

A G E N D A  
**Wichita Public Library Board of Directors Meeting**  
**Tuesday, September 19, 2023– 12:00 p.m.**  
**Board Room**  
**Advanced Learning Library, Second Floor**  
**711 W 2<sup>nd</sup>, Wichita KS 67203**

1. Call to Order/Introductions
2. Approval of the Agenda
3. Public Comment
4. Staff Presentation: Youth Services Updates, Savannah Ball (Engagement and Education Manager) and Erin Howerton (Youth Services Manager)
5. Minutes of the August 15, 2023 meeting
6. Unfinished Business
7. New Business
8. Finance Committee Report

a) August 2023 Bills and Finance Reports

General Fund Bills	\$852,706.57
Grant Fund Bills	\$27,999.47
Gift & Memorial Fund Bills	\$32,442.98
<b>Total</b>	<b>\$913,149.02</b>

- b) Approval of Invoices Over \$10,000 – Annual Ebsco Invoice
9. Operations Committee Report
  10. Planning & Facilities Committee Report
  11. Public Affairs Committee Report
  12. Support Organization Reports
  13. Director of Libraries Report
  14. Announcements
  15. Adjournment



# Monthly Activity Report

## August 2023

### Service Highlights

The Maker Faire on Saturday, August 26 was a wild success. More than 2,800 participants came to the Advanced Learning Library and Exploration Place to learn from makers, tinkerers, artists, creators and hobbyists about their creations.



Library staff is accepting registrations for the Adult Spelling Bee on Friday, November 3, 7-9 p.m. at the Advanced Learning Library. Teams of 1-4 contestants will compete in single-error elimination rounds of increasing difficulty. The top three teams will win special prizes. Teams can register online at [www.wichitalibrary.org/events](http://www.wichitalibrary.org/events).

The Library will add three new library cards for customers to choose from this winter – but first, customers need to help the Library design the new cards! From August 31-October 27, kids (5-12), teens (13-17) and adults (18+) can submit their designs. More information is available at [www.wichitalibrary.org/carddesign](http://www.wichitalibrary.org/carddesign).

The new episode of the Library's podcast, "Read. Return. Repeat.," features author Travis Baldree, author of *Legends and Lattes*, a cozy fantasy story about found family when a retired Orc adventurer decides to open a coffee shop in a town where nobody has heard of coffee. Listen to the podcast at [www.wichitalibrary.org/podcast](http://www.wichitalibrary.org/podcast).

The City Council approved the final contract to convert the Library's collection from barcode stickers to RFID tags. A schedule has been created with work beginning mid-September and wrapping up this winter.

The Summer Reading Program finished strong this year with many happy prizewinners:

- Pre-readers: 1,511 participants; 560 finishers
- Kids Read: 3,351 participants; 1,222 finishers
- Teens Read: 1,483 participants; 649 finishers

## **Other News**

Congratulations to Wichita Public Library's Misti Hoheisel for being selected to serve in the 40th anniversary class of Leadership Wichita, sponsored by The Wichita Regional Chamber of Commerce!

Racine (Family Literacy Coordinator) attended a back-to-school event at Spaght Elementary School last week. She met a woman with several children she learned were newly arrived from Africa. She went over the Swahili version of the Wichita Literacy Coalition's kindergarten ready flier with her.

Staff from the Evergreen Community Center and Library met and determined that the location will be a new Sedgwick County polling location beginning March 2024.

Megan Coffin (Advanced Learning Library) is the recipient of the Olive Ann Beech Scholarship from the Wichita Public Library Foundation. Each year, the Foundation provides a scholarship to a library employee who is pursuing their Masters in Library and Information Science to further their career goals.

Rachel and Allan at the Walters Branch used ChatGPT to see if it could answer basic reference questions they've received. Here's what they found out:

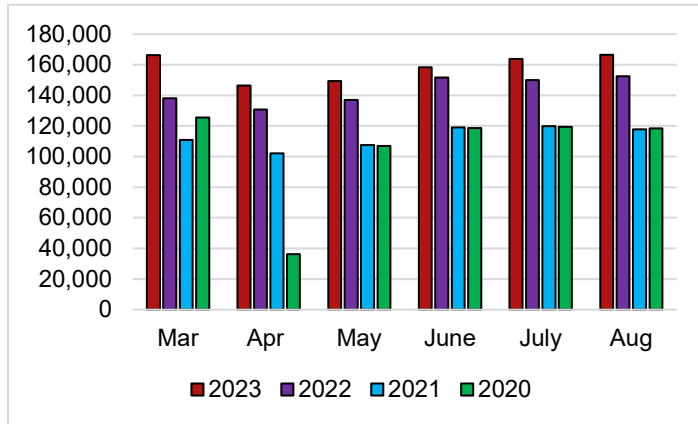
[https://youtu.be/h\\_XzDqrR3Z0](https://youtu.be/h_XzDqrR3Z0)

The technology training staff taught 15 technology classes and completed 276 Book-A-Librarian appointments in August. Customers received assistance with filing for unemployment, resume posting and printing, passport applications, printing court documents, phone assistance, tax forms, and online security issues.

Outreach efforts continue to go well. Racine Zackula (Family Literacy Coordinator) attended the Department of Children and Families job and resource fair to talk about library services. She issued cards at the Kansas Children's Service League Family night and gave presentations to several agencies.

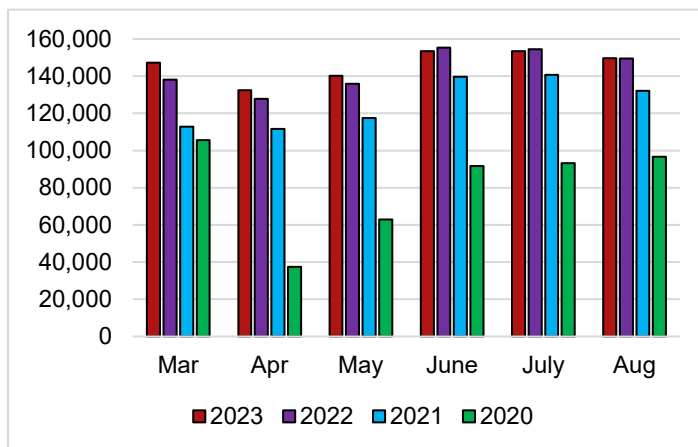
## Service Dashboard

### LIBRARY VISITS (door count, catalog sessions, and website visits)

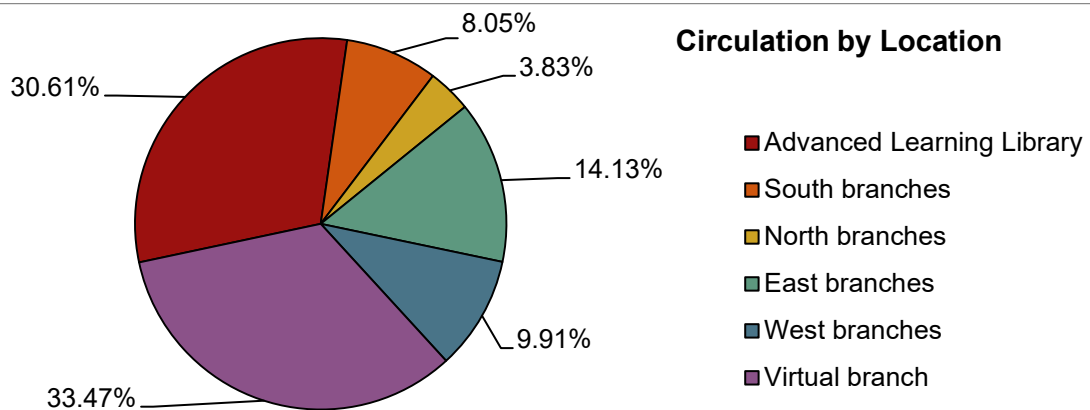


	AUGUST		
	2023	2022	% change
Door Counts	59,840	57,824	3.49%
Catalog Log-ins	39,297	40,140	-2.10%
Website Visits	66,541	54,555	21.97%
CONTENTdm Users	831	550	51.09%
<b>Total</b>	<b>166,509</b>	<b>153,069</b>	<b>8.78%</b>

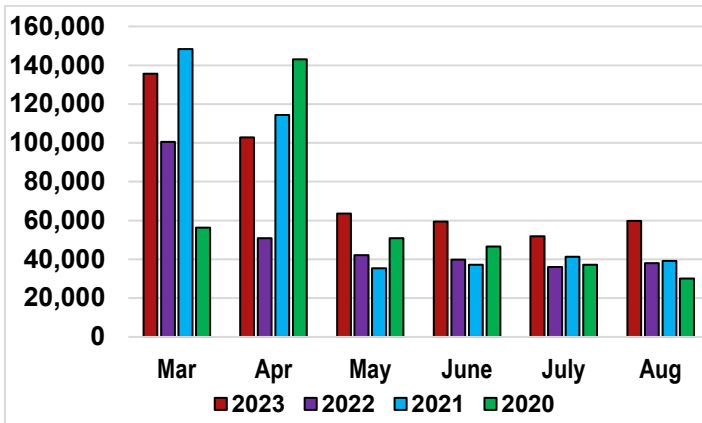
### CHECKOUTS



	AUGUST		
	2023	2022	% change
Physical Circ	99,622	106,868	-6.78%
Virtual Circ	50,109	42,692	17.37%
WPL	42,559	35,131	21.14%
State	7,550	7,561	-0.15%
<b>Total</b>	<b>149,731</b>	<b>149,560</b>	<b>0.11%</b>

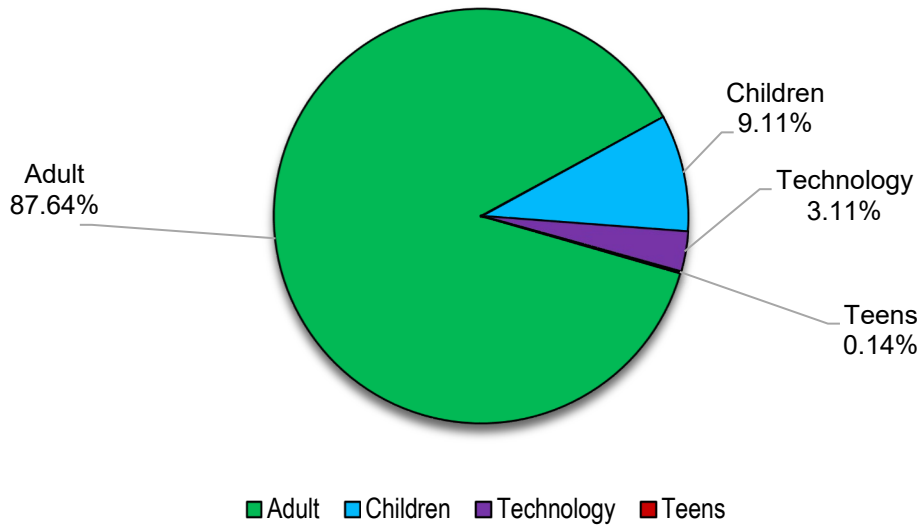


## QUESTIONS ANSWERED (by staff in person/phone and through online services)



AUGUST			
	2023	2022	% change
Reference Questions	5,239	6,227	-15.87%
Database Searches	51,451	28,604	79.87%
Technology Assistance	2,843	2,923	-2.74%
Book-A-Librarian Appointments	283	206	37.38%
<b>Total</b>	<b>59,816</b>	<b>37,960</b>	<b>57.58%</b>

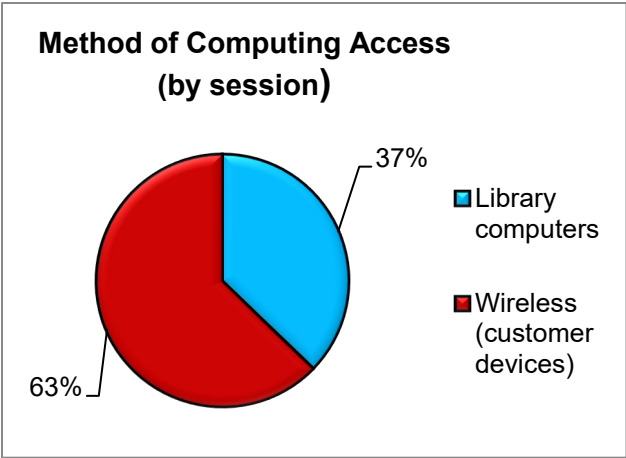
## PROGRAM ATTENDANCE



### AUGUST ATTENDANCE

	2023	2022	% change
Adult events	3,772	902	318.18%
Children's events	392	285	37.54%
Technology training	134	78	71.79%
Teen events	6	19	-68.42%
<b>TOTAL</b>	<b>4,304</b>	<b>1,284</b>	<b>235.20%</b>

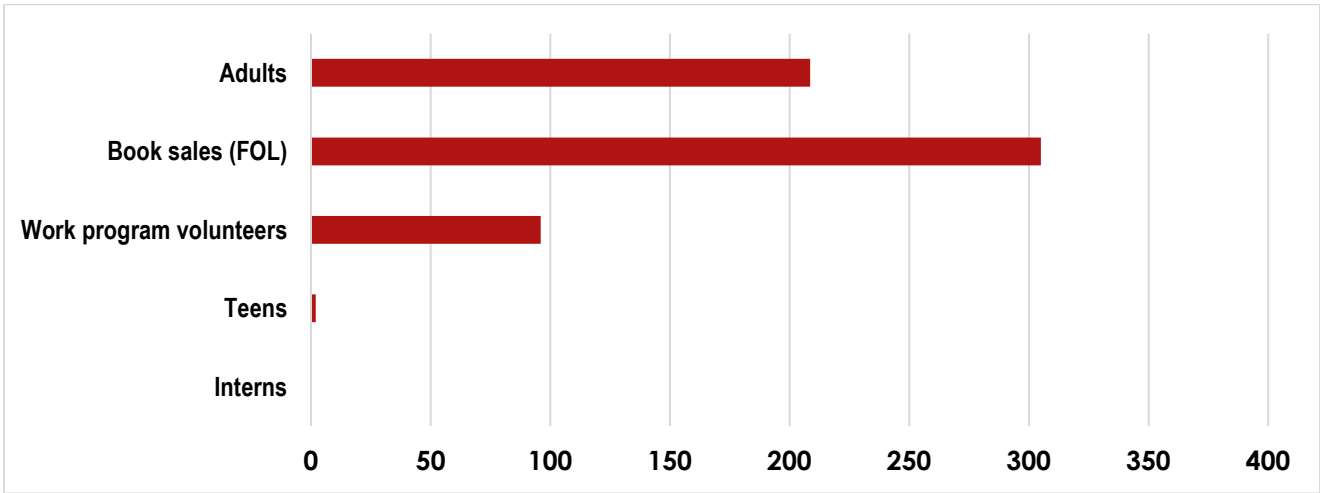
**PUBLIC COMPUTING**



**AUGUST**

	2023	2022	% change
Workstation Sessions	7,183	6,441	11.52%
Wi-Fi Sessions	12,113	8,823	37.29%
Number of Users	1,677	1,360	23.31%
Hours of Access	12,720	9,754	30.41%

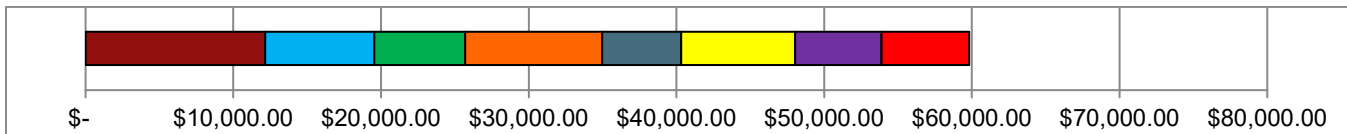
**VOLUNTEERS (hours of service)**



**Number of volunteers YTD = 121    Hours of service YTD = 5,718**

Corrections to May and July 2023 volunteer data that had not been received by their respective reports' publishing deadline are included in this report's YTD counts.

