECT: EBSCO Invoice – Approval of invoices over \$10,000
DATE: September 23, 2024

Background: Ebsco, a magazine subscription manager, is used to manage nearly all of the Library’s magazine and newspaper subscriptions. Current subscriptions expire at various points throughout the year, but Ebsco is able to bundle these renewals together, allowing the Library to pay one invoice rather than 300+. The renewal must be processed before the end of the year to avoid a gap in services for the titles that renew in January 2025.

Analysis: The magazine industry continues to undergo significant changes, with several titles ceasing publication over the last year, while others have increased their prices in an effort to stay in business. Despite the industry turmoil, magazines and newspapers remain an important part of the Library’s information service delivery. Customers borrow approximately 330 magazines a month; not included in these usage numbers are the titles that are used only in house, such as the *Wichita Eagle* and the *Wall Street Journal*, which are used daily.

Financial Considerations: This renewal saw a marked increase in several subscriptions, most notably the *Wichita Eagle* going up a combined \$970.82 for five of the Library’s seven subscriptions. Other newspapers also increased significantly: the *Hutchinson News* (+\$251.51, a more than a 100% increase), the *Kansas City Star* (+\$351.60) and the *Topeka Capital Journal* (+\$200.48). Other magazines with a more than \$100 increase included *Science* and *Automotive News*. Staff did decide to drop two other subscriptions, the *JD Power Official Truck Guide* and the *JD Power Official Used Car Guide*, which went up \$446 and \$700 respectively, again a more than 100% increase for each publication. Many other subscriptions saw a \$5-\$40 increase over 2024 prices.

The quoted cost to renew the 300-plus magazine and newspaper subscriptions managed by Ebsco is \$32,211.52, reflecting a \$1,071.69 increase from the 2024 renewal invoice. With no guarantee our quote from the middle of September will match the final invoice, the Library requests authorization to pay up to \$34,000.00 to Ebsco to renew 300-plus magazine and newspaper subscriptions for the 2024-2025 subscription cycle.

Legal Considerations: At the request of the Finance Department, staff have requested that the Law Department review the Ebsco Terms of Service for continued compatibility with City of Wichita operating procedures.

Recommendations/Actions: It is recommended that the Board approve the invoice from EBSCO in the amount of up to \$32,000 for the subscription renewals.

Attachments: Ebsco Proforma – 2024-09-23



PLEASE ALLOW DOMESTIC PUBLISHERS 60 TO 90 DAYS FROM DATE OF INVOICE TO BEGIN SERVICE.

PAYMENT PROCESSING CENTER 800-633-4604 205-991-1211
PO BOX 204661 DALLAS, TX 75320-4661 FAX 205-995-1613

INVOICE

BILLING ADDRESS:
WICHITA PUBLIC LIBRARY
711 WEST 2ND STREET N
WICHITA KS 67203

SUBSCRIBER:
GENERAL REFERENCE
ADVANCED LEARNING LIB
711 W 2ND ST N
WICHITA KS 67203

When making remittance, and when inquiring about this invoice, please refer to both the invoice number and account number. Currency: USD

Your Purchase No.	Account No.	Sub	Date	Ref. Code	Invoice No.	Page No.
PROFORMA/RENEWAL	CG-F-60494-00	AA	09-23-2024		P 1748335	1

AARP Bulletin

Title Number: 000578187 10 issues per year
Membership Title
Comes with: American Association of Retired Persons Membership - Ages 70 and
Print ISSN: 1044-1123

AARP the Magazine - C ed - Ages 70 and Above

Title Number: 000578625 6 issues per year
Membership Title
Comes with: American Association of Retired Persons Membership - Ages 70 and
Print ISSN: 1541-9894

American Association of Retired Persons Membership - Ages 70 and Above 31.00

Title Number: 037388048
Print
Coverage: (01/25)-(12/25) 1 Year 01/01/2025

American Libraries 90.00

Title Number: 044889004 6 issues per year
Print Membership Title 1 Year 01/01/2025
Print ISSN: 0002-9769
Coverage: 56(01/25)-56(12/25)

American Rifleman 12.00

Title Number: 047912001 12 issues per year
Print 1 Year 04/01/2025
Print ISSN: 0003-083X
Coverage: (04/25)-(03/26)

Astronomy 49.95

Title Number: 090066002 12 issues per year
Print + Online 1 Year 01/01/2025
Print ISSN: 0091-6358
Coverage: 53(01/25)-53(12/25) Online ISSN: 2163-0127

continued on next page

US DOLLAR WIRE TRANSFERS CAN BE SENT TO:
WELLS FARGO BANK, SAN FRANCISCO, CALIFORNIA
ACCOUNT NUMBER: 2000027339684
ABA FOR WIRES: 121000248
ABA FOR ACH'S: 121000248

An (*) reflects recently updated prices.
Net due upon receipt. Late payment will incur a carrying charge of 1% per 30 days until paid. Pay this invoice in full. This invoice is submitted to you by EBSCO in its capacity as your agent. EBSCO guarantees payment to all publishers. EBSCO'S FEDERAL I.D. NO 63-6014186

INVUS1



PLEASE ALLOW DOMESTIC PUBLISHERS 60 TO 90 DAYS FROM DATE OF INVOICE TO BEGIN SERVICE.