**MATERIALS DONATIONS (value if purchased)**



**Year to date total = \$59,828.33    Items added to Library collections YTD = 3,286**

## **Service Snapshot: Recent Raving Fans Stories**

Evergreen Youth Services librarian Sara McNeil helped a customer utilize the Auto Repair Source database and print a wiring diagram for a 2011 Suzuki Grand Vitara that he needed to replace the spark plugs. The customer wanted to print a 1,000-page manual from the internet after discovering that the Advanced Learning Library did not own a physical manual for his truck. Sara showed the customer how to access the database, refine his search to just the wiring diagram which resulted in printing only one page! The customer thanked Sara for her help and said he would return to the library when he needed to utilize this valuable service.

A woman visited the Westlink Branch Library needing directions to a specific shelter. Westlink Branch Senior Library Assistant Eileen Ball provided the directions along with a copy of the Homeless Outreach Team's brochure of resources for the unhoused. The woman mentioned that she had little to eat that day while Eileen was helping her. Eileen gave the woman her own lunch, a water, and a pop. The woman appreciated Eileen's assistance and kindness.

A customer at the Rockwell Branch Library paused at checkout to say, "The Library is my lifeblood, you have no idea. I've always thought that if I could pick a place to die it would either be the Library or Hobby Lobby."

Library Assistant Sheri Williams had a lovely comment from a drive thru customer named Desira ... "When we moved here, I came and got my library card first. Before changing my driver's license. The library is the priority!"

Staff working the Maker Faire received compliments for their work and the event. Misti worked extremely hard at the Cricut table to provide the Library's maker activity, which was well received. Cindy also did an outstanding job at organizing the event. People even commented positively on the music, particularly the brass band.

Some comments from visitors to Maker Faire:

- "I didn't know the Library had all this!"
- "I'm so glad the Library is doing things like this."
- "Thank you so much for having us! We loved sharing our knowledge with the kids. The Library is such a wonderful place!"

## WICHITA PUBLIC LIBRARY

Minutes of a Meeting of the Library Board of Directors  
August 15, 2023.

The hybrid meeting of the Library Board of Directors was held on Tuesday August 15, 2023 at the Advanced Learning Library with the following present in person: Ms. Lauren Hirsh, Mr. Randall Johnston, Mr. Kevin McWhorter, Ms. Shelby Petersen, Ms. Ericka Sauer, Mr. Chuck Schmidt, and Mr. Jonathan Winkler. The following attended virtually: Ms. Donna Douglas, Dr. Justin Henry, Ms. TaDonne Neal, and Dr. Maaskelah Thomas.

### Call to Order

Kevin McWhorter called the meeting to order at 12:02 p.m., a quorum being present.

### Approval of the Agenda

Shelby Petersen moved (Sauer) to approve the agenda as published. **Motion carried unanimously.**

### Public Comment

None

### Staff Presentation

Sean Jones, Communications Specialist, updated the Board on the wayfinding project at the Advanced Learning Library, which will expand to branches. Customers have expressed difficulty interpreting signage and locating needed services, as well as getting staff members' attention when away from information desks, which has led to frequent visits to the security desk for directions. An enhancement walkabout within the Advanced Learning Library identified a number of measures to improve building navigation that will soon be implemented. These include installing signage at the east entrance showing where to return materials, creating a QR code for the building map, installing large signs for each collection, placing visual cues for the locations of print/copy/fax services, and labelling customer access points for High Density 1 and 2.

From August 31 to October 27, the Library will host a library card design contest to solicit artistic designs for three new library card blanks—one each for the age groups of kids, teens, and adults.. Each contestant will be eligible to submit a design for the blank intended for his or her age group. The Public Affairs committee will review entries and select two finalists for each category, which will then be voted on through social media polls.

Other upcoming projects and promotions include the Family Place Library media briefing on September 14, the Manhattan Short Film Festival on September 29, and the Tallgrass Film Festival on October 6-7. Registration for the adult spelling bee will open soon, and Kansas Reads to Preschoolers will take place in November.



## **Approval of Minutes**

Minutes of the regular meeting held on July 18, 2023 were presented. Kevin McWhorter noted the WGS report was not in the July minutes and needed to be added. Lauren Hirsh moved (Schmidt) to approve the minutes as corrected. **Motion carried unanimously.**

## **Unfinished Business**

Director Nix summarized the work being done to accommodate a 5% budget decrease in 2025. A list of money-saving options includes (but is not limited to) installing solar panels across all locations, extending passport services to the Advanced Learning Library, selling reading-inspired merchandise, using wifi to reduce the number of fixed station PCs, providing book mending services, eliminating unique curbside service, and canceling the chat help service. Board members requested that Library leadership investigate funding opportunities for solar panels in partnership with Public Works.

## **New Business**

None

## **Finance Committee Report**

On behalf of the Finance Committee, Chuck Schmidt moved to approve the July finance report and supplemental bills in the following amounts: General Fund bills of \$852,678.79; Grant Fund Bills of \$23,586.62; and Gift and Memorial Fund bills of \$15,992.16, for a total of \$892,257.57. **Motion carried unanimously.**

On behalf of the Finance Committee, Chuck Schmidt moved to approve a change order in the amount of \$11,166.67 from SCKLS23 to add loudspeaker announcement capabilities in all public spaces of the Advanced Learning Library, as recommended by staff. **Motion carried unanimously.**

## **Operations Committee Report**

No report

## **Planning & Facilities Committee Report**

The committee discussed work being done on the Westlink branch remodel.

## **Public Affairs Committee Report**

No report

## **Special Committee Reports**

*Friends of the Library* –

No report

Library Foundation – Kristi Oberg announced she is resigning as Foundation CEO and her last day will be November 17. A committee is currently working to identify and hire a replacement by mid- to late October in order to allow adequate time for onboarding and training. The Foundation has raised \$813,200 of the \$2 million goal. Library Board members were encouraged to consider a gift to the annual fund and the capital campaign.

Wichita Genealogical Society (WGS) – Fred Knoblauch introduced himself as the representative for the Wichita Genealogical Society until a new member is found to replace Julie Crawford on a more permanent basis.

### **Director of Libraries Report**

Director Nix reported that the RFID technology update will begin soon. It will involve tagging the collection and installing RFID readers in equipment that handles physical items, such as service desks, self-checkouts, and the automated materials handler.

The Library is currently recruiting for a Senior Librarian position at the Alford Branch. As part of this process, staff is working with the Human Resources Department to incorporate language in the Senior Librarian and Librarian job descriptions that stresses the Library’s commitment to community engagement, leadership, and diversity.

Program options for the 2024 budget remain under consideration, and staff will be informed once a decision is made. The City Council will vote on the 2024 budget on August 22.

Board members are invited to the Maker Faire at the Advanced Learning Library on August 26. The Library is partnering with Exploration Place to host this event, which will feature music, food, and more than fifty maker demonstrations throughout the day. It is free and open to the public.

*Justin Henry and Donna Douglas left*

### **Announcements**

None

### **Adjournment**

The meeting was adjourned at 1:05 p.m.

The next regularly scheduled meeting will be September 19, 2023.

Respectfully submitted,

Jaime Nix

**WICHITA PUBLIC LIBRARY BOARD OF DIRECTORS**  
**Finance Committee Agenda**  
**Tuesday, September 19, 2023, 11:30am**  
Collaboration Room 204  
Advanced Learning Library, 711 W 2<sup>nd</sup> St, Wichita, KS 67203

1. Call to Order
2. Review of August Bills and Finance Reports
  - Revenue Report
  - Grant Fund Summary Report
  - Report of Expenditures

General Fund Bills	\$852,706.57
Grant Fund Bills	\$27,999.47
Gift & Memorial Fund Bills	\$32,442.98
<b>Total</b>	<b>\$913,149.02</b>

3. Other items from Committee Members
4. Adjournment

To attend virtually:

Microsoft Teams meeting

**Join on your computer, mobile app or room device**

[Click here to join the meeting](#)

**Wichita Public Library Board of Directors**  
**Finance committee Meeting**  
**August 15, 2023**

Present: Members Kevin McWhorter, Chuck Schmidt, and Support Services Manager Tammy Penland

Chuck Schmidt called the meeting to order at 11:37 a.m.

Schmidt (McWhorter) moved to recommend approval of July 2023 bills in the amount of \$892,257.57 and finance reports. The motion carried.

Schmidt (McWhorter) moved to recommend approval of change order for addition of speakers to restrooms and conference center in the amount of \$11,166.67. The motion carried.

Penland reported that the revised 2023, proposed 2024 & 2025 budgets goes before City Council August 22 for final approval.

The meeting was adjourned at 11:40 a.m.

YTD

FOR 2023 08

JOURNAL DETAIL 2020 1 TO 2020 1

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
100 General Fund	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
<b>10000080 wichita Public Library</b>								
422110 Library Desk Receipts (Fines)	0	0	-68,831.93	-9,032.69	.00	68,831.93	100.0%	
422111 Library Desk - Faxes	-9,000	-9,000	-8,446.00	-1,400.00	.00	-554.00	93.8%	
422112 Library Desk - Passports	-20,000	-20,000	-28,595.00	-3,255.00	.00	8,595.00	143.0%	
423030 Meeting Room Rentals	-28,000	-28,000	-10,400.00	-695.00	.00	-17,600.00	37.1%	
424011 Copy Charges	-10,000	-10,000	-9,905.05	-1,130.55	.00	-94.95	99.1%	
424101 Public Computing Charges	-12,000	-12,000	-14,236.40	-1,894.40	.00	2,236.40	118.6%	
429990 Other Operating Revenue	0	0	219.59	165.64	.00	-219.59	100.0%	
646981 State Setoff Collections	-70,000	-70,000	-35,761.19	-1,303.62	.00	-34,238.81	51.1%	
TOTAL wichita Public Library	-149,000	-149,000	-175,955.98	-18,545.62	.00	26,955.98	118.1%	
TOTAL General Fund	-149,000	-149,000	-175,955.98	-18,545.62	.00	26,955.98	118.1%	

YTD

FOR 2023 08

JOURNAL DETAIL 2020 1 TO 2020 1

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	-149,000	-149,000	-175,955.98	-18,545.62	.00	26,955.98	118.1%

\*\* END OF REPORT - Generated by Tammy Penland \*\*

YTD

REPORT OPTIONS

Sequence 1	Field #	Total	Page Break	Year/Period: 2023/ 8
Sequence 2	1	Y	Y	Print revenue as credit: Y
Sequence 3	9	Y	N	Print totals only: Y
Sequence 4	11	Y	N	Suppress zero bal accts: Y
	0	N	N	Print full GL account: N

Report title:  
YTD

Print Full or Short description: F  
Print MTD Version: Y  
Print Revenues-Version headings: N  
Format type: 1  
Print revenue budgets as zero: N  
Include Fund Balance: N  
Include requisition amount: N  
Multiyear view: D

Carry forward code: 1  
Print journal detail: Y  
From Yr/Per: 2020/ 1  
To Yr/Per: 2020/ 1  
Include budget entries: Y  
Incl encumb/liq entries: Y  
Sort by JE # or PO #: J  
Detail format option: 1

Find Criteria

Field Name	Field Value
Org	10000080
Object	
Project	
Rollup code	
Account type	Revenue
Account status	

YTD

FOR 2023 08

JOURNAL DETAIL 2020 1 TO 2020 1

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
<b>10000080 wichita Public Library</b>							
511000 Base Compensation	5,506,305	5,506,305	3,711,421.92	442,835.79	.00	1,794,883.08	67.4%
511950 Year-End Payroll Accrual	0	0	-144,136.87	.00	.00	144,136.87	100.0%
511999 Planned Savings	-1,389,000	-1,389,000	.00	.00	.00	-1,389,000.00	.0%
512000 Special Compensation	1,800	1,800	13,013.69	697.12	.00	-11,213.69	723.0%
512051 Mileage Reimbursement	0	0	1,248.69	114.88	.00	-1,248.69	100.0%
513000 Overtime Compensation	0	0	2,737.26	.00	.00	-2,737.26	100.0%
518200 Employer wage Taxes & WC	483,529	483,529	308,538.61	36,592.49	.00	174,990.39	63.8%
518300 Employer Share EE Insurance	1,060,907	1,060,907	641,173.24	81,975.03	.00	419,733.76	60.4%
518400 Employer Share Pension/Retire	586,023	586,023	383,292.96	44,990.64	.00	202,730.04	65.4%
521011 Electricity - EDI	305,438	305,438	167,916.34	33,354.35	.00	137,521.66	55.0%
521021 Natural Gas - EDI	41,824	41,824	67,602.30	3,494.79	.00	-25,778.30	161.6%
521030 Water Service	12,738	12,738	11,923.38	1,572.62	.00	814.62	93.6%
521050 Trash Service	5,404	5,404	1,246.41	.00	.00	4,157.59	23.1%
521055 Trash Service - EDI	0	0	2,735.41	570.36	.00	-2,735.41	100.0%
521060 Local Telephone Service	16,000	16,000	3,514.60	451.65	.00	12,485.40	22.0%
522010 PBX Line Charges	11,172	11,172	8,174.12	1,026.00	.00	2,997.88	73.2%
522020 PBX Instrument Charges	18,915	18,915	13,300.00	1,662.50	.00	5,615.00	70.3%
522040 Long Distance & Teleconferenc	2,000	2,000	260.25	31.55	.00	1,739.75	13.0%
522060 Air Cards (Mobile Connect)	0	0	159.83	35.00	.00	-159.83	100.0%
522070 Voicemail	3,912	3,912	2,703.90	340.00	.00	1,208.10	69.1%
522080 Automatic Call Distribution	786	786	524.00	65.50	.00	262.00	66.7%
522990 Other Communications Charges	0	0	1,690.00	.00	.00	-1,690.00	100.0%
523010 Building & Contents Insurance	91,619	91,619	45,809.50	.00	.00	45,809.50	50.0%
523020 Vehicle Liability Premiums	870	870	435.00	.00	.00	435.00	50.0%
524010 Recruitment & Hiring	3,140	3,140	.00	.00	.00	3,140.00	.0%
524020 Travel & Training	1,600	1,600	2,918.17	.00	.00	-1,318.17	182.4%
525013 Drug Screening	0	0	3,154.00	529.00	.00	-3,154.00	100.0%
525070 Background Checks	0	0	480.00	32.00	.00	-480.00	100.0%
525080 Service Contractors	0	0	591.25	.00	.00	-591.25	100.0%
525083 Textile Rental & Laundry Svcs	2,925	2,925	1,293.96	291.84	.00	1,631.04	44.2%
525990 Other Professional Services	22,970	22,970	14,009.15	1,905.60	.00	8,960.85	61.0%
526010 Motor Pool Scheduled Charges	3,720	3,720	2,480.00	310.00	.00	1,240.00	66.7%
526020 Building Repair & Maint	7,240	7,240	92.50	.00	.00	7,147.50	1.3%
526042 Pest control Services	13,000	13,000	4,991.96	450.28	.00	8,008.04	38.4%
526044 Bldg Security & Fire Services	0	0	590.00	.00	.00	-590.00	100.0%
526070 Equipment Repair & Maint	5,421	5,421	5,251.57	.00	.00	169.43	96.9%
526092 Rent-Real Property	52,060	52,060	36,794.16	4,088.24	.00	15,265.84	70.7%
529010 Bank Charges	5,000	5,000	2,911.09	374.34	.00	2,088.91	58.2%
529020 Postage	4,000	4,000	3,272.30	402.90	.00	727.70	81.8%
529030 Shipping & Freight	0	0	25.00	.00	.00	-25.00	100.0%