PAYMENT PROCESSING CENTER 800-633-4604 205-991-1211
PO BOX 204661 DALLAS, TX 75320-4661 FAX 205-995-1613

INVOICE

BILLING ADDRESS:
WICHITA PUBLIC LIBRARY
711 WEST 2ND STREET N
WICHITA KS 67203

SUBSCRIBER:
M A BRANCH LIBRARY
3051 E 21ST STREET
WICHITA KS 67214

When making remittance, and when inquiring about this invoice, please refer to both the invoice number and account number.

Currency: USD

Your Purchase No.	Account No.	Sub	Date	Ref. Code	Invoice No.	Page No.
PROFORMA/RENEWAL	CG-F-60494-00	BA	09-23-2024		P 1748335	61

Wichita Eagle

483.21

Title Number: 956953004 312 issues per year
Print + Online

Print ISSN: 1046-3127 1 Year 01/17/2025
Coverage: (01/25)-(01/26)

Subtotal 483.21
Invoice Subtotal 31,955.87
Service Charge 255.65
Inv Subtotal after SC 32,211.52
Net Amount Due in U.S. Dollars 32,211.52

US DOLLAR WIRE TRANSFERS CAN BE SENT TO:
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INVUS1



INTEROFFICE MEMORANDUM

TO: Wichita Public Library Board
FROM: Sarah Kittrell, Collection Development Division Manager
SUBJECT: Approval of invoices over \$10,000 – Reference Solutions
DATE: September 30, 2024

Background: In 2024, Wichita Public Library began offering the Reference Solutions. It includes information on 69 million businesses, 345 million historical businesses, 2.5 million job postings, 1.2 million physicians and dentists, the US Standard White Pages with 160 million residents, and much more. Reference Solutions is offered by Data Axle.

Analysis: Reference Solutions is a popular database with 24,522 uses in the last 12 months. It is actively and regularly promoted by staff to members of the business community and those looking to start their own businesses as an invaluable resource to help them in their business endeavors.

Financial Considerations: The annual cost for Reference Solutions will be \$12,500. This price will be locked in for a three-year term. This is the second year of the three-year term.

Legal Considerations: The City of Wichita Law Department approved the contract in 2023 and no changes have been made to the contract in that time.

Recommended Action: It is recommended that the Board approve the Library's subscription to Reference Solutions in the amount of \$12,500.

INVOICE #	DATE	PURCHASE ORDER
10004231361	15-JUL-24	

BILL TO:

ATTN: SARAH KITTERAL
 CITY OF WICHITA PUBLIC LIBRARY
 223 S MAIN ST
 WICHITA KS 67202

SHIP TO:

ATTN: SARAH KITTERAL
 CITY OF WICHITA PUBLIC LIBRARY
 223 S MAIN ST
 WICHITA KS 67202

CUSTOMER #	DIVISION	SALES ORDER	SHIP VIA
228118	023000	7894296TNK00101	SHIPPING NOT APPLICABLE

DESCRIPTION	UNIT PRICE	QUANTITY	AMOUNT
Reference Solutions - Usa Package Data Axle LICENSE AGREEMENT 15-Jul-2024 - 14-Jul-2025		0	
Reference Solutions - Us Business		1	
Reference Solutions - Us New Business		1	
Reference Solutions - Us New Movers / Homeowners		1	
Reference Solutions - Us New Movers / Homeowners		1	
Reference Solutions - Us Healthcare		1	
Reference Solutions - Us White Pages		1	
Reference Solutions - Us Consumer		1	
Reference Solutions - Us Consumer		1	

SALES REP: ANDRA ROUSSEL TERMS: UPON RECEIPT

Special Instructions:

For Billing Inquiries/Contact Changes Phone: 866-872-0053 Fax: 402-836-3951 Email: arhelp@data-axle.com

This invoice is governed by the terms of the Master Product Suite Agreement available at <https://www.data-axle.com/master-product-suite-agreement> (the "MPSA").
 If a separate, fully executed agreement exists between you and Data Axle (or any of its affiliates or subsidiaries) for the products and/or services under this invoice, this invoice will be governed by the terms of that agreement and the terms of the MPSA will not apply to this invoice.
 By accessing and using the products/or services provided in this invoice, you agree to the Terms and Conditions for Use found at <https://www.data-axle.com/terms-and-conditions/>

Remittance Form: Please return this portion with your payment to ensure proper posting to your account. If you have any questions regarding this invoice, contact Accounts Receivable at 866-872-0053. Thank you.

CUSTOMER NAME	CUSTOMER #	INVOICE #	BALANCE DUE	AMOUNT PAID
CITY OF WICHITA PUBLIC LIBRARY	228118	10004231361	12,500.00 USD	

ATTN: SARAH KITTERAL
 CITY OF WICHITA PUBLIC LIBRARY
 223 S MAIN ST
 WICHITA KS 67202

Please make checks payable and remit to: InfoUSA Marketing, Inc.
 (A subsidiary of Data Axle, Inc.)
 PO BOX 957742
 ST. LOUIS MO 63195-7742

000010004231361700012500000

INVOICE #	DATE	PURCHASE ORDER
10004231361	15-JUL-24	

BILL TO:

ATTN: SARAH KITTERAL
 CITY OF WICHITA PUBLIC LIBRARY
 223 S MAIN ST
 WICHITA KS 67202

SHIP TO:

ATTN: SARAH KITTERAL
 CITY OF WICHITA PUBLIC LIBRARY
 223 S MAIN ST
 WICHITA KS 67202

CUSTOMER #	DIVISION	SALES ORDER	SHIP VIA
228118	023000	7894296TNK00101	SHIPPING NOT APPLICABLE

DESCRIPTION	UNIT PRICE	QUANTITY	AMOUNT
Reference Solutions - Canadian Business		1	
Reference Solutions - Canadian White Pages		1	
Reference Solutions - Historical Data		1	
Reference Solutions - Data Visualization		1	
Reference Solutions - Job Search		1	

SUBTOTAL	12,500.00
TAX Federal ID # 47-0794710	0.00
ADJUSTMENTS	0.00
PAYMENTS	-0.00
BALANCE DUE	12,500.00 USD

WICHITA PUBLIC LIBRARY BOARD OF DIRECTORS
Operations Committee Agenda
Tuesday, October 8, 2024
Board Room / MS Teams 3:30pm
Advanced Learning Library, 711 W 2nd St, Wichita, KS 67203

1. Call to Order
2. Managed Call Center – update
3. Branch Remodels - update
4. Proposed 2025 Holiday Schedule
5. Advanced Learning Library Conference Rooms – discussion
6. International Game Day / Game Access
7. Summer 2025 Goals - discussion

To attend virtually:

Microsoft Teams [Need help?](#)

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Meeting ID: 211 331 587 104

Passcode: 7jFtKF

**Wichita Public Library Board of Directors
Operations Committee
September 10, 2024**

No Quorum Present: Informational Discussion Only



INTEROFFICE MEMORANDUM

TO: Library Board of Directors
FROM: Jaime Nix, Director of Libraries
SUBJECT: Proposed 2025 Holiday Schedule
DATE: October 15, 2024

Background: To assist with service planning, the Library Board of Directors is asked to establish a schedule for board-approved closings prior to the start of each calendar year.

Analysis: The City of Wichita provides eleven paid holidays to its workforce. These include New Year's Day, Martin Luther King Day, President's Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day and Christmas Day. In addition, all City offices are closed on the Friday after Thanksgiving. When a holiday falls on a Saturday, the City observes the holiday on the preceding Friday. Holidays falling on a Sunday are observed on the following Monday.

Library policy PER-005 Holidays directs that the Library is also closed on the Sundays before Memorial Day and Labor Day, and one other Sunday to be designated each year by the Library Board of Directors. This third Sunday has traditionally been scheduled to correspond with Easter Sunday. Board authorized closings are not paid holidays but are considered days off for all department employees.

For 2025, Library Leadership recommends closing on Monday October 13 (observed Columbus Day) in order to support staff development training during an all-day in-service. Staff recommends that all Library locations close at 5pm on the Wednesday evening before Thanksgiving due to reduced business. Staff proposes that library locations close for service all day on Wednesday, December 24 and at 5pm on Wednesday, December 31 due to reduced business.

A complete listing of all proposed holidays is attached.

Financial Considerations: The proposed schedule will allow for more effective staff utilization during holiday weeks.

Legal Considerations: Board adopted closings are authorized by Library policy.

Recommendations/Actions: It is recommended that the Library Board adopt the 2025 holiday schedule as proposed by staff.