YTD

FOR 2023 08

JOURNAL DETAIL 2020 1 TO 2020 1

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
529040 Subscriptions	0	0	9,876.68	.00	.00	-9,876.68	100.0%
529061 Organizational Memberships	10,960	10,960	10,500.00	.00	.00	460.00	95.8%
529070 Printing & Copying	23,472	23,472	28,603.63	3,451.36	.00	-5,131.63	121.9%
529141 Software License & Maint Fees	550	550	47,928.51	.00	.00	-47,378.51	8714.3%
529150 Data Center Charges	1,148,795	1,148,795	760,969.44	95,121.18	.00	387,825.56	66.2%
529990 Other Contractuals	92,583	109,111	112,559.89	4,405.28	16,528.00	-19,976.89	118.3%
531010 Computing Supplies	900	900	.00	.00	.00	900.00	.0%
531020 Office Supplies	48,575	48,575	32,056.17	4,175.39	.00	16,518.83	66.0%
531030 Custodial Supplies	6,000	6,000	3,449.83	1,232.19	.00	2,550.17	57.5%
532020 Automotive Parts & Supplies	450	450	264.15	.00	.00	185.85	58.7%
539012 Gasoline	4,134	4,134	2,376.25	431.67	.00	1,757.75	57.5%
549010 Furniture & Fixtures <\$5k	9,990	9,990	1,518.46	1,518.46	.00	8,471.54	15.2%
549020 Data Processing Equip <\$5k	9,665	9,665	1,057.09	40.37	.00	8,607.91	10.9%
549030 Communication Equip <\$5k	0	0	403.90	57.40	.00	-403.90	100.0%
549110 Library Materials	982,530	1,029,816	442,812.94	84,408.78	556.61	586,446.61	43.1%
658999 Purchasing Card Clearing	0	0	-19.98	-19.98	.00	19.98	100.0%
TOTAL Wichita Public Library	9,219,922	9,283,736	6,778,496.61	853,016.57	17,084.61	2,488,154.94	73.2%
TOTAL General Fund	9,219,922	9,283,736	6,778,496.61	853,016.57	17,084.61	2,488,154.94	73.2%

YTD

FOR 2023 08

JOURNAL DETAIL 2020 1 TO 2020 1

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	9,219,922	9,283,736	6,778,496.61	853,016.57	17,084.61	2,488,154.94	73.2%

\*\* END OF REPORT - Generated by Tammy Penland \*\*

YTD

REPORT OPTIONS

Sequence 1	Field #	Total	Page Break	Year/Period: 2023/ 8
Sequence 2	1	Y	Y	Print revenue as credit: Y
Sequence 3	9	Y	N	Print totals only: Y
Sequence 4	11	Y	N	Suppress zero bal accts: Y
	0	N	N	Print full GL account: N

Report title:  
YTD

Print Full or Short description: F  
Print MTD Version: Y  
Print Revenues-Version headings: N  
Format type: 1  
Print revenue budgets as zero: N  
Include Fund Balance: N  
Include requisition amount: N  
Multiyear view: D

Carry forward code: 1  
Print journal detail: Y  
From Yr/Per: 2020/ 1  
To Yr/Per: 2020/ 1  
Include budget entries: Y  
Incl encumb/liq entries: Y  
Sort by JE # or PO #: J  
Detail format option: 1

Find Criteria

Field Name	Field Value
Org	10000080
Object	
Project	
Rollup code	
Account type	Expense
Account status	

**Grant Fund Summary Report  
August 2023**

Grant	8/1/2023	Revenue Received	Admin Charges	Contractuals	Materials	Supplies & Petty Cash	Equipment	Total Expenditures	Encumbrances	Remaining Balance 8/31/23
<b>SCKLS 2022</b>	\$ 4,412.53	\$ -	\$ -	\$ 2,543.45	\$ -	\$ -	\$ -	\$ 2,543.45	\$ -	\$ 1,869.08
<b>SCKLS 2023</b>	\$ 210,009.12	\$ -	\$ -	\$ 839.44	\$ 9,227.24	\$ -	\$ -	\$ 10,066.68	\$ -	\$ 199,942.44
<b>SA 2023</b>	\$ 84,772.39	\$ -	\$ -	\$ 10,044.00	\$ 1,818.51	\$ 1,541.29	\$ 1,985.54	\$ 15,389.34	\$ -	\$ 69,383.05
<b>Totals</b>	<b>\$ 299,194.04</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 13,426.89</b>	<b>\$ 11,045.75</b>	<b>\$ 1,541.29</b>	<b>\$ 1,985.54</b>	<b>\$ 27,999.47</b>	<b>\$ -</b>	<b>\$ 271,194.57</b>

# Wichita Public Library General Fund Bills

August 2023

Org: 10000080

5 -

5N - Other NonOper Exp

658999 Purchasing Card Clearing

P-CARD ONE-TIME PAY (\$19.98)

Total 658999 Purchasing Card Clearing	(\$19.98)
---------------------------------------	-----------

Total 5N - Other NonOper Exp	(\$19.98)
------------------------------	-----------

Total 5 -	(\$19.98)
-----------	-----------

10001 - Library - Personnel

1B - Base Compensation

511000 Base Compensation

Payroll, PP08.04.23 \$217,645.19

Payroll, PP08.18.23 \$225,190.60

Total 511000 Base Compensation	\$442,835.79
--------------------------------	--------------

Total 1B - Base Compensation	\$442,835.79
------------------------------	--------------

1F - Special Compensation

512000 Special Compensation

Payroll, PP08.04.23 \$411.06

Payroll, PP08.18.23 \$286.06

Total 512000 Special Compensation	\$697.12
-----------------------------------	----------

512051 Mileage Reimbursement

Payroll, 8130 \$68.65

Payroll, 8330 \$46.23

Total 512051 Mileage Reimbursement	\$114.88
------------------------------------	----------

Total 1F - Special Compensation	\$812.00
---------------------------------	----------

1N - Employee Benefits

518200 Employer Wage Taxes & WC

Payroll, PP08.04.23 \$18,013.72

Payroll, PP08.18.23 \$18,578.77

Total 518200 Employer Wage Taxes & WC	\$36,592.49
---------------------------------------	-------------

518300 Employer Share EE Insurance

Payroll, PP08.04.23 \$41,757.64

Payroll, PP08.18.23 \$40,217.39

Total 518300 Employer Share EE Insurance	\$81,975.03
--	-------------

518400 Employer Share Pension/Retire

# Wichita Public Library General Fund Bills

August 2023

Payroll, PP08.04.23	\$22,574.93
Payroll, PP08.18.23	\$22,415.71

Total 518400 Employer Share Pension/Retire	\$44,990.64
--	-------------

Total 1N - Employee Benefits	\$163,558.16
------------------------------	--------------

Total 10001 - Library - Personnel	\$607,205.95
-----------------------------------	--------------

## 10002 - Library - Contractuals

### 2B - Utilities

#### 521011 Electricity - EDI

EVERGY KANSAS CENTRAL INC	\$33,354.35
---------------------------	-------------

Total 521011 Electricity - EDI	\$33,354.35
--------------------------------	-------------

#### 521021 Natural Gas - EDI

BLACK HILLS UTILITY HOLDING INC	\$30.29
ENCORE ENERGY SERVICES	\$1,772.16
ONE GAS INC	\$1,692.34

Total 521021 Natural Gas - EDI	\$3,494.79
--------------------------------	------------

#### 521030 Water Service

City of Wichita	\$1,572.62
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Total 521030 Water Service	\$1,572.62
----------------------------	------------

#### 521055 Trash Service - EDI

WASTE CONNECTIONS OF KANSAS INC	\$570.36
---------------------------------	----------

Total 521055 Trash Service - EDI	\$570.36
----------------------------------	----------

Total 2B - Utilities	\$38,992.12
----------------------	-------------

### 2F - Technology Charges

#### 521060 Local Telephone Service

City of Wichita	\$427.00
T-MOBILE USA INC	\$24.65

Total 521060 Local Telephone Service	\$451.65
--------------------------------------	----------

#### 522010 PBX Line Charges

City of Wichita	\$1,026.00
-----------------	------------

Total 522010 PBX Line Charges	\$1,026.00
-------------------------------	------------

#### 522020 PBX Instrument Charges

City of Wichita	\$1,662.50
-----------------	------------

Total 522020 PBX Instrument Charges	\$1,662.50
-------------------------------------	------------

#### 522040 Long Distance & Teleconference

City of Wichita	\$31.55
-----------------	---------

Total 522040 Long Distance & Teleconference	\$31.55
---	---------

# Wichita Public Library General Fund Bills

August 2023

## 522060 Air Cards (Mobile Connect)

City of Wichita \$35.00

Total 522060 Air Cards (Mobile Connect)	\$35.00
---	---------

## 522070 Voicemail

City of Wichita \$340.00

Total 522070 Voicemail	\$340.00
------------------------	----------

## 522080 Automatic Call Distribution

City of Wichita \$65.50

Total 522080 Automatic Call Distribution	\$65.50
--	---------

## 529150 Data Center Charges

City of Wichita \$95,121.18

Total 529150 Data Center Charges	\$95,121.18
----------------------------------	-------------

<b>Total 2F - Technology Charges</b>	<b>\$98,733.38</b>
--------------------------------------	--------------------

## 2R - Professional Svcs

### 525013 Drug Screening

KELLY COMPLIANCE INC \$529.00

Total 525013 Drug Screening	\$529.00
-----------------------------	----------

### 525070 Background Checks

TRUVIEW BSI LLC \$32.00

Total 525070 Background Checks	\$32.00
--------------------------------	---------

### 525083 Textile Rental & Laundry Svcs

CINTAS CORPORATION \$185.12

P-CARD ONE-TIME PAY \$106.72

Total 525083 Textile Rental & Laundry Svcs	\$291.84
--	----------

### 525990 Other Professional Services

SIGN LANGUAGE INTERPRETING SERVICES \$173.00

UNIQUE MANAGEMENT SERVICES INC \$1,732.60

Total 525990 Other Professional Services	\$1,905.60
--	------------

<b>Total 2R - Professional Svcs</b>	<b>\$2,758.44</b>
-------------------------------------	-------------------

## 2V - Bldg & Equip Charges

### 526010 Motor Pool Scheduled Charges

City of Wichita \$310.00

Total 526010 Motor Pool Scheduled Charges	\$310.00
---	----------

### 526042 Pest Control Services

P-CARD ONE-TIME PAY \$450.28

Total 526042 Pest Control Services	\$450.28
------------------------------------	----------

# Wichita Public Library General Fund Bills

August 2023

## 526092 Rent-Real Property

CO CO PROPERTIES LLC \$4,088.24

Total 526092 Rent-Real Property	\$4,088.24
---------------------------------	------------

Total 2V - Bldg & Equip Charges	\$4,848.52
---------------------------------	------------

## 2Z - Other Contractuals

### 529010 Bank Charges

City of Wichita \$374.34

Total 529010 Bank Charges	\$374.34
---------------------------	----------

### 529020 Postage

P-CARD ONE-TIME PAY \$402.90

Total 529020 Postage	\$402.90
----------------------	----------

### 529070 Printing & Copying

City of Wichita \$2,089.70

P-CARD ONE-TIME PAY \$1,361.66

Total 529070 Printing & Copying	\$3,451.36
---------------------------------	------------

### 529990 Other Contractuals

ONLINE COMPUTER LIBRARY CENTER \$3,863.04  
INC

P-CARD ONE-TIME PAY \$487.24

UNIQUE MANAGEMENT SERVICES INC \$55.00

Total 529990 Other Contractuals	\$4,405.28
---------------------------------	------------

Total 2Z - Other Contractuals	\$8,633.88
-------------------------------	------------

Total 10002 - Library - Contractuals	\$153,966.34
--------------------------------------	--------------

## 10003 - Library - Commodities

### 3B - Supplies

#### 531020 Office Supplies

City of Wichita \$2,564.07

P-CARD ONE-TIME PAY \$1,611.32

Total 531020 Office Supplies	\$4,175.39
------------------------------	------------

#### 531030 Custodial Supplies

P-CARD ONE-TIME PAY \$1,232.19

Total 531030 Custodial Supplies	\$1,232.19
---------------------------------	------------

Total 3B - Supplies	\$5,407.58
---------------------	------------

### 3N - Fuel

#### 539012 Gasoline

City of Wichita \$431.67



# Wichita Public Library General Fund Bills

August 2023

Total 539012 Gasoline	\$431.67
<b>Total 3N - Fuel</b>	<b>\$431.67</b>
4Z - Non-Capital Outlay	
549010 Furniture & Fixtures <\$5k	
P-CARD ONE-TIME PAY	\$1,518.46
<b>Total 549010 Furniture &amp; Fixtures &lt;\$5k</b>	<b>\$1,518.46</b>
549020 Data Processing Equip <\$5k	
P-CARD ONE-TIME PAY	\$40.37
<b>Total 549020 Data Processing Equip &lt;\$5k</b>	<b>\$40.37</b>
549030 Communication Equip <\$5k	
P-CARD ONE-TIME PAY	\$57.40
<b>Total 549030 Communication Equip &lt;\$5k</b>	<b>\$57.40</b>
549110 Library Materials	
INGRAM LIBRARY SERVICES INC	\$177.92
P-CARD ONE-TIME PAY	\$84,230.86
<b>Total 549110 Library Materials</b>	<b>\$84,408.78</b>
<b>Total 4Z - Non-Capital Outlay</b>	<b>\$86,025.01</b>
<b>Total 10003 - Library - Commodities</b>	<b>\$91,864.26</b>

**Grand Total**

**\$853,016.57**

# Wichita Public Library Grant Bills

August 2023

Y2802 - South Central Kansas Library Sys 22

2 - Contractuals

2F - Technology Charges

521070 Internet Service

P-CARD ONE-TIME PAY

\$2,543.45

Total 521070 Internet Service

\$2,543.45

Total 2F - Technology Charges

\$2,543.45

Total 2 - Contractuals

\$2,543.45

Total Y2802 - South Central Kansas Library Sys 22

\$2,543.45

# Wichita Public Library Grant Bills

August 2023

## Y3800 - Library State Grants-in-Aid 2023

### 2 - Contractuals

#### 2R - Professional Svcs

525990 Other Professional Services

SHORT EDITION INC

\$10,044.00

Total 525990 Other Professional Services	\$10,044.00
--	-------------

\$10,044.00

Total 2R - Professional Svcs	\$10,044.00
------------------------------	-------------

\$10,044.00

Total 2 - Contractuals

\$10,044.00

### 3 - Commodities

#### 3B - Supplies

531020 Office Supplies

P-CARD ONE-TIME PAY

\$46.87

Total 531020 Office Supplies	\$46.87
------------------------------	---------

\$46.87

Total 3B - Supplies	\$46.87
---------------------	---------

\$46.87

#### 3F - Components & Parts

532990 Other Equip Parts & Supplies

P-CARD ONE-TIME PAY

\$1,161.63

Total 532990 Other Equip Parts & Supplies	\$1,161.63
---	------------

\$1,161.63

Total 3F - Components & Parts	\$1,161.63
-------------------------------	------------

\$1,161.63

#### 3Z - Other Commodities

539990 Other Commodities

P-CARD ONE-TIME PAY

\$332.79

Total 539990 Other Commodities	\$332.79
--------------------------------	----------

\$332.79

Total 3Z - Other Commodities	\$332.79
------------------------------	----------

\$332.79

#### 4Z - Non-Capital Outlay

549010 Furniture & Fixtures <\$5k

P-CARD ONE-TIME PAY

\$53.67

Total 549010 Furniture & Fixtures <\$5k	\$53.67
---	---------

\$53.67

549060 Appliances <\$5k

P-CARD ONE-TIME PAY

\$371.33

Total 549060 Appliances <\$5k	\$371.33
-------------------------------	----------