2025 Library Holidays (PROPOSED)

City Holiday Closings:

Wednesday, January 1 – New Year’s Day
Monday, January 20 – Martin Luther King Day
Monday, February 17– President’s Day
Monday, May 26 – Memorial Day
Thursday, June 19 - Juneteenth
Friday, July 4 – Independence Day
Monday, September 1 – Labor Day
Tuesday, November 11 – Veteran’s Day
Thursday, November 27 – Thanksgiving
Friday, November 28 – Day after Thanksgiving
Thursday, December 25 – Christmas Day

Additional Closings per Library Policy PER-005:

Sunday, April 20 – Board Designated Sunday Closing (Easter)*
Sunday, May 25 – Memorial Day weekend
Sunday, August 31 – Labor Day weekend

Board Designated Closings:*

Monday, October 13 – Staff In-Service Training Day
Wednesday, November 26 – 5 pm closing for Thanksgiving Eve
Wednesday, December 24 – Christmas Eve
Wednesday, December 31 – 5 pm Closing for New Year’s Eve

*require approval from Library Board of Directors

WICHITA PUBLIC LIBRARY BOARD OF DIRECTORS
Planning and Facilities Committee Agenda
Wednesday, October 9, 2024, 1:00pm
Board Room / MS Teams
Advanced Learning Library, 711 W 2nd St, Wichita, KS 67203

1. Call to Order
2. Approval of September 11, 2024 Minutes
3. Westlink Updates
4. Alford, Angelou, and Rockwell Updates
5. Foundation and City Maintenance MOU – discussion
6. Items from the committee

To attend virtually:

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[Join the meeting now](#)

Meeting ID: 216 133 910 730

Passcode: NL2i2F

**Wichita Public Library Board of Directors
Planning and Facilities Committee Meeting
September 11, 2024**

1. Call to Order
 - a. 1:04 p.m.
 - b. Members present: Sara Balderas, Lauren Hirsh, Karyn Shorter
 - c. Staff present: Jaime Nix
2. Approval of the August 14 minutes (approved)
3. Update on Angelou and Alford schematics
 - a. Continued work on building designs with a 90% design completion by the end of August to establish budgets.
 - b. Work continues to identify timelines to ensure summer disruptions are minimal
 - c. One more presentation to City Council to authorize the estimated prices for the branches to begin the remodel timeline.
 - d. Angelou will be closed October to February for an interior remodel, upon reopening the branch will expand hours to 60/week.
 - e. Rockwell construction on the addition is underway, and the branch will close in February once Angelou reopens to complete the interior remodel.
 - f. Alford work will begin in November and the branch will remain open, with limited access areas, during construction.
4. Westlink Updates
 - a. Fast moving work is underway, and the complex flooring is being installed. This does not impact overall schedules.
 - b. The automated material handler is being engineered and is on track for delivery after major construction concludes.
5. Foundation and City Maintenance MOU - discussion
 - a. Jaime an update about progress to plan ongoing maintenance funding for library facilities in upcoming City budgets
6. Other items from committee members
 - a. The committee discussed the new spaces that will be available at the library and highlighting this with City Council members to spread the word further into neighborhoods would be greatly appreciated.
7. Adjourn: 1:42 p.m.

WICHITA PUBLIC LIBRARY BOARD OF DIRECTORS
Public Affairs Committee Agenda
Thursday, October 10, 2024, 4:00pm
Board Room / MS Teams
Advanced Learning Library, 711 W 2nd St, Wichita, KS 67203

1. Call to Order
2. Approval of September 2024 Minutes
3. Update on September Media Activities
4. Raising Awareness:
 - Library Non-Users Report
 - Board Retreat Development
5. Other items from Committee Members

To attend virtually:

Microsoft Teams

[Join the meeting now](#)

Meeting ID: 284 931 457 868

Passcode: tfiukX

**Wichita Public Library Board of Directors
Public Affairs Committee
August 8, 2024**

Present: Kurt, Susie, Michelle, Robin, Jaime

1. Call to Order (4:05 p.m.)
2. Approval of August 8 minutes (approved)
3. Update on August Media Activities
 - i. Coming in September!
4. Raising Awareness
 - a. Committee members commented on the Welcome brochure new users receive and gave direction about language modifications.
 - b. Robust discussion about the Raising Awareness strategies to consider that advance the strategic direction. Feedback included micro-efforts to test incentives in key zip codes, engaging CM Johnson in knocking on doors, and updating the library's 'news' to a more localized messaging – carry the system message but customize for each neighborhood's needs and interests. Bus ads were mentioned. Jaime will integrate feedback for further work in October.
5. Adjournment (4:31 p.m.)