\$371.33

549110 Library Materials

P-CARD ONE-TIME PAY

\$1,818.51

Total 549110 Library Materials	\$1,818.51
--------------------------------	------------

\$1,818.51

549990 Other Non-Capital Exp <\$5k

P-CARD ONE-TIME PAY

\$1,560.54

# Wichita Public Library Grant Bills

August 2023

Total 549990 Other Non-Capital Exp <\$5k	\$1,560.54
--	------------

Total 4Z - Non-Capital Outlay	\$3,804.05
-------------------------------	------------

Total 3 - Commodities	\$5,345.34
-----------------------	------------

Total Y3800 - Library State Grants-in-Aid 2023	\$15,389.34
--	-------------

# Wichita Public Library Grant Bills

August 2023

## Y3801 - SCKLS 23-South Central KS Library S

### 2 - Contractuals

#### 2N - Employee Development

##### 524020 Travel & Training

JAIME NIX

\$839.44

Total 524020 Travel & Training

\$839.44

Total 2N - Employee Development

\$839.44

Total 2 - Contractuals

\$839.44

### 3 - Commodities

#### 4Z - Non-Capital Outlay

##### 549110 Library Materials

P-CARD ONE-TIME PAY

\$9,227.24

Total 549110 Library Materials

\$9,227.24

Total 4Z - Non-Capital Outlay

\$9,227.24

Total 3 - Commodities

\$9,227.24

Total Y3801 - SCKLS 23-South Central KS Library S

\$10,066.68

**Grand Total**

**\$27,999.47**

**GIFT AND MEMORIAL FUND****RECEIPTS/REIMBURSEMENTS**

3D Printing Revenue (From Patrons)	\$27.00	
Baird (interest)	\$2,318.16	
Flower Fund (Staff Donations)	\$50.00	
Friends of the Library (Monthly Donation April-June 2023)	\$3,818.21	
Local History Photos (From Patrons)	\$60.00	
Memorials	\$220.00	
Premier Foods (Vending)	\$11.60	
SCKLS (Inservice Day)	\$3,000.00	
	<b>TOTAL RECEIPTS</b>	<b>\$9,477.97</b>

**EXPENDITURES**

Amazon (Technology Supplies)	\$26.58	
Amazon (Screen Protector/Walkers/Supplies)	\$320.46	
Amazon (Local Author Day)*	\$97.51	
American Airlines (Staff Travel)	\$492.41	
Bitty Bao Bilingual Board Books (Family Place)	\$68.00	
City Blue Print (Local Author Day)*	\$293.72	
Community Playthings (Family Place)	\$1,671.63	
Copp Media Services (Advertising)	\$1,600.00	
Dondlinger Construction (Sound Deadening)	\$20,438.00	
El Perico Informador (Advertising)	\$700.00	
Flamingo Ink (Local Author Day)*	\$45.15	
Fun & Function (Family Place)	\$104.43	
Hobby Lobby (Foundation)*	\$465.00	
Hobby Lobby (Artwork Framing)	\$116.40	
Hutton (Little Free Libraries)	\$769.48	
Ingram Library Services (Memorials)*	\$67.98	
Ingram Library Services (Materials)*	\$167.11	
Kroger (Local Author Day)*	\$14.76	
Kroger (Branch Programming)*	\$600.00	
Kroger (Summer Reading)*	\$100.00	
Kroger (Staff Retirement)	\$66.99	
Kroger (Foundation)	\$17.48	
Lakeshore (Family Place)	\$1,475.00	
Library Marketing Conference Group (Staff Travel)	\$475.00	
MailChimp (Monthly Plan)	\$115.00	
Midwest Tape (Materials)*	\$195.67	
Jaime Nix (Board Room Artwork Framing)	\$222.79	
QuikPrint (Mission Statement/Children's Room Posters/Window Clings))	\$126.88	
Really Good Stuff (Family Place)	\$54.64	
TCV Publishing (Advertising)	\$450.00	
Tillies Flowers (Staff Flower Fund)*	\$47.24	
Vista Print (Local Author Day)*	\$174.14	
Wichita Public Library Foundation (Local Author Day Reimbursement)*	\$363.53	
Wichita Public Library Foundation (Transfer of Derby Academy Awards Donation)	\$500.00	
	<b>TOTAL EXPENDITURES</b>	<b>\$32,442.98</b>

\*Reimbursed expenses





## INTEROFFICE MEMORANDUM

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**TO:** Library Board of Directors  
**FROM:** Sarah Kittrell  
**SUBJECT:** Ebsco Invoice – Approval of invoices over \$10,000  
**DATE:** August 19, 2023

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**Background:** Ebsco, a magazine subscription manager, is used to manage nearly all of the Library’s magazine and newspaper subscriptions. Current subscriptions expire at various points throughout the year, but Ebsco is able to bundle these renewals together, allowing the Library to pay one invoice rather than 300+. The renewal must be processed before the end of the year to avoid a gap in services for the titles that renew in January 2024.

**Analysis:** The magazine industry itself continues to undergo significant changes, with several titles ceasing publication over the last year, while others have increased their prices in an effort to stay in business. Despite the industry turmoil, magazines and newspapers remain an important part of the Library’s information service delivery. Customers borrow approximately 550 magazines a month; not included in these usage numbers are the titles that are used only in house, such as the *Wichita Eagle* and the *Wall Street Journal*.

**Financial Considerations:** The quoted cost to renew the 300-plus magazine and newspaper subscriptions managed by Ebsco is \$31,139.83, reflecting a \$720.33 increase from the 2022 renewal invoice. With no guarantee our quote at the beginning of August will match the final invoice, the Library requests authorization to pay up to \$32,000.00 to Ebsco to renew 300-plus magazine and newspaper subscriptions for the 2023-2024 subscription cycle.

**Legal Considerations:** None.

**Recommendations/Actions:** It is recommended that the Board approve the invoice from EBSCO in the amount of up to \$32,000 for the subscription renewals.

**Attachments:** Ebsco Proforma – 2023-08-19





PLEASE ALLOW DOMESTIC PUBLISHERS 60 TO 90 DAYS FROM DATE OF INVOICE TO BEGIN SERVICE.

PAYMENT PROCESSING CENTER 800-633-4604 205-991-1211  
PO BOX 204661 DALLAS, TX 75320-4661 FAX 205-995-1613

**INVOICE**

BILLING ADDRESS:  
WICHITA PUBLIC LIBRARY  
711 WEST 2ND STREET N  
WICHITA KS 67203

SUBSCRIBER:  
GENERAL REFERENCE  
ADVANCED LEARNING LIB  
711 W 2ND ST N  
WICHITA KS 67203

When making remittance, and when inquiring about this invoice, please refer to both the invoice number and account number.

Currency: USD

Your Purchase No.	Account No.	Sub	Date	Ref. Code	Invoice No.	Page No.
PROFORMA/RENEWAL	CG-F-60494-00	AA	08-16-2023		P 1710763	1

**AARP Bulletin**

Title Number: 000578187 10 issues per year  
Membership Title  
Comes with: American Association of Retired Persons Membership - Ages 70 and  
Print ISSN: 1044-1123

**AARP the Magazine - C ed - Ages 70 and Above**

Title Number: 000578625 6 issues per year  
Membership Title  
Comes with: American Association of Retired Persons Membership - Ages 70 and  
Print ISSN: 1541-9894

**American Association of Retired Persons Membership - Ages 70 and Above 31.00\***

Title Number: 037388048  
Print  
Coverage: (01/24)-(12/24) 1 Year 01/01/2024

**American History 40.00**

Title Number: 041854738 4 issues per year  
Print  
Coverage: 58(02/24)-59(01/25) 1 Year 02/01/2024

**American Libraries 90.00**

Title Number: 044889004 6 issues per year  
Print Membership Title  
Coverage: 55(01/24)-55(12/24) 1 Year 01/01/2024

**American Rifleman 12.00**

Title Number: 047912001 12 issues per year  
Print  
Coverage: (04/24)-(03/25) 1 Year 04/01/2024

continued on next page

US DOLLAR WIRE TRANSFERS CAN BE SENT TO:  
WELLS FARGO BANK, SAN FRANCISCO, CALIFORNIA  
ACCOUNT NUMBER: 2000027339684  
ABA FOR WIRES: 121000248  
ABA FOR ACH'S: 121000248

An (\*) reflects recently updated prices.  
Net due upon receipt. Late payment will incur a carrying charge of 1% per 30 days until paid. Pay this invoice in full. This invoice is submitted to you by EBSCO in its capacity as your agent.  
EBSCO guarantees payment to all publishers.  
EBSCO'S FEDERAL I.D. NO 63-6014186

INVUS1



PAYMENT PROCESSING CENTER 800-633-4604 205-991-1211  
 PO BOX 204661 DALLAS, TX 75320-4661 FAX 205-995-1613

PLEASE ALLOW DOMESTIC  
 PUBLISHERS 60 TO 90 DAYS  
 FROM DATE OF INVOICE TO  
 BEGIN SERVICE.

### INVOICE

When making remittance, and when inquiring about this invoice, please refer to both the invoice number and account number.

Currency: USD

Your Purchase No.	Account No.	Sub	Date	Ref. Code	Invoice No.	Page No.
PROFORMA/RENEWAL	CG-F-60494-00	AA	08-16-2023		P 1710763	2

**Astronomy** 46.95

Title Number: 090066002 12 issues per year  
 Print + Online  
 1 Year 01/01/2024  
 Print ISSN: 0091-6358 Online ISSN: 2163-0127  
 Coverage: 52(01/24)-52(12/24)

**Atlantic** 79.99

Title Number: 091272300 12 issues per year  
 Print  
 1 Year 04/01/2024  
 Print ISSN: 1072-7825  
 Coverage: 333(04/24)-335(03/25)

**Barrons** 223.00

Title Number: 107644619 52 issues per year  
 Newspaper  
 1 Year 01/01/2024  
 Print ISSN: 1077-8039  
 Coverage: 104(01/24)-104(12/24)

**Better Homes and Gardens** 22.00

Title Number: 115233009 12 issues per year  
 Print  
 1 Year 09/01/2024  
 Print ISSN: 0006-0151  
 Coverage: 102(09/24)-103(08/25)

**Bon Appetit** 24.00

Title Number: 130015001 10 issues per year  
 Print  
 1 Year 11/01/2024  
 Print ISSN: 0006-6990  
 Coverage: 69(11/24)-70(10/25)

**Christianity Today** 49.00

Title Number: 204711006 12 issues per year  
 Print  
 1 Year 05/01/2024  
 Print ISSN: 0009-5753  
 Coverage: 68(05/24)-69(04/25)

**Civil War Times** 40.00

Title Number: 210548004 4 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 1546-9980  
 Coverage: 62(01/24)-63(12/24)

continued on next page

US DOLLAR WIRE TRANSFERS CAN BE SENT TO:  
 WELLS FARGO BANK, SAN FRANCISCO, CALIFORNIA  
 ACCOUNT NUMBER: 2000027339684  
 ABA FOR WIRES: 121000248  
 ABA FOR ACH'S: 121000248

An (\*) reflects recently updated prices.  
 Net due upon receipt. Late payment will incur a carrying  
 charge of 1% per 30 days until paid. Pay this invoice in  
 full. This invoice is submitted to you by EBSCO  
 in its capacity as your agent.  
 EBSCO guarantees payment to all publishers.  
 EBSCO'S FEDERAL I.D. NO 63-6014186

INVUS2



PAYMENT PROCESSING CENTER 800-633-4604 205-991-1211  
 PO BOX 204661 DALLAS, TX 75320-4661 FAX 205-995-1613

PLEASE ALLOW DOMESTIC  
 PUBLISHERS 60 TO 90 DAYS  
 FROM DATE OF INVOICE TO  
 BEGIN SERVICE.

### INVOICE

When making remittance, and when inquiring about this invoice, please refer to both the invoice number and account number.

Currency: USD

Your Purchase No.	Account No.	Sub	Date	Ref. Code	Invoice No.	Page No.
PROFORMA/RENEWAL	CG-F-60494-00	AA	08-16-2023		P 1710763	3

**Commonweal** **69.00**

Title Number: 223640004 11 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 0010-3330  
 Coverage: 151(01/24)-151(12/24)

**Community Voice - KS** **42.95**

Title Number: 225449321 24 issues per year  
 Newspaper  
 1 Year 05/01/2024  
 Print ISSN: 1090-3852  
 Coverage: 30(05/24)-31(04/25)

**Cosmopolitan** **30.00**

Title Number: 240886002 4 issues per year  
 Print  
 1 Year 03/01/2024  
 Print ISSN: 0010-9541  
 Coverage: 276(03/24)-278(02/25)

**Countryside & Small Stock Journal** **30.00**

Title Number: 242757003 6 issues per year  
 Print  
 1 Year 03/01/2024  
 Print ISSN: 8750-7595  
 Coverage: 108(03/24)-109(02/25)

**Current History** **145.00\***

Title Number: 251525508 9 issues per year  
 Print + Online  
 1 Year 01/01/2024  
 Print ISSN: 0011-3530 Online ISSN: 1944-785X  
 Coverage: 123(01/24)-123(12/24)

**Discover** **29.95**

Title Number: 277335162 6 issues per year  
 Print + Online  
 1 Year 05/01/2024  
 Print ISSN: 0274-7529 Online ISSN: 2169-5407  
 Coverage: 45(05/24)-46(04/25)

**Elle Decor** **29.00**

Title Number: 303975171 8 issues per year  
 Print  
 1 Year 12/01/2023  
 Print ISSN: 1046-1957  
 Coverage: 34(12/23)-35(11/24)

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**Emporia Gazette** 111.00

Title Number: 305268005 307 issues per year  
 Print + Online  
 1 Year 01/01/2024  
 Coverage: 132(01/24)-133(12/24)

**Esquire** 12.00

Title Number: 314164005 6 issues per year  
 Print  
 1 Year 05/01/2024  
 Print ISSN: 0194-9535  
 Coverage: (05/24)-(04/25)

**Essence** 22.00

Title Number: 314562000 6 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 0014-0880  
 Coverage: 54(01/24)-55(12/24)

**Fantasy & Science Fiction** 44.00

Title Number: 327397014 6 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 1095-8258  
 Coverage: 146(01/24)-147(12/24)

**Farm Journal** 29.95\*

Title Number: 328601034 12 issues per year  
 Print  
 1 Year 03/01/2024  
 Print ISSN: 0014-8008  
 Coverage: (03/24)-(02/25)

**Golf Magazine** 30.00

Title Number: 372340034 8 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 1056-5493  
 Coverage: 66(01/24)-66(12/24)

**Good Housekeeping** 22.00

Title Number: 372795005 6 issues per year  
 Print  
 1 Year 05/01/2024  
 Print ISSN: 0017-209X  
 Coverage: 273(05/24)-274(04/25)

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<b>GQ - US Ed</b>						<b>20.00</b>
Title Number: 374279743	8 issues per year					
Print	1 Year		01/01/2024			
Print ISSN: 0016-6979						
Coverage: 94(01/24)-94(12/24)						
<b>Harpers Bazaar</b>						<b>18.00</b>
Title Number: 385853007	10 issues per year					
Print	1 Year		05/01/2024			
Print ISSN: 0017-7873						
Coverage: (05/24)-(04/25)						
<b>Harpers Magazine - Regular ed</b>						<b>25.00</b>
Title Number: 385935002	12 issues per year					
Print	1 Year		01/01/2024			
Print ISSN: 0017-789X						
Coverage: 348(01/24)-349(12/24)						
<b>Hays Daily News</b>						<b>195.00</b>
Title Number: 387570757	156 issues per year					
Newspaper	1 Year		01/01/2024			
Coverage: (01/24)-(12/24)						
<b>HGTV Magazine</b>						<b>28.00</b>
Title Number: 391664230	8 issues per year					
Print	1 Year		01/01/2024			
Print ISSN: 2161-8682						
Coverage: 14(01/24)-14(12/24)						
<b>High Plains Journal</b>						<b>74.00</b>
Title Number: 392365003	52 issues per year					
Print	1 Year		01/21/2024			
Print ISSN: 0018-1471						
Coverage: (01/24)-(01/25)						
<b>History Today</b>						<b>125.00</b>
Title Number: 395647001	12 issues per year					
Print	1 Year		01/01/2024			
Print ISSN: 0018-2753						
Coverage: 74(01/24)-74(12/24)						