Media Report September 2024

September 17: KSN (Banned Books Week)

September 20: KSN (Bird Watching Kits)

September 27: KSN (Angelou Remodeling)

September 27: KWCH (Angelou Remodeling)

September 30: KFDI (Angelou Remodeling)

Non-Users (System)

Head of household age:

- 25-30: (O51) Digitally Savvy, (O54) Influenced by Influencers, (O55) Family Troopers, (M45) Growing and Expanding
- 31-35: (F22) Fast Track Couples
- 36-45: (P56) Mid-Scale Medley
- 51-65: (L42) Rooted Flower Power
- 66-75: (J34) Suburban Sophisticates
- 76+: (Q64) Established in Society, (Q65) Mature and Wise

Household income:

- Less than \$15,000: (O54) Influenced by Influencers, (O55) Family Troopers, (Q65) Mature and Wise
- \$35,000-\$49,999: (Q64) Established in Society
- \$50,000-\$74,999: (O51) Digitally Savvy, (J34) Suburban Sophisticates, (L42) Rooted Flower Power, (P56) Mid-Scale Medley, (M45) Growing and Expanding
- \$100,000-\$124,999: (F22) Fast Track Couples

Education:

- High school education or less: (Q64) Established in Society, (O55) Family Troopers, (M45) Growing and Expanding, (Q65) Mature and Wise
- Some college or more: (O51) Digitally Savvy, (O54) Influenced by Influencers, (J34) Suburban Sophisticates, (L42) Rooted Flower Power, (F22) Fast Track Couples, (P56) Mid-Scale Medley

Children:

- Likely do/do have children: (F22) Fast Track Couples, (O55) Family Troopers, (M45) Growing and Expanding
- Likely do not/do not have children in the household: (O51) Digitally Savvy, (O54) Influenced by Influencers, (J34) Suburban Sophisticates, (Q64) Established in Society, (L42) Rooted Flower Power, (P56) Mid-Scale Medley (barely), (Q65) Mature and Wise

Channel preference:

- Mail: (J34) Suburban Sophisticates, (Q64) Established in Society, (L42) Rooted Flower Power, (Q65) Mature and Wise
- Radio: (O54) Influenced by Influencers, (P56) Mid-Scale Medley, (O55) Family Troopers, (M45) Growing and Expanding
- Text message: (O51) Digitally Savvy, (F22) Fast Track Couples

Technology adoption:

- Novices (J34) Suburban Sophisticates, (Q64) Established in Society, (L42) Rooted Flower Power, (Q65) Mature and Wise
- Journeymen: (O54) Influenced by Influencers, (F22) Fast Track Couples
- Wizards: (O51) Digitally Savvy, (P56) Mid-Scale Medley, (O55) Family Troopers, (M45) Growing and Expanding

NON-USERS

1. (O51) Digitally Savvy (9,429 potential patron base¹: 5,007 non-users² | 2,300 active users³ | 2,122 inactive users⁴)

Young singles who live digital-driven smaller city lifestyles

- **Key features:**
 - Ambitious
 - Video gamers
 - Single adults
 - Eager to spend
 - Music lovers
 - Digitally Savvy
- **Head of household age:** 25-30 (50.64%)
- **Household income:** \$50,000-\$74,999 (26.6%) (51.86% have household income MORE than \$50,000)
- **Education:** 57.92% have some college or more
- **Children:** 48.29% have children in the household
- **Channel preference:** Text message (followed by radio)
- **Technology adoption:** Wizards

2. (O54) Influenced by Influencers (5,749 potential patron base: 3,898 non-users | 994 active users | 857 inactive users)

Young singles living in Midwest and Southern city centers

- **Key features:**
 - Career-driven
 - Metropolitan lifestyles
 - Digitally dependent
 - Active social lives
 - Foodies
 - First-time buyers
- **Head of household age:** 25-30 (60.28%)
- **Household income:** Less than \$15,000 (18.00%) (65.83% have household income LESS than \$50,000)
- **Education:** 63.96% have some college or more
- **Children:** 21.42% have children in the household
- **Channel preference:** Radio (followed by texting)
- **Technology adoption:** Journeymen

¹ Potential patron base: total number of households in mosaic

² Non-users: no library card or have not used library in 3 years

³ Have used library in last year (data pulled 9/1/23-9/3/24)

⁴ Have used library in last three years but not last year (data pulled 9/1/23 – 9/3/24)

3. (J34) Suburban Sophisticates (5,491 potential patron base: 3,424 non-users | 1,256 active users | 811 inactive users)

Established sophisticates living comfortable suburban lifestyles

- **Key features:**
 - Retired
 - Financially secure
 - AARP members
 - Established homes
 - Avid Newspaper readers
 - Republican households
- **Head of household age: 66-75 (48.90%)**
- **Household income: \$50,000-\$74,999 (27.12%) (56.22% have household income MORE than \$50,000)**
- **Education: 51.09% have some college or more**
- **Children: 93.95% have no children in the household**
- **Channel preference: Mail**
- **Technology adoption: Novices**

4. (Q64) Established in Society (4,910 potential patron base: 3,296 non-users | 897 active users | 717 inactive users)

Stable, sophisticated seniors living in older homes and leading sedentary lifestyles

- **Key features:**
 - Avid TV watchers
 - Rural lifestyle
 - Seniors
 - Home-centered activities
 - Conservative values
 - Cautious money managers
- **Head of household age: 76+ (54.91%) (96.97% are over the age of 65)**
- **Household income: \$35,000-\$49,999 (24.52%) (81.72% have household income LESS than \$50,000)**
- **Education: 69.29% have high school education or less**
- **Children: 2.35% have children in the household**
- **Channel preference: Mail**
- **Technology adoption: Novices**

5. (L42) Rooted Flower Power (5,140 potential patron base: 3,072 non-users | 1,075 active users | 993 inactive users)

Mid-scale baby boomer singles and couples rooted in established communities and approaching retirement

- **Key features:**
 - Nearing retirement
 - Deeply rooted

- Single adults
- Liberal
- Bargain hunters
- Cultural arts
- **Head of household age: 51-65 (85.83%)**
- **Household income: \$50,000-\$74,999 (29.62%) (58.11% have household income MORE than \$50,000)**
- **Education: 50.63% have some college or more**
- **Children: 93.74% have no children in the household**
- **Channel preference: Mail**
- **Technology adoption: Novices**

6. (F22) Fast Track Couples (4,813 potential patron base: 2,864 non-users | 1,168 active users | 781 inactive users)

Active, young, upper established suburban couples and families living upwardly-mobile lifestyles

- **Key features:**
 - Credit-aware
 - Comfortable spender
 - Active lifestyles
 - Tech-savvy
 - Music lovers
 - Football fans
- **Head of household age: 31-35 (50.34%)**
- **Household income: \$100,000-\$124,999 (24.06%) (87.97% have household income MORE than \$50,000)**
- **Education: 72.44% have some college or more**
- **Children: 69.28% have children in the household**
- **Channel preference: Text message (followed by TV)**
- **Technology adoption: Journeymen**

7. (P56) Mid-Scale Medley (4,656 potential patron base: 2,566 non-users | 1,044 active users | 1,046 inactive users)

Mature, middle income, single adults and families living in urban areas

- **Key features:**
 - Modest living
 - Single adults
 - Older housing
 - Cash over credit
 - Hip-hop music
 - Basic cell phones
- **Head of household age: 36-45 (50.76%)**
- **Household income: \$50,000-\$74,999 (26.31%) (52.42% have household income LESS than \$50,000)**

- **Education:** 59.37% have some college or more
- **Children:** 45.95% have children in the household
- **Channel preference:** Radio (followed by TV)
- **Technology adoption:** Wizards

8. (O55) Family Troopers (4,472 potential patron base: 2,458 non-users | 959 active users | 1,055 inactive users)

Families and single parent households living near military bases

- **Key features:**
 - Renters
 - Military base communities
 - Ethnically diverse
 - Parents
 - Modest educations
 - Tech-savvy
- **Head of household age:** 25-30 (47.27%)
- **Household income:** Less than \$15,000 (21.88%) (70.89% have household income LESS than \$50,000)
- **Education:** 52.89% have a high school diploma or less
- **Children:** 92.57% have children in the household
- **Channel preference:** Radio
- **Technology adoption:** Wizards

9. (M45) Growing and Expanding (5,159 potential patron base: 2,426 non-users | 1,363 active users | 1,370 inactive users)

Young, working-class families and single parent households living in small established city residences

- **Key features:**
 - Rural living
 - Enjoy bargain hunting
 - Engage via radio
 - Early childrearing years
 - Bowling leagues
 - Home-based family activities
- **Head of household age:** 25-30 (25.48%)
- **Household income:** \$50,000-\$74,999 (22.83%) (64.09% have household income LESS than \$50,000)
- **Education:** 50.48% have high school diploma or less
- **Children:** 83.87% have children in the household
- **Channel preference:** Radio
- **Technology adoption:** Wizards

10.(Q65) Mature and Wise (3,126 potential patron base: 2,337 non-users | 436 active users | 353 inactive users)

Retirees settled in metro apartment communities living cost-effective, sensible lives

- **Key features:**
 - Discount shoppers
 - Retirement communities
 - TV entertainment
 - Tech novices
 - Active health maintenance
 - Avid newspaper readers
- **Head of household age: 76+ (42.62%)**
- **Household income: Less than \$15,000 (32.63%) (85.96% have household income LESS than \$50,000)**
- **Education: 63.74% have high school diploma or less**
- **Children: 96.61% have no children in the household**
- **Channel preference: Mail**
- **Technology adoption: Novices**

Users (System)

Head of household age:

- 25-30: (O51) Digitally Savvy, (M45) Growing and Expanding, (O54) Influenced by Influencers, (O55) Family Troopers, (R66) Ambitious Dreamers
- 31-35: (F22) Fast Track Couples
- 36-45: (P56) Mid-Scale Medley
- 51-65: (L42) Rooted Flower Power
- 66-75: (J34) Suburban Sophisticates
- 76+: (Q64) Established in Society

Household income:

- Less than \$15,000: (O54) Influenced by Influencers, (O55) Family Troopers, (R66) Ambitious Dreamers
- \$35,000-\$49,999: (Q64) Established in Society
- \$50,000-\$74,999: (O51) Digitally Savvy, (M45) Growing and Expanding, (J34) Suburban Sophisticates, (L42) Rooted Flower Power, (P56) Mid-Scale Medley
- \$100,000-\$124,999: (F22) Fast Track Couples

Education:

- High school education or less: (M45) Growing and Expanding, (Q64) Established in Society, (O55) Family Troopers, (R66) Ambitious Dreamers
- Some college or more: (O51) Digitally Savvy, (J34) Suburban Sophisticates, (F22) Fast Track Couples, (L42) Rooted Flower Power, (P56) Mid-Scale Medley, (O54) Influenced by Influencers,

Children:

- Likely do/do have children: (M45) Growing and Expanding, (F22) Fast Track Couples, (O55) Family Troopers, (R66) Ambitious Dreamers
- Likely do not/do not have children in the household: (O51) Digitally Savvy, (J34) Suburban Sophisticates, (L42) Rooted Flower Power, (P56) Mid-Scale Medley (barely), (O54) Influenced by Influencers, (Q64) Established in Society

Channel preference:

- Mail: (J34) Suburban Sophisticates, (L42) Rooted Flower Power, (Q64) Established in Society
- Radio: (M45) Growing and Expanding, (P56) Mid-Scale Medley, (O54) Influenced by Influencers, (O55) Family Troopers, (R66) Ambitious Dreamers
- Text message: (O51) Digitally Savvy, (F22) Fast Track Couples

Technology adoption:

- Novices (J34) Suburban Sophisticates, (L42) Rooted Flower Power, (Q64) Established in Society
- Journeymen: (F22) Fast Track Couples, (O54) Influenced by Influencers
- Wizards: (O51) Digitally Savvy, (M45) Growing and Expanding, (P56) Mid-Scale Medley, (O55) Family Troopers, (R66) Ambitious Dreamers

USERS

1. (O51) Digitally Savvy (9,429 potential patron base⁵: 5,007 non-users⁶ | 2,300 active users⁷ | 2,122 inactive users⁸)

Young singles who live digital-driven smaller city lifestyles

- **Key features:**
 - Ambitious
 - Video gamers
 - Single adults
 - Eager to spend
 - Music lovers
 - Digitally Savvy
- **Head of household age:** 25-30 (50.64%)
- **Household income:** \$50,000-\$74,999 (26.6%) (51.86% have household income MORE than \$50,000)
- **Education:** 57.92% have some college or more
- **Children:** 48.29% have children in the household
- **Channel preference:** Text message (followed by radio)
- **Technology adoption:** Wizards

2. (M45) Growing and Expanding (5,159 potential patron base: 2,426 non-users | 1,363 active users | 1,370 inactive users)

Young, working-class families and single parent households living in small established city residences

- **Key features:**
 - Rural living
 - Enjoy bargain hunting
 - Engage via radio
 - Early childrearing years
 - Bowling leagues
 - Home-based family activities
- **Head of household age:** 25-30 (25.48%)
- **Household income:** \$50,000-\$74,999 (22.83%) (64.09% have household income LESS than \$50,000)
- **Education:** 50.48% have high school diploma or less
- **Children:** 83.87% have children in the household
- **Channel preference:** Radio
- **Technology adoption:** Wizards

⁵ Potential patron base: total number of households in mosaic

⁶ Non-users: no library card or have not used library in 3 years

⁷ Have used library in last year (data pulled 9/1/23-9/3/24)

⁸ Have used library in last three years but not last year (data pulled 9/1/23 – 9/3/24)

3. (J34) Suburban Sophisticates (5,491 potential patron base: 3,424 non-users | 1,256 active users | 811 inactive users)

Established sophisticates living comfortable suburban lifestyles

- **Key features:**
 - Retired
 - Financially secure
 - AARP members
 - Established homes
 - Avid Newspaper readers
 - Republican households
- **Head of household age:** 66-75 (48.90%)
- **Household income:** \$50,000-\$74,999 (27.12%) (56.22% have household income MORE than \$50,000)
- **Education:** 51.09% have some college or more
- **Children:** 93.95% have no children in the household
- **Channel preference:** Mail
- **Technology adoption:** Novices