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**Horticulture - Magazine of American Gardening 19.95**

Title Number: 399887033 6 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 0018-5329  
 Coverage: 121(01/24)-121(12/24)

**House Beautiful 24.00**

Title Number: 402159008 6 issues per year  
 Print  
 1 Year 06/01/2024  
 Print ISSN: 0018-6422  
 Coverage: 166(06/24)-167(05/25)

**Hutchinson News 214.26**

Title Number: 406036004 365 issues per year  
 Print + Online  
 1 Year 01/01/2024  
 Coverage: 152(01/24)-153(12/24)

**Investors Business Daily 349.00**

Title Number: 451294863 52 issues per year  
 Print + Online  
 1 Year 01/01/2024  
 Print ISSN: 1061-2890 Online ISSN: 1553-6580  
 Coverage: 40(01/24)-41(12/24)

**Janes Defence Weekly 806.00**

Title Number: 459381140 51 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 2399-8334  
 Coverage: 61(01/24)-61(12/24)

**Jerusalem Report 109.00**

Title Number: 462839762 26 issues per year  
 Print  
 1 Year 09/01/2024  
 Print ISSN: 0792-6049  
 Coverage: 35(09/24)-36(08/25)

**Kansas! 20.00**

Title Number: 503362006 5 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 0022-8435  
 Coverage: (01/24)-(12/24)

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**Kansas City Star** 814.71

Title Number: 503587988 365 issues per year  
 Newspaper  
 1 Year 01/01/2024  
 Print ISSN: 0745-1067 Online ISSN: 2688-9072  
 Coverage: (01/24)-(12/24)

**Kansas Farmer** 35.00

Title Number: 503660003 11 issues per year  
 Print  
 1 Year 05/01/2024  
 Print ISSN: 0022-8583  
 Coverage: (05/24)-(04/25)

**Mayo Clinic Health Letter - English ed** 46.52

Title Number: 556514412 12 issues per year  
 Print  
 1 Year 03/01/2024  
 Print ISSN: 0741-6245  
 Coverage: 42(03/24)-43(02/25)

**Mens Health - PA** 24.94

Title Number: 564926707 6 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 1054-4836  
 Coverage: 39(01/24)-39(12/24)

**Midwest Living** 19.97

Title Number: 575124219 4 issues per year  
 Print  
 1 Year 12/01/2023  
 Print ISSN: 0889-8138  
 Coverage: 37(12/23)-38(11/24)

**Morningstar DividendInvestor** 274.00

Title Number: 596329110 12 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 1557-2099  
 Coverage: (01/24)-(12/24)

**Morningstar FundInvestor** 220.00

Title Number: 596329227 12 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 1099-0402  
 Coverage: 32(01/24)-33(12/24)

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**Morningstar StockInvestor** 220.00

Title Number: 596334805 12 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 1098-819X  
 Coverage: 26(01/24)-27(12/24)

**Mother Earth News** 18.00

Title Number: 597029008 6 issues per year  
 Print  
 1 Year 06/01/2024  
 Print ISSN: 0027-1535  
 Coverage: (06/24)-(05/25)

**Mother Jones** 24.00

Title Number: 597053008 6 issues per year  
 Print  
 1 Year 03/01/2024  
 Print ISSN: 0362-8841  
 Coverage: 49(03/24)-50(02/25)

**Ms** 45.00

Title Number: 600583017 4 issues per year  
 Print  
 1 Year 02/01/2024  
 Print ISSN: 0047-8318  
 Coverage: 34(02/24)-35(01/25)

**Nation - NY - without Index** 89.00

Title Number: 608232005 30 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 0027-8378  
 Coverage: 311(01/24)-311(12/24)

**National Geographic** 49.00

Title Number: 612117002 12 issues per year  
 Print  
 1 Year 12/01/2023  
 Print ISSN: 0027-9358  
 Coverage: 244(12/23)-246(11/24)

**National Geographic Society Membership**

Title Number: 612139006 1 issue per year  
 Membership  
 Comes with: National Geographic

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**National Parks : the Magazine of the National Parks & Conservation Association** **22.00**

Title Number: 613756857 4 issues per year  
 Print Membership Title  
 1 Year 01/01/2024  
 Print ISSN: 0276-8186  
 Coverage: 98(01/24)-98(12/24)

**National Review** **59.00**

Title Number: 614656569 24 issues per year  
 Print  
 1 Year 06/01/2024  
 Print ISSN: 0028-0038  
 Coverage: 76(06/24)-77(05/25)

**National Wildlife** **29.95**

Title Number: 616102000 4 issues per year  
 Print  
 1 Year 02/01/2024  
 Print ISSN: 0028-0402  
 Coverage: 62(02/24)-63(01/25)

**Natural History** **34.95**

Title Number: 616582003 10 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 0028-0712  
 Coverage: 132(01/24)-132(12/24)

**New Republic** **79.99**

Title Number: 628146003 12 issues per year  
 Print  
 1 Year 06/01/2024  
 Print ISSN: 0028-6583  
 Coverage: 255(06/24)-256(05/25)

**New York Review of Books** **99.95**

Title Number: 630195006 20 issues per year  
 Print  
 1 Year 07/01/2024  
 Print ISSN: 0028-7504  
 Coverage: 71(07/24)-72(06/25)

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**New York Times - New York Metro Ed** **1,314.07**

Title Number: 630788008 365 issues per year  
 Newspaper  
 1 Year 08/01/2023  
 Print ISSN: 0362-4331  
 Coverage: 127(08/23)-128(07/24)

**New York Times Magazine**

Title Number: 631005055 52 issues per year  
 Newspaper Membership Title  
 Comes with: New York Times - New York Metro Ed  
 Print ISSN: 0028-7822

**New York Times Style Magazine**

Title Number: 631005057 2 issues per year  
 Newspaper Membership Title  
 Comes with: New York Times - New York Metro Ed

**New Yorker** **119.99**

Title Number: 631279007 48 issues per year  
 Print  
 1 Year 01/06/2024  
 Print ISSN: 0028-792X  
 Coverage: 100(01/24)-100(01/25)

**Newsweek - Regular ed** **99.99**

Title Number: 636555005 50 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 0028-9604  
 Coverage: 178(01/24)-178(12/24)

**Out c-w Advocate** **29.95**

Title Number: 667482772 12 issues per year  
 Print  
 1 Year 10/01/2024  
 Print ISSN: 1062-7928  
 Coverage: 33(10/24)-34(09/25)

**Out**

Title Number: 667482776 6 issues per year  
 Print Membership Title  
 Comes with: Out c-w Advocate  
 Print ISSN: 1062-7928

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**People 118.26**

Title Number: 683641005 52 issues per year  
 Print  
 1 Year 03/15/2024  
 Print ISSN: 0093-7673  
 Coverage: 101(03/24)-103(03/25)

**Poetry 38.00**

Title Number: 703357004 11 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 0032-2032  
 Coverage: 225(01/24)-225(12/24)

**Prevention - PA 48.00**

Title Number: 715629002 12 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 0032-8006  
 Coverage: 76(01/24)-76(12/24)

**Progressive 50.00**

Title Number: 731768008 6 issues per year  
 Print + Online  
 1 Year 01/01/2024  
 Print ISSN: 0033-0736  
 Online ISSN: 2162-8785  
 Coverage: 88(01/24)-88(12/24)

**Psychology Today 19.97**

Title Number: 735846008 6 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 0033-3107  
 Coverage: 57(01/24)-57(12/24)

**Readers Digest - US ed 79.92**

Title Number: 753216001 9 issues per year  
 Print  
 1 Year Qty: 4 07/01/2024  
 Print ISSN: 0034-0375  
 Coverage: (07/24)-(06/25)

**Reason 24.97**

Title Number: 755130002 11 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 0048-6906  
 Coverage: 55(01/24)-56(12/24)

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**Runners World - US** **24.00**

Title Number: 790424006 4 issues per year  
 Print  
 1 Year 05/01/2024  
 Print ISSN: 0897-1706  
 Coverage: 59(05/24)-60(04/25)

**Saturday Evening Post** **29.94**

Title Number: 798530002 6 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 0048-9239  
 Coverage: 296(01/24)-296(12/24)

**School Arts - The Art Education Magazine for Teachers** **24.95\***

Title Number: 800897001 9 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 0036-6463  
 Coverage: 123(01/24)-124(12/24)

**Smithsonian** **39.00**

Title Number: 823260013 12 issues per year  
 Print Membership Title  
 1 Year 05/01/2024  
 Print ISSN: 0037-7333  
 Coverage: 55(05/24)-56(04/25)

**Southern Living** **19.95**

Title Number: 835767005 13 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 0038-4305  
 Coverage: 59(01/24)-59(12/24)

**Special Reports**

Title Number: 841724500 3 issues per year  
 Print Membership Title  
 Comes with: Mayo Clinic Health Letter - English ed

**Sports Illustrated** **65.00**

Title Number: 844927004 12 issues per year  
 Print  
 1 Year 04/02/2024  
 Print ISSN: 0038-822X  
 Coverage: 140(04/24)-142(04/25)

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PROFORMA/RENEWAL	CG-F-60494-00	AA	08-16-2023		P 1710763	13

**Successful Farming 15.95**

Title Number: 862012002 12 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 0039-4432  
 Coverage: 122(01/24)-122(12/24)

**Taste of Home 17.98**

Title Number: 874249014 6 issues per year  
 Print  
 1 Year 11/01/2023  
 Print ISSN: 1071-5878  
 Coverage: 31(11/23)-32(10/24)

**Threads 34.95**

Title Number: 890512148 4 issues per year  
 Print  
 1 Year 12/01/2023  
 Print ISSN: 0882-7370  
 Coverage: (12/23)-(11/24)

**TIME Magazine - Domestic ed 76.13**

Title Number: 892081001 48 issues per year  
 Print  
 1 Year 09/01/2024  
 Print ISSN: 0040-781X  
 Coverage: (09/24)-(08/25)

**Topeka Capital-Journal 506.56**

Title Number: 895571289 365 issues per year  
 Newspaper  
 1 Year 01/01/2024  
 Print ISSN: 1067-1994  
 Coverage: 150(01/24)-151(12/24)

**Town & Country 30.00**

Title Number: 897195004 9 issues per year  
 Print  
 1 Year 05/01/2024  
 Print ISSN: 0040-9952  
 Coverage: (05/24)-(04/25)

**Travel & Leisure 45.00**

Title Number: 906922000 12 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 0041-2007  
 Coverage: 54(01/24)-54(12/24)

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**True West** 39.95

Title Number: 910160001 12 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 0041-3615  
 Coverage: 71(01/24)-71(12/24)

**USA Today : the Nations Newspaper** 408.00

Title Number: 918170770 260 issues per year  
 Print + Online  
 1 Year 01/01/2024  
 Print ISSN: 0734-7456  
 Coverage: 43(01/24)-43(12/24)

**US Catholic** 42.00

Title Number: 918697004 12 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 0041-7548  
 Coverage: 89(01/24)-89(12/24)

**Us Weekly** 125.00

Title Number: 920509304 52 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 1529-7497  
 Coverage: (01/24)-(12/24)

**Value Line Fund Advisor** 450.00

Title Number: 927948600 12 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 1948-1799  
 Coverage: (01/24)-(12/24)

**Value Line Investment Survey - US ed** 1,223.00

Title Number: 927950006 52 issues per year  
 Print Membership Title  
 1 Year 01/01/2024  
 Print ISSN: 0042-2401  
 Coverage: (01/24)-(12/24)

**Value Line Investment Survey - Small & Mid Cap ed** 547.00

Title Number: 927951103 52 issues per year  
 Print Membership Title  
 1 Year 01/01/2024  
 Print ISSN: 1080-7705  
 Coverage: (01/24)-(12/24)

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PROFORMA/RENEWAL	CG-F-60494-00	AA	08-16-2023		P 1710763	15

**Value Line Reference Service**

Title Number: 928020650  
 Print  
 Comes with: Value Line Investment Survey - US ed

**Vanity Fair - American ed**

**30.00**

Title Number: 928523141 12 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 0733-8899  
 Coverage: 87(01/24)-87(12/24)

**Vogue**

**29.95**

Title Number: 937592004 10 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 0042-8000  
 Coverage: 214(01/24)-214(12/24)

**Washington Monthly**

**29.95**

Title Number: 942278003 5 issues per year  
 Print  
 1 Year 04/01/2024  
 Print ISSN: 0043-0633  
 Coverage: 56(04/24)-57(03/25)

**Wichita Eagle**

**1,971.50**

Title Number: 956953004 312 issues per year  
 Print + Online  
 1 Year 09/01/2024  
 Print ISSN: 1046-3127  
 Coverage: (09/24)-(08/25)

**Womens Health**

**16.97**

Title Number: 961843869 6 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 0884-7355  
 Coverage: 21(01/24)-21(12/24)

**Writer**

**35.00**

Title Number: 969230002 12 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 0043-9517  
 Coverage: 137(01/24)-137(12/24)

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**Writers Digest**

**19.96**

Title Number: 969262005      6 issues per year  
 Print  
 1 Year      01/01/2024  
 Print ISSN: 0043-9525  
 Coverage: 104(01/24)-104(12/24)

**Subtotal 13,378.79**

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PROFORMA/RENEWAL	CG-F-60494-00	AB	08-16-2023		P 1710763	17

**Better Homes and Gardens 22.00**

Title Number: 115233009 12 issues per year  
Print  
1 Year 07/01/2024  
Print ISSN: 0006-0151  
Coverage: 102(07/24)-103(06/25)

**Bookmarks - NC 59.95**

Title Number: 131180911 6 issues per year  
Print  
1 Year 11/01/2023  
Print ISSN: 1546-0657  
Coverage: 57(11/23)-61(10/24)

**Consumer Reports 60.00**

Title Number: 234883858 13 issues per year  
Print  
1 Year Qty: 2 01/01/2024  
Print ISSN: 0010-7174  
Coverage: 89(01/24)-89(12/24)

**Consumer Reports Buying Guide**

Title Number: 234901007 1 issue per year  
Online Membership Title  
Comes with: Consumer Reports  
Print ISSN: 1555-2357

**Discover 29.95**

Title Number: 277335162 6 issues per year  
Print + Online  
1 Year 03/01/2024  
Print ISSN: 0274-7529 Online ISSN: 2169-5407  
Coverage: 45(03/24)-46(02/25)

**Essence 22.00**

Title Number: 314562000 6 issues per year  
Print  
1 Year 11/01/2023  
Print ISSN: 0014-0880  
Coverage: 54(11/23)-55(10/24)