4. (F22) Fast Track Couples (4,813 potential patron base: 2,864 non-users | 1,168 active users | 781 inactive users)

Active, young, upper established suburban couples and families living upwardly-mobile lifestyles

- **Key features:**
 - Credit-aware
 - Comfortable spender
 - Active lifestyles
 - Tech-savvy
 - Music lovers
 - Football fans
- **Head of household age:** 31-35 (50.34%)
- **Household income:** \$100,000-\$124,999 (24.06%) (87.97% have household income MORE than \$50,000)
- **Education:** 72.44% have some college or more
- **Children:** 69.28% have children in the household
- **Channel preference:** Text message (followed by TV)
- **Technology adoption:** Journeymen

5. (L42) Rooted Flower Power (5,140 potential patron base: 3,072 non-users | 1,075 active users | 993 inactive users)

Mid-scale baby boomer singles and couples rooted in established communities and approaching retirement

- **Key features:**
 - Nearing retirement
 - Deeply rooted
 - Single adults

- Liberal
- Bargain hunters
- Cultural arts
- **Head of household age:** 51-65 (85.83%)
- **Household income:** \$50,000-\$74,999 (29.62%) (58.11% have household income MORE than \$50,000)
- **Education:** 50.63% have some college or more
- **Children:** 93.74% have no children in the household
- **Channel preference:** Mail
- **Technology adoption:** Novices

6. (P56) Mid-Scale Medley (4,656 potential patron base: 2,566 non-users | 1,044 active users | 1,046 inactive users)

Mature, middle income, single adults and families living in urban areas

- **Key features:**
 - Modest living
 - Single adults
 - Older housing
 - Cash over credit
 - Hip-hop music
 - Basic cell phones
- **Head of household age:** 36-45 (50.76%)
- **Household income:** \$50,000-\$74,999 (26.31%) (52.42% have household income LESS than \$50,000)
- **Education:** 59.37% have some college or more
- **Children:** 45.95% have children in the household
- **Channel preference:** Radio (followed by TV)
- **Technology adoption:** Wizards

7. (O54) Influenced by Influencers (4,749 potential patron base: 3,898 non-users | 994 active users | 857 inactive users)

Young singles living in Midwest and Southern city centers

- **Key features:**
 - Career-driven
 - Metropolitan lifestyles
 - Digitally dependent
 - Active social lives
 - Foodies
 - First-time buyers
- **Head of household age:** 25-30 (60.28%)
- **Household income:** Less than \$15,000 (18.00%) (65.83% have household income LESS than \$50,000)
- **Education:** 63.96% have some college or more
- **Children:** 21.42% have children in the household

- **Channel preference:** Radio (followed by texting)
- **Technology adoption:** Journeymen

8. (O55) Family Troopers (4,472 potential patron base: 2,458 non-users | 959 active users | 1,055 inactive users)

Families and single parent households living near military bases

- **Key features:**
 - Renters
 - Military base communities
 - Ethnically diverse
 - Parents
 - Modest educations
 - Tech-savvy
- **Head of household age:** 25-30 (47.27%)
- **Household income:** Less than \$15,000 (21.88%) (70.89% have household income LESS than \$50,000)
- **Education:** 52.89% have a high school diploma or less
- **Children:** 92.57% have children in the household
- **Channel preference:** Radio
- **Technology adoption:** Wizards

9. (R66) Ambitious Dreamers (4,039 potential patron base: 2,015 non-users | 918 active users | 1,106 inactive users)

Lively singles and single parents with cost-conscious mindsets starting out in city apartments

- **Key features:**
 - Single parents
 - Apartment dweller
 - Bilingual
 - Low value properties
 - Team sports
 - Sub-prime credit
- **Head of household age:** 25-30 (25.12%)
- **Household income:** Less than \$15,000 (28.37%) (78.71% have household income LESS than \$50,000)
- **Education:** 61.11% have a high school degree or less
- **Children:** 58.91% have children in the household
- **Channel preference:** Radio
- **Technology adoption:** Wizards

10.(Q64) Established in Society (4,910 potential patron base: 3,296 non-users | 897 active users | 717 inactive users)

Stable, sophisticated seniors living in older homes and leading sedentary lifestyles

- **Key features:**
 - Avid TV watchers
 - Rural lifestyle
 - Seniors
 - Home-centered activities
 - Conservative values
 - Cautious money managers
- **Head of household age:** 76+ (54.91%) (96.97% are over the age of 65)
- **Household income:** \$35,000-\$49,999 (24.52%) (81.72% have household income LESS than \$50,000)
- **Education:** 69.29% have high school education or less
- **Children:** 2.35% have children in the household
- **Channel preference:** Mail
- **Technology adoption:** Novices