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<b>Food Network Magazine</b>						<b>30.00</b>
Title Number: 346212020	8 issues per year					
Print	1 Year		01/01/2024			
Print ISSN: 1944-723X						
Coverage: (01/24)-(12/24)						
<b>Fortune - Domestic Ed</b>						<b>69.95</b>
Title Number: 350466009	6 issues per year					
Print	1 Year		12/03/2023			
Print ISSN: 0015-8259						
Coverage: 188(12/23)-190(12/24)						
<b>Highlights for Children</b>						<b>39.99</b>
Title Number: 392843009	12 issues per year					
Print	1 Year		04/01/2024			
Print ISSN: 0018-165X						
Coverage: 823(04/24)-824(03/25)						
<b>Kazoo Magazine</b>						<b>49.99</b>
Title Number: 504818975	4 issues per year					
Print	1 Year		01/01/2024			
Print ISSN: 2638-0196						
Coverage: (01/24)-(12/24)						
<b>Ladybug</b>						<b>33.95</b>
Title Number: 514139500	9 issues per year					
Print	1 Year		05/01/2024			
Print ISSN: 1051-4961						
Coverage: 33(05/24)-34(04/25)						
<b>Midwest Living</b>						<b>19.97</b>
Title Number: 575124219	4 issues per year					
Print	1 Year		01/01/2024			
Print ISSN: 0889-8138						
Coverage: 38(01/24)-38(12/24)						
<b>Motor Trend</b>						<b>25.00</b>
Title Number: 598582005	12 issues per year					
Print	1 Year		12/01/2023			
Print ISSN: 0027-2094						
Coverage: 75(12/23)-76(11/24)						

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PROFORMA/RENEWAL	CG-F-60494-00	AB	08-16-2023		P 1710763	19

**National Geographic 49.00**

Title Number: 612117002 12 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 0027-9358  
 Coverage: 245(01/24)-246(12/24)

**National Geographic Kids 30.00**

Title Number: 612132597 10 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 1542-3042  
 Coverage: (01/24)-(12/24)

**National Geographic Little Kids 30.00**

Title Number: 612133983 6 issues per year  
 Print  
 1 Year 10/01/2024  
 Print ISSN: 1934-8363  
 Coverage: 18(10/24)-19(09/25)

**National Geographic Society Membership**

Title Number: 612139006 1 issue per year  
 Membership  
 Comes with: National Geographic

**People 118.26**

Title Number: 683641005 52 issues per year  
 Print  
 1 Year 04/01/2024  
 Print ISSN: 0093-7673  
 Coverage: 101(04/24)-103(03/25)

**Ranger Rick Jr 29.95**

Title Number: 750990167 10 issues per year  
 Print  
 1 Year 06/01/2024  
 Print ISSN: 2169-2750  
 Coverage: (06/24)-(05/25)

**Sports Illustrated 65.00**

Title Number: 844927004 12 issues per year  
 Print  
 1 Year 10/01/2023  
 Print ISSN: 0038-822X  
 Coverage: 139(10/23)-141(09/24)

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<b>Sports Illustrated for Kids</b>						<b>25.00</b>
Title Number: 844959494	6 issues per year					
Print	1 Year		11/02/2023			
Print ISSN: 1042-394X						
Coverage: (11/23)-(11/24)						
<b>TIME Magazine - Domestic ed</b>						<b>76.13</b>
Title Number: 892081001	48 issues per year					
Print	1 Year		04/16/2024			
Print ISSN: 0040-781X						
Coverage: (04/24)-(04/25)						
<b>Us Weekly</b>						<b>125.00</b>
Title Number: 920509304	52 issues per year					
Print	1 Year		01/01/2024			
Print ISSN: 1529-7497						
Coverage: (01/24)-(12/24)						
<b>Vogue</b>						<b>29.95</b>
Title Number: 937592004	10 issues per year					
Print	1 Year		02/01/2024			
Print ISSN: 0042-8000						
Coverage: 214(02/24)-215(01/25)						

**Subtotal 1,041.04**

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PROFORMA/RENEWAL	CG-F-60494-00	AC	08-16-2023		P 1710763	21

**American Road 19.95**

Title Number: 047949185 4 issues per year  
Print 1 Year 01/01/2024  
Print ISSN: 1542-4316  
Coverage: (01/24)-(12/24)

**Better Homes and Gardens 22.00**

Title Number: 115233009 12 issues per year  
Print 1 Year 05/01/2024  
Print ISSN: 0006-0151  
Coverage: 102(05/24)-103(04/25)

**Car and Driver 22.00**

Title Number: 180379000 10 issues per year  
Print Membership Title 1 Year 03/01/2024  
Print ISSN: 0008-6002  
Coverage: 69(03/24)-70(02/25)

**Consumer Reports 60.00**

Title Number: 234883858 13 issues per year  
Print 1 Year Qty: 2 05/01/2024  
Print ISSN: 0010-7174  
Coverage: 89(05/24)-90(04/25)

**Consumer Reports Buying Guide**

Title Number: 234901007 1 issue per year  
Online Membership Title  
Comes with: Consumer Reports  
Print ISSN: 1555-2357

**Family Handyman 19.98**

Title Number: 326739000 8 issues per year  
Print 1 Year 12/01/2023  
Print ISSN: 0014-7230  
Coverage: 73(12/23)-74(11/24)

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<b>Food Network Magazine</b>						<b>30.00</b>
Title Number: 346212020	8 issues per year					
Print	1 Year		01/01/2024			
Print ISSN: 1944-723X						
Coverage: (01/24)-(12/24)						
<b>Girls World</b>						<b>23.97</b>
Title Number: 370353060	6 issues per year					
Print	1 Year		01/01/2024			
Print ISSN: 2332-4511						
Coverage: (01/24)-(12/24)						
<b>Good Housekeeping</b>						<b>22.00</b>
Title Number: 372795005	6 issues per year					
Print	1 Year		03/01/2024			
Print ISSN: 0017-209X						
Coverage: 273(03/24)-274(02/25)						
<b>Guideposts</b>						<b>19.97</b>
Title Number: 381293000	6 issues per year					
Print	1 Year		01/01/2024			
Print ISSN: 0017-5331						
Coverage: 78(01/24)-79(12/24)						
<b>HGTV Magazine</b>						<b>28.00</b>
Title Number: 391664230	8 issues per year					
Print	1 Year		01/01/2024			
Print ISSN: 2161-8682						
Coverage: 14(01/24)-14(12/24)						
<b>JD Power Official Used Car Guide</b>						<b>267.00</b>
Title Number: 462323150	12 issues per year					
Print	1 Year		01/01/2024			
Coverage: 91(01/24)-91(12/24)						
<b>Kansas!</b>						<b>20.00</b>
Title Number: 503362006	5 issues per year					
Print	1 Year		01/01/2024			
Print ISSN: 0022-8435						
Coverage: (01/24)-(12/24)						

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**Kiplingers Personal Finance 34.95**

Title Number: 507816056 12 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 1528-9729  
 Coverage: 78(01/24)-78(12/24)

**Ladybug 33.95**

Title Number: 514139500 9 issues per year  
 Print  
 1 Year 05/01/2024  
 Print ISSN: 1051-4961  
 Coverage: 33(05/24)-34(04/25)

**Midwest Living 19.97**

Title Number: 575124219 4 issues per year  
 Print  
 1 Year 12/01/2023  
 Print ISSN: 0889-8138  
 Coverage: 37(12/23)-38(11/24)

**Muse 33.95**

Title Number: 602372716 9 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 1090-0381  
 Coverage: 28(01/24)-28(12/24)

**National Geographic 49.00**

Title Number: 612117002 12 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 0027-9358  
 Coverage: 245(01/24)-246(12/24)

**National Geographic Kids 30.00**

Title Number: 612132597 10 issues per year  
 Print  
 1 Year 05/01/2024  
 Print ISSN: 1542-3042  
 Coverage: (05/24)-(04/25)

**National Geographic Society Membership**

Title Number: 612139006 1 issue per year  
 Membership  
 Comes with: National Geographic

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**People** 118.26

Title Number: 683641005 52 issues per year  
 Print  
 1 Year 03/15/2024  
 Print ISSN: 0093-7673  
 Coverage: 101(03/24)-103(03/25)

**Popular Mechanics - English ed** 24.00

Title Number: 708127006 6 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 0032-4558  
 Coverage: 201(01/24)-201(12/24)

**Prevention - PA** 48.00

Title Number: 715629002 12 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 0032-8006  
 Coverage: 76(01/24)-76(12/24)

**Psychology Today** 19.97

Title Number: 735846008 6 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 0033-3107  
 Coverage: 57(01/24)-57(12/24)

**Ranger Rick - American ed** 29.95

Title Number: 750990004 10 issues per year  
 Print  
 1 Year 12/01/2023  
 Print ISSN: 0738-6656  
 Coverage: 57(12/23)-58(11/24)

**Real Simple** 28.95

Title Number: 754697514 12 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 1528-1701  
 Coverage: (01/24)-(12/24)

**Smore Magazine** 50.00

Title Number: 823486797 4 issues per year  
 Print  
 1 Year 01/01/2024  
 Coverage: (01/24)-(12/24)

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**Southern Living** **19.95**

Title Number: 835767005 13 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 0038-4305  
 Coverage: 59(01/24)-59(12/24)

**Sports Illustrated** **65.00**

Title Number: 844927004 12 issues per year  
 Print  
 1 Year 12/25/2023  
 Print ISSN: 0038-822X  
 Coverage: 139(12/23)-141(12/24)

**Sports Illustrated for Kids** **25.00**

Title Number: 844959494 6 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 1042-394X  
 Coverage: (01/24)-(12/24)

**Taste of Home** **17.98**

Title Number: 874249014 6 issues per year  
 Print  
 1 Year 08/01/2024  
 Print ISSN: 1071-5878  
 Coverage: 32(08/24)-33(07/25)

**This Old House** **19.95**

Title Number: 890077217 4 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 1086-2633  
 Coverage: 43(01/24)-43(12/24)

**TIME Magazine - Domestic ed** **76.13**

Title Number: 892081001 48 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 0040-781X  
 Coverage: (01/24)-(12/24)

**Travel & Leisure** **45.00**

Title Number: 906922000 12 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 0041-2007  
 Coverage: 54(01/24)-54(12/24)

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**Vanity Fair - American ed**

**30.00**

Title Number: 928523141 12 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 0733-8899  
 Coverage: 87(01/24)-87(12/24)

**Subtotal 1,374.83**

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**Ad Astra = To the Stars 25.95**

Title Number: 012361846 4 issues per year  
Print 1 Year 05/01/2024  
Print ISSN: 1041-102X  
Coverage: 36(05/24)-37(04/25)

**Aeroplane Monthly 104.13**

Title Number: 019815018 12 issues per year  
Print 1 Year 02/01/2024  
Print ISSN: 0143-7240  
Coverage: 52(02/24)-53(01/25)

**Aerospace America 230.00**

Title Number: 019928829 10 issues per year  
Print Membership Title 1 Year 01/01/2024  
Print ISSN: 0740-722X  
Coverage: 62(01/24)-62(12/24)

**Air International 104.13**

Title Number: 027312008 12 issues per year  
Print 1 Year 01/01/2024  
Print ISSN: 0306-5634  
Coverage: 106(01/24)-107(12/24)

**Air Transport World Plus 94.00**

Title Number: 027929009 8 issues per year  
Online Print + Email 1 Year 01/01/2024  
Print ISSN: 0002-2543  
Coverage: 61(01/24)-61(12/24)

**Aviation Week & Space Technology 129.00**

Title Number: 102446002 25 issues per year  
Print 1 Year 10/01/2023  
Print ISSN: 0005-2175  
Coverage: 185(10/23)-186(09/24)

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#### Blue Book of Gun Values 64.95

Title Number: 125995340 1 issue per year  
 Print  
 1 Year 04/01/2023  
 Print ISSN: 0273-2874  
 Coverage: (04/23)-(03/24)

#### Car and Driver 22.00

Title Number: 180379000 10 issues per year  
 Print Membership Title  
 1 Year 05/01/2024  
 Print ISSN: 0008-6002  
 Coverage: 69(05/24)-70(04/25)

#### Consumer Reports 30.00

Title Number: 234883858 13 issues per year  
 Print  
 1 Year 06/01/2024  
 Print ISSN: 0010-7174  
 Coverage: 89(06/24)-90(05/25)

#### Consumer Reports Buying Guide

Title Number: 234901007 1 issue per year  
 Online Membership Title  
 Comes with: Consumer Reports  
 Print ISSN: 1555-2357

#### Economist - US ed 275.00

Title Number: 291529023 50 issues per year  
 Print + Online  
 1 Year 01/17/2024  
 Print ISSN: 0013-0613  
 Coverage: (01/24)-(01/25)

#### Entrepreneur 11.00

Title Number: 310098009 6 issues per year  
 Print  
 1 Year 04/01/2024  
 Print ISSN: 0163-3341  
 Coverage: 52(04/24)-53(03/25)

#### Family Handyman 19.98

Title Number: 326739000 8 issues per year  
 Print  
 1 Year 12/01/2023  
 Print ISSN: 0014-7230  
 Coverage: 73(12/23)-74(11/24)

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<b>Fast Company</b>						<b>19.99</b>
Title Number: 329904403	6 issues per year					
Print	1 Year		01/01/2024			
Print ISSN: 1085-9241						
Coverage: 29(01/24)-29(12/24)						
<b>Fine Homebuilding</b>						<b>37.95</b>
Title Number: 337903520	8 issues per year					
Print	1 Year		01/01/2024			
Print ISSN: 1096-360X						
Coverage: (01/24)-(12/24)						
<b>Fine Woodworking</b>						<b>34.95</b>
Title Number: 337918007	7 issues per year					
Print	1 Year		01/01/2024			
Print ISSN: 0361-3453						
Coverage: (01/24)-(12/24)						
<b>Forbes</b>						<b>29.95</b>
Title Number: 347436008	8 issues per year					
Print	1 Year		11/01/2024			
Print ISSN: 0015-6914						
Coverage: (11/24)-(10/25)						
<b>Fortune - Domestic Ed</b>						<b>69.95</b>
Title Number: 350466009	6 issues per year					
Print	1 Year		01/01/2024			
Print ISSN: 0015-8259						
Coverage: 189(01/24)-190(12/24)						
<b>Harvard Business Review</b>						<b>120.00</b>
Title Number: 386291009	12 issues per year					
Print + Online	1 Year		07/01/2024			
Print ISSN: 0017-8012						
Coverage: 102(07/24)-103(06/25)						
<b>Hemmings Classic Car</b>						<b>33.95</b>
Title Number: 390326973	12 issues per year					
Print	1 Year		01/01/2024			
Print ISSN: 1550-8730						
Coverage: 20(01/24)-21(12/24)						

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**Hemmings Motor News 35.00**

Title Number: 390329001 12 issues per year  
 Print  
 Coverage: 71(02/24)-72(01/25) 1 Year 02/01/2024

**Hot Rod 25.00**

Title Number: 401552005 12 issues per year  
 Print  
 Coverage: 77(01/24)-77(12/24) 1 Year 01/01/2024  
 Print ISSN: 0018-6031

**Inc 19.99**

Title Number: 414334169 6 issues per year  
 Print Membership Title  
 Coverage: 45(11/23)-46(10/24) 1 Year 11/01/2023  
 Print ISSN: 0162-8968

**Inc 500**

Title Number: 414340638 1 issue per year  
 Print Membership Title  
 Comes with: Inc

**JD Power Official Commercial Truck Guide 339.00**

Title Number: 462323003 12 issues per year  
 Print  
 Coverage: 32(01/24)-32(12/24) 1 Year 01/01/2024

**JD Power Official Older Used Car Guide 263.00**

Title Number: 462323125 3 issues per year  
 Print  
 Coverage: (01/24)-(12/24) 1 Year Qty: 2 01/01/2024

**JD Power Official Used Car Guide 519.00**

Title Number: 462323150 12 issues per year  
 Print  
 Coverage: 91(01/24)-91(12/24) 1 Year Qty: 2 01/01/2024

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<b>Kansas Banker</b>						<b>40.00</b>
Title Number: 503394009	12 issues per year					
Print	1 Year		01/01/2024			
Print ISSN: 0022-8478						
Coverage: 114(01/24)-114(12/24)						
<b>Motor Trend</b>						<b>25.00</b>
Title Number: 598582005	12 issues per year					
Print	1 Year		04/01/2024			
Print ISSN: 0027-2094						
Coverage: 76(04/24)-77(03/25)						
<b>NADA Classic Collectable Exotic and Muscle Car Appraisal Guide &amp; Directory</b>						<b>160.00</b>
Title Number: 606619500	3 issues per year					
Print	1 Year		01/01/2024			
Coverage: (01/24)-(12/24)						
<b>NADA Marine Guide</b>						<b>264.00</b>
Title Number: 606628881	3 issues per year					
Print	1 Year		01/01/2024			
Coverage: (01/24)-(12/24)						
<b>NADA Motorcycle Snowmobile ATV Personal Watercraft Appraisal Guide</b>						<b>180.00</b>
Title Number: 606634707	3 issues per year					
Print	1 Year		01/01/2024			
Coverage: (01/24)-(12/24)						
<b>NADA Recreation Vehicle Appraisal Guide</b>						<b>264.00</b>
Title Number: 606652006	3 issues per year					
Print	1 Year		01/01/2024			
Print ISSN: 0092-4601						
Coverage: (01/24)-(12/24)						
<b>NADA Vintage Collectible and Retro Motorcycle Appraisal Guide</b>						<b>84.00</b>
Title Number: 606665205	1 issue per year					
Print	1 Year		12/01/2023			
Coverage: 24(12/23)-25(11/24)						

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**Old Cars : Weekly News & Marketplace** **49.98**

Title Number: 658091004 27 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 0048-1637  
 Coverage: 53(01/24)-53(12/24)

**Popular Mechanics - English ed** **24.00**

Title Number: 708127006 6 issues per year  
 Print  
 1 Year 12/01/2023  
 Print ISSN: 0032-4558  
 Coverage: 200(12/23)-201(11/24)

**Science** **567.00\***

Title Number: 803597004 51 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 0036-8075  
 Coverage: 383(01/24)-386(12/24)

**Science News** **59.00**

Title Number: 804607000 22 issues per year  
 Print  
 1 Year 05/01/2023  
 Print ISSN: 0036-8423  
 Coverage: 204(05/23)-205(04/24)

**Scientific American** **84.00**

Title Number: 806136991 12 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 0036-8733  
 Coverage: (01/24)-(12/24)

**This Old House** **19.95**

Title Number: 890077217 4 issues per year  
 Print  
 1 Year 11/01/2023  
 Print ISSN: 1086-2633  
 Coverage: 42(11/23)-43(10/24)

**Trains** **46.95**

Title Number: 899748008 12 issues per year  
 Print + Online  
 1 Year 01/01/2024  
 Print ISSN: 0041-0934  
 Coverage: 84(01/24)-84(12/24)

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**Subtotal 4,525.75**

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**Architectural Digest 39.95**

Title Number: 071685002 11 issues per year  
Print  
1 Year 01/01/2024  
Print ISSN: 0003-8520  
Coverage: 81(01/24)-81(12/24)

**Art in America 99.95**

Title Number: 081366007 5 issues per year  
Print  
1 Year 05/01/2024  
Print ISSN: 0004-3214  
Coverage: 112(05/24)-113(04/25)

**Artists Magazine 39.95**

Title Number: 083560680 6 issues per year  
Print  
1 Year 08/01/2024  
Print ISSN: 0741-3351  
Coverage: 41(08/24)-42(07/25)

**Artnews: Top 200 Collectors Issue**

Title Number: 083594693 1 issue per year  
Print Membership Title  
Comes with: Art in America

**Coinage 27.95**

Title Number: 216585000 6 issues per year  
Print  
1 Year 12/01/2023  
Print ISSN: 0010-0455  
Coverage: 59(12/23)-60(11/24)

**Country Living 24.00**

Title Number: 242618999 6 issues per year  
Print  
1 Year 01/01/2024  
Print ISSN: 0732-2569  
Coverage: 47(01/24)-47(12/24)

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<b>Fine Gardening</b>						<b>29.95</b>
Title Number: 337901532	6 issues per year					
Print						
	1 Year		01/01/2024			
Print ISSN: 0896-6281						
Coverage: 215(01/24)-220(12/24)						
<b>Kovels Antique Trader</b>						<b>39.98</b>
Title Number: 510610864	12 issues per year					
Print						
	1 Year		12/01/2023			
Coverage: (12/23)-(11/24)						
<b>Numismatist</b>						<b>48.00</b>
Title Number: 647647007	12 issues per year					
Print						
	1 Year		01/01/2024			
Print ISSN: 0029-6090						
Coverage: 137(01/24)-137(12/24)						
<b>Otaku USA</b>						<b>24.95</b>
Title Number: 666479778	6 issues per year					
Print						
	1 Year		01/01/2024			
Print ISSN: 1939-3318						
Coverage: (01/24)-(12/24)						
<b>TV Guide</b>						<b>56.68</b>
Title Number: 912197001	52 issues per year					
Print						
	1 Year		01/01/2024			
Print ISSN: 0039-8543						
Coverage: (01/24)-(12/24)						

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**Subtotal 431.36**

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**Animal Tales 23.97**

Title Number: 055521590 6 issues per year  
Print  
1 Year 11/01/2023  
Print ISSN: 2373-8278  
Coverage: (11/23)-(10/24)

**Ask 33.95**

Title Number: 086363835 9 issues per year  
Print  
1 Year 11/01/2023  
Print ISSN: 1535-4105  
Coverage: 22(11/23)-23(10/24)

**Babybug 33.95**

Title Number: 103365193 9 issues per year  
Print  
1 Year 01/01/2024  
Print ISSN: 1077-1131  
Coverage: (01/24)-(12/24)

**Beanz 29.99**

Title Number: 110210700 6 issues per year  
Print + Online  
1 Year 04/01/2024  
Print ISSN: 2573-3958 Online ISSN: 2573-3966  
Coverage: 11(04/24)-12(03/25)

**Bulletin of the Center for Childrens Books 130.00**

Title Number: 147819007 11 issues per year  
Print  
1 Year 09/01/2024  
Print ISSN: 0008-9036  
Coverage: 78(09/24)-78(08/25)

**Chirp 35.00**

Title Number: 202260204 10 issues per year  
Print  
1 Year 11/01/2023  
Print ISSN: 1206-4580  
Coverage: 27(11/23)-28(10/24)

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<b>ChopChop Magazine</b>						<b>29.99</b>
Title Number: 202865100	4 issues per year					
Print	1 Year		12/01/2024			
Print ISSN: 2169-0987						
Coverage: (12/24)-(11/25)						
<b>Cobblestone</b>						<b>33.95</b>
Title Number: 215727058	9 issues per year					
Print	1 Year		11/01/2023			
Print ISSN: 0199-5197						
Coverage: 44(11/23)-45(10/24)						
<b>Edge</b>						<b>130.00</b>
Title Number: 291967560	13 issues per year					
Print	1 Year		09/01/2024			
Print ISSN: 1350-1593						
Coverage: (09/24)-(08/25)						
<b>Highlights Hello</b>						<b>39.99</b>
Title Number: 392863450	12 issues per year					
Print	1 Year		04/01/2024			
Print ISSN: 2166-0514						
Coverage: 90(04/24)-91(03/25)						
<b>Highlights Hello</b>						<b>39.99</b>
Title Number: 392863450	12 issues per year					
Print	1 Year		11/01/2023			
Print ISSN: 2166-0514						
Coverage: 90(11/23)-90(10/24)						
<b>Horn Book Magazine</b>						<b>72.00</b>
Title Number: 399450006	6 issues per year					
Print	1 Year		01/01/2024			
Print ISSN: 0018-5078						
Coverage: 100(01/24)-100(12/24)						
<b>J-14</b>						<b>17.97</b>
Title Number: 458045838	6 issues per year					
Print	1 Year		11/01/2023			
Print ISSN: 1522-1989						
Coverage: (11/23)-(10/24)						

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**Kazoo Magazine** **49.99**

Title Number: 504818975 4 issues per year  
 Print  
 1 Year 11/01/2023  
 Print ISSN: 2638-0196  
 Coverage: (11/23)-(10/24)

**National Geographic Kids** **30.00**

Title Number: 612132597 10 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 1542-3042  
 Coverage: (01/24)-(12/24)

**National Geographic Little Kids** **30.00**

Title Number: 612133983 6 issues per year  
 Print  
 1 Year 11/01/2023  
 Print ISSN: 1934-8363  
 Coverage: 17(11/23)-18(10/24)

**School Library Journal** **136.99**

Title Number: 801459009 12 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 0362-8930  
 Coverage: 70(01/24)-70(12/24)

**Scout Life** **24.00**

Title Number: 807882037 10 issues per year  
 Print  
 1 Year 11/01/2023  
 Print ISSN: 2639-3727  
 Coverage: (11/23)-(10/24)

**Series Made Simple**

Title Number: 814317389 1 issue per year  
 Print Membership Title  
 Comes with: School Library Journal

**Sports Illustrated for Kids** **25.00**

Title Number: 844959494 6 issues per year  
 Print  
 1 Year 06/02/2024  
 Print ISSN: 1042-394X  
 Coverage: (06/24)-(06/25)

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**Young Rider** **21.95**  
 Title Number: 974233413 6 issues per year  
 Print  
 1 Year 11/01/2023  
 Print ISSN: 1098-2442  
 Coverage: 30(11/23)-31(10/24)

**Zoobooks** **29.95**  
 Title Number: 981498371 9 issues per year  
 Print  
 1 Year 11/01/2023  
 Print ISSN: 0737-9005  
 Coverage: (11/23)-(10/24)

**Subtotal 998.63**

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**Book Links**

Title Number: 130596951 4 issues per year  
Online Membership Title  
Comes with: Booklist  
Print ISSN: 1055-4742 Online ISSN: 2163-5269

**Booklist**

**199.95**

Title Number: 131057002 22 issues per year  
Print + Online  
1 Year 08/01/2024  
Print ISSN: 0006-7385  
Coverage: 121(08/24)-121(07/25)

**Computers in Libraries**

**119.95**

Title Number: 229319058 10 issues per year  
Print  
1 Year 01/01/2024  
Print ISSN: 1041-7915  
Coverage: 44(01/24)-44(12/24)

**Kirkus Reviews**

**214.00\***

Title Number: 507990091 24 issues per year  
Print + Online  
1 Year 02/01/2024  
Print ISSN: 1948-7428  
Coverage: 92(02/24)-93(01/25)

**Library Journal**

**473.97**

Title Number: 524849007 12 issues per year  
Print  
1 Year Qty: 3 03/01/2024  
Print ISSN: 0363-0277  
Coverage: 149(03/24)-150(02/25)

**Publishers Weekly**

**309.00**

Title Number: 739362002 51 issues per year  
Print + Online  
1 Year 07/11/2024  
Print ISSN: 0000-0019 Online ISSN: 2150-4008  
Coverage: 271(07/24)-272(07/25)

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**Subtotal 1,316.87**

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**American Ancestors**

Title Number: 036685015 4 issues per year  
Print Membership Title  
Comes with: New England Historic Genealogical Society Membership  
Print ISSN: 2154-6533

**Kansas Genealogical Society Membership**

**40.00**

Title Number: 503725574 1 issue per year  
Membership  
1 Year 01/01/2024  
Coverage: (01/24)-(12/24)

**Midwest Historical & Genealogical Society Membership**

**40.00**

Title Number: 575083522 1 issue per year  
Membership  
1 Year 01/01/2024  
Coverage: (01/24)-(12/24)

**National Genealogical Society Membership**

**65.00**

Title Number: 612095943 1 issue per year  
Membership  
1 Year 01/01/2024  
Coverage: (01/24)-(12/24)

**National Genealogical Society Quarterly**

Title Number: 612099002 4 issues per year  
Membership Title  
Comes with: National Genealogical Society Membership  
Print ISSN: 0027-934X

**New England Historic Genealogical Society Membership**

**115.00\***

Title Number: 624536454 1 issue per year  
Membership  
1 Year 01/01/2024  
Coverage: (01/24)-(12/24)

**New York Genealogical & Biographical Record**

**65.00**

Title Number: 629541004 4 issues per year  
Print Membership Title  
1 Year 01/01/2024  
Print ISSN: 0028-7237  
Coverage: 155(01/24)-155(12/24)

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**New York Researcher**

Title Number: 630180081 4 issues per year  
 Membership Title  
 Comes with: New York Genealogical & Biographical Record  
 Print ISSN: 1548-8284

**NGS Magazine**

Title Number: 636733888 4 issues per year  
 Membership Title  
 Comes with: National Genealogical Society Membership  
 Print ISSN: 1529-4323

**Virginia Historical Society Membership**

**65.00**

Title Number: 935354001 1 issue per year  
 Membership  
 1 Year 01/01/2024  
 Coverage: (01/24)-(12/24)

**Virginia History & Culture**

Title Number: 935355000 3 issues per year  
 Membership Title  
 Comes with: Virginia Historical Society Membership

**William and Mary Quarterly**

**185.00**

Title Number: 958250039 4 issues per year  
 Print + Online  
 1 Year 01/01/2024  
 Print ISSN: 0043-5597 Online ISSN: 1933-7698  
 Coverage: 81(01/24)-81(12/24)

**Subtotal 575.00**

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PROFORMA/RENEWAL	CG-F-60494-00	AJ	08-16-2023		P 1710763	45

**Black E O E Journal 31.00**

Title Number: 124875568 2 issues per year  
Print  
1 Year 01/01/2024  
Coverage: 38(01/24)-38(12/24)

**Call - MO 77.00**

Title Number: 170795009 52 issues per year  
Newspaper  
1 Year 01/01/2024  
Coverage: 104(01/24)-105(12/24)

**Consumer Reports 30.00**

Title Number: 234883858 13 issues per year  
Print  
1 Year 01/01/2024  
Print ISSN: 0010-7174  
Coverage: 89(01/24)-89(12/24)

**Consumer Reports Buying Guide**

Title Number: 234901007 1 issue per year  
Online Membership Title  
Comes with: Consumer Reports  
Print ISSN: 1555-2357

**Cosmopolitan 30.00**

Title Number: 240886002 4 issues per year  
Print  
1 Year 01/01/2024  
Print ISSN: 0010-9541  
Coverage: 276(01/24)-277(12/24)

**Essence 22.00**

Title Number: 314562000 6 issues per year  
Print  
1 Year 01/01/2024  
Print ISSN: 0014-0880  
Coverage: 54(01/24)-55(12/24)

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**National Geographic Kids 30.00**

Title Number: 612132597 10 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 1542-3042  
 Coverage: (01/24)-(12/24)

**People 118.26**

Title Number: 683641005 52 issues per year  
 Print  
 1 Year 04/01/2024  
 Print ISSN: 0093-7673  
 Coverage: 101(04/24)-103(03/25)

**Real Simple 28.95**

Title Number: 754697514 12 issues per year  
 Print  
 1 Year 12/01/2023  
 Print ISSN: 1528-1701  
 Coverage: (12/23)-(11/24)

**Subtotal 367.21**

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PROFORMA/RENEWAL	CG-F-60494-00	AL	08-16-2023		P 1710763	47

**Kansas Historical Foundation Membership 75.00**

Title Number: 503773500 1 issue per year  
Membership  
Coverage: (01/24)-(12/24) 1 Year 01/01/2024

**Kansas History**

Title Number: 503775009 4 issues per year  
Membership Title  
Comes with: Kansas Historical Foundation Membership  
Print ISSN: 0149-9114

**Our Kansas Stories**

Title Number: 667238500 4 issues per year  
Print Membership Title  
Comes with: Kansas Historical Foundation Membership

**Subtotal 75.00**

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**Consumer Reports 30.00**

Title Number: 234883858 13 issues per year  
Print  
1 Year 01/01/2024  
Print ISSN: 0010-7174  
Coverage: 89(01/24)-89(12/24)

**Consumer Reports Buying Guide**

Title Number: 234901007 1 issue per year  
Online Membership Title  
Comes with: Consumer Reports  
Print ISSN: 1555-2357

**Outside 24.00**

Title Number: 668474000 6 issues per year  
Print  
1 Year 01/01/2024  
Print ISSN: 0278-1433  
Coverage: 49(01/24)-49(12/24)

**People 118.26**

Title Number: 683641005 52 issues per year  
Print  
1 Year 04/01/2024  
Print ISSN: 0093-7673  
Coverage: 101(04/24)-103(03/25)

**Sports Illustrated for Kids 25.00**

Title Number: 844959494 6 issues per year  
Print  
1 Year 09/01/2024  
Print ISSN: 1042-394X  
Coverage: (09/24)-(08/25)

**Taste of Home 17.98**

Title Number: 874249014 6 issues per year  
Print  
1 Year 09/01/2024  
Print ISSN: 1071-5878  
Coverage: 32(09/24)-33(08/25)

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**USA Today : the Nations Newspaper**

**408.00**

Title Number: 918170770 260 issues per year  
 Print + Online

1 Year 01/01/2024

Print ISSN: 0734-7456  
 Coverage: 43(01/24)-43(12/24)

**Subtotal 623.24**

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PROFORMA/RENEWAL	CG-F-60494-00	AN	08-16-2023		P 1710763	50

**Wichita Eagle**

**455.71**

Title Number: 956953004 312 issues per year  
Print + Online

1 Year 08/10/2024

Print ISSN: 1046-3127  
Coverage: (08/24)-(08/25)

**Subtotal 455.71**

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PROFORMA/RENEWAL	CG-F-60494-00	A0	08-16-2023		P 1710763	51

**Wichita Eagle**

**410.98**

Title Number: 956953004 312 issues per year  
Print + Online

1 Year 09/01/2024

Print ISSN: 1046-3127  
Coverage: (09/24)-(08/25)

**Subtotal 410.98**

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PROFORMA/RENEWAL	CG-F-60494-00	AP	08-16-2023		P 1710763	52

**Consumer Reports 30.00**

Title Number: 234883858 13 issues per year  
Print  
1 Year 01/01/2024  
Print ISSN: 0010-7174  
Coverage: 89(01/24)-89(12/24)

**Consumer Reports Buying Guide**

Title Number: 234901007 1 issue per year  
Online Membership Title  
Comes with: Consumer Reports  
Print ISSN: 1555-2357

**Horticulture - Magazine of American Gardening 19.95**

Title Number: 399887033 6 issues per year  
Print  
1 Year 01/01/2024  
Print ISSN: 0018-5329  
Coverage: 121(01/24)-121(12/24)

**Kansas! 20.00**

Title Number: 503362006 5 issues per year  
Print  
1 Year 01/01/2024  
Print ISSN: 0022-8435  
Coverage: (01/24)-(12/24)

**Kiplingers Personal Finance 34.95**

Title Number: 507816056 12 issues per year  
Print  
1 Year 01/01/2024  
Print ISSN: 1528-9729  
Coverage: 78(01/24)-78(12/24)

**Newsweek - Regular ed 99.99**

Title Number: 636555005 50 issues per year  
Print  
1 Year 01/01/2024  
Print ISSN: 0028-9604  
Coverage: 178(01/24)-178(12/24)

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PROFORMA/RENEWAL	CG-F-60494-00	AP	08-16-2023		P 1710763	53

**People** **118.26**

Title Number: 683641005 52 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 0093-7673  
 Coverage: 101(01/24)-102(12/24)

**TIME Magazine - Domestic ed** **76.13**

Title Number: 892081001 48 issues per year  
 Print  
 1 Year 03/01/2024  
 Print ISSN: 0040-781X  
 Coverage: (03/24)-(02/25)

**Vanidades - Spanish ed** **165.48**

Title Number: 928510112 24 issues per year  
 Print  
 1 Year 11/01/2024  
 Print ISSN: 1665-7519  
 Coverage: (11/24)-(10/25)

**Subtotal 564.76**

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**Wichita Eagle**

**1,038.56**

Title Number: 956953004 312 issues per year  
Print + Online

1 Year 06/01/2024

Print ISSN: 1046-3127  
Coverage: (06/24)-(05/25)

**Subtotal 1,038.56**

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**Bookmarks - NC 59.95**

Title Number: 131180911 6 issues per year  
Print  
1 Year 09/01/2024  
Print ISSN: 1546-0657  
Coverage: 61(09/24)-65(08/25)

**Consumer Reports 30.00**

Title Number: 234883858 13 issues per year  
Print  
1 Year 03/01/2024  
Print ISSN: 0010-7174  
Coverage: 89(03/24)-90(02/25)

**Consumer Reports Buying Guide**

Title Number: 234901007 1 issue per year  
Online Membership Title  
Comes with: Consumer Reports  
Print ISSN: 1555-2357

**Essence 22.00**

Title Number: 314562000 6 issues per year  
Print  
1 Year 02/01/2024  
Print ISSN: 0014-0880  
Coverage: 54(02/24)-55(01/25)

**Food Network Magazine 30.00**

Title Number: 346212020 8 issues per year  
Print  
1 Year 09/01/2024  
Print ISSN: 1944-723X  
Coverage: (09/24)-(08/25)

**Good Housekeeping 22.00**

Title Number: 372795005 6 issues per year  
Print  
1 Year 02/01/2024  
Print ISSN: 0017-209X  
Coverage: 273(02/24)-274(01/25)

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**Hot Rod** **25.00**

Title Number: 401552005 12 issues per year  
 Print  
 1 Year 06/01/2024  
 Print ISSN: 0018-6031  
 Coverage: 77(06/24)-78(05/25)

**J-14** **17.97**

Title Number: 458045838 6 issues per year  
 Print  
 1 Year 11/01/2023  
 Print ISSN: 1522-1989 New  
 Coverage: (11/23)-(10/24)

**MAD** **19.99**

Title Number: 540156007 6 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 0024-9319  
 Coverage: 585(01/24)-590(12/24)

**Mens Health - PA** **24.94**

Title Number: 564926707 6 issues per year  
 Print  
 1 Year 12/01/2023  
 Print ISSN: 1054-4836  
 Coverage: 38(12/23)-39(11/24)

**National Geographic** **49.00**

Title Number: 612117002 12 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 0027-9358  
 Coverage: 245(01/24)-246(12/24)

**National Geographic Kids** **30.00**

Title Number: 612132597 10 issues per year  
 Print  
 1 Year 06/01/2024  
 Print ISSN: 1542-3042  
 Coverage: (06/24)-(05/25)

**National Geographic Society Membership**

Title Number: 612139006 1 issue per year  
 Membership  
 Comes with: National Geographic

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**People 118.26**

Title Number: 683641005 52 issues per year  
 Print  
 1 Year 04/01/2024  
 Print ISSN: 0093-7673  
 Coverage: 101(04/24)-103(03/25)

**Piecework 34.99**

Title Number: 697372282 4 issues per year  
 Print  
 1 Year 07/01/2024  
 Print ISSN: 1067-2249  
 Coverage: 32(07/24)-33(06/25)

**Popular Mechanics - English ed 24.00**

Title Number: 708127006 6 issues per year  
 Print  
 1 Year 11/01/2024  
 Print ISSN: 0032-4558  
 Coverage: 201(11/24)-202(10/25)

**Practical Homeschooling 42.50**

Title Number: 712404946 4 issues per year  
 Print  
 1 Year 01/01/2024  
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 Coverage: 157(01/24)-160(12/24)

**Ranger Rick - American ed 29.95**

Title Number: 750990004 10 issues per year  
 Print  
 1 Year 12/01/2023  
 Print ISSN: 0738-6656  
 Coverage: 57(12/23)-58(11/24)

**Real Simple 28.95**

Title Number: 754697514 12 issues per year  
 Print  
 1 Year 12/02/2023  
 Print ISSN: 1528-1701  
 Coverage: (12/23)-(12/24)

**Spider 33.95**

Title Number: 843231499 9 issues per year  
 Print  
 1 Year 12/01/2023  
 Print ISSN: 1070-2911  
 Coverage: (12/23)-(11/24)

continued on next page

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PROFORMA/RENEWAL	CG-F-60494-00	AR	08-16-2023		P 1710763	58

**Sports Illustrated for Kids 25.00**

Title Number: 844959494 6 issues per year  
 Print  
 1 Year 12/02/2023  
 Print ISSN: 1042-394X  
 Coverage: (12/23)-(12/24)

**Taste of Home 17.98**

Title Number: 874249014 6 issues per year  
 Print  
 1 Year 12/01/2023  
 Print ISSN: 1071-5878  
 Coverage: 31(12/23)-32(11/24)

**This Old House 19.95**

Title Number: 890077217 4 issues per year  
 Print  
 1 Year 12/01/2023  
 Print ISSN: 1086-2633  
 Coverage: 42(12/23)-43(11/24)

**TIME Magazine - Domestic ed 76.13**

Title Number: 892081001 48 issues per year  
 Print  
 1 Year 01/02/2024  
 Print ISSN: 0040-781X  
 Coverage: (01/24)-(01/25)

**USA Today : the Nations Newspaper 408.00**

Title Number: 918170770 260 issues per year  
 Print + Online  
 1 Year 01/01/2024  
 Print ISSN: 0734-7456  
 Coverage: 43(01/24)-43(12/24)

**Womens Health 16.97**

Title Number: 961843869 6 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 0884-7355  
 Coverage: 21(01/24)-21(12/24)

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PROFORMA/RENEWAL	CG-F-60494-00	AR	08-16-2023		P 1710763	59

**Subtotal 1,207.48**

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PROFORMA/RENEWAL	CG-F-60494-00	AS	08-16-2023		P 1710763	60

**Wichita Eagle**

**601.05**

Title Number: 956953004 312 issues per year  
Print + Online

1 Year 09/01/2024

Print ISSN: 1046-3127  
Coverage: (09/24)-(08/25)

**Subtotal 601.05**

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Your Purchase No.	Account No.	Sub	Date	Ref. Code	Invoice No.	Page No.
PROFORMA/RENEWAL	CG-F-60494-00	AT	08-16-2023		P 1710763	61

**American Motorcyclist 30.00**

Title Number: 045684008 12 issues per year  
Print Membership Title  
1 Year 01/01/2024  
Print ISSN: 0277-9358  
Coverage: 78(01/24)-78(12/24)

**American Oil & Gas Reporter 115.00**

Title Number: 046134003 12 issues per year  
Print + Online  
1 Year 01/01/2024  
Print ISSN: 0145-9198  
Coverage: 67(01/24)-67(12/24)

**Automotive News 169.00**

Title Number: 100977008 52 issues per year  
Print + Online  
1 Year 01/01/2024  
Print ISSN: 0005-1551  
Online ISSN: 1557-7686  
Coverage: (01/24)-(12/24)

**Billboard 99.00**

Title Number: 120723002 33 issues per year  
Print  
1 Year 01/01/2024  
Print ISSN: 0006-2510  
Coverage: 136(01/24)-136(12/24)

**Chess Life 112.00**

Title Number: 197693005 12 issues per year  
Print  
1 Year 03/01/2024  
Print ISSN: 0197-260X  
Coverage: 79(03/24)-80(02/25)

**Consumer Reports 30.00**

Title Number: 234883858 13 issues per year  
Print  
1 Year 06/01/2024  
Print ISSN: 0010-7174  
Coverage: 89(06/24)-90(05/25)

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PROFORMA/RENEWAL	CG-F-60494-00	AT	08-16-2023		P 1710763	62

**Consumer Reports Buying Guide**

Title Number: 234901007 1 issue per year  
 Online Membership Title  
 Comes with: Consumer Reports  
 Print ISSN: 1555-2357

**Crochet World**

Title Number: 246063002 4 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 0164-7962  
 Coverage: 46(01/24)-47(12/24)

**29.95**

**Cuisine at Home**

Title Number: 248938714 4 issues per year  
 Print  
 1 Year 12/01/2023  
 Print ISSN: 1537-8225  
 Coverage: (12/23)-(11/24)

**27.00**

**Dollars & Sense**

Title Number: 280832007 5 issues per year  
 Print  
 1 Year 03/01/2024  
 Print ISSN: 0012-5245  
 Coverage: (03/24)-(02/25)

**55.00**

**Dwell Magazine**

Title Number: 285390779 6 issues per year  
 Print Membership Title  
 1 Year 01/01/2024  
 Print ISSN: 1530-5309  
 Coverage: (01/24)-(12/24)

**28.00**

**Finescale Modeler**

Title Number: 337918411 6 issues per year  
 Print + Online  
 1 Year 11/01/2023  
 Print ISSN: 0277-979X  
 Coverage: 41(11/23)-42(10/24)

**42.95**

**Food Network Magazine**

Title Number: 346212020 8 issues per year  
 Print  
 1 Year 10/01/2024  
 Print ISSN: 1944-723X  
 Coverage: (10/24)-(09/25)

**30.00**

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PROFORMA/RENEWAL	CG-F-60494-00	AT	08-16-2023		P 1710763	63

<b>Golf Digest</b>						<b>27.94</b>
Title Number: 372269001	11 issues per year					
Print	1 Year		01/01/2024			
Print ISSN: 0017-176X						
Coverage: (01/24)-(12/24)						
<b>Guns &amp; Ammo</b>						<b>19.94</b>
Title Number: 382004018	12 issues per year					
Print	1 Year		03/01/2024			
Print ISSN: 0017-5684						
Coverage: 68(03/24)-69(02/25)						
<b>Handguns</b>						<b>19.94</b>
Title Number: 384978425	6 issues per year					
Print	1 Year		08/01/2024			
Print ISSN: 1068-2635						
Coverage: (08/24)-(07/25)						
<b>In Fisherman</b>						<b>16.00</b>
Title Number: 414149005	8 issues per year					
Print	1 Year		02/01/2024			
Print ISSN: 0276-9905						
Coverage: 49(02/24)-49(01/25)						
<b>Interweave Knits</b>						<b>29.95</b>
Title Number: 450063482	4 issues per year					
Print	1 Year		01/01/2024			
Print ISSN: 1088-3622						
Coverage: (01/24)-(12/24)						
<b>Inventors Digest</b>						<b>33.60</b>
Title Number: 450717178	12 issues per year					
Print	1 Year		01/01/2024			
Print ISSN: 0883-9859						
Coverage: (01/24)-(12/24)						
<b>Kiplingers Personal Finance</b>						<b>34.95</b>
Title Number: 507816056	12 issues per year					
Print	1 Year		01/01/2024			
Print ISSN: 1528-9729						
Coverage: 78(01/24)-78(12/24)						

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PROFORMA/RENEWAL	CG-F-60494-00	AT	08-16-2023		P 1710763	64

**MAD** 19.99

Title Number: 540156007 6 issues per year  
 Print  
 1 Year 12/01/2023  
 Print ISSN: 0024-9319  
 Coverage: (12/23)-(11/24)

**Model Airplane News** 39.95

Title Number: 584348007 6 issues per year  
 Print + Online  
 1 Year 01/01/2024  
 Print ISSN: 0026-7295  
 Coverage: 152(01/24)-152(12/24)

**Model Railroader** 46.95

Title Number: 584529002 12 issues per year  
 Print + Online  
 1 Year 01/01/2024  
 Print ISSN: 0026-7341  
 Coverage: 91(01/24)-91(12/24)

**Outside** 24.00

Title Number: 668474000 6 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 0278-1433  
 Coverage: 49(01/24)-49(12/24)

**Railroad Model Craftsman** 71.00\*

Title Number: 749745006 12 issues per year  
 Print  
 1 Year 08/01/2024  
 Print ISSN: 0033-877X  
 Coverage: 93(08/24)-94(07/25)

**Reptiles** 29.97

Title Number: 764184073 6 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 1068-1965  
 Coverage: 32(01/24)-32(12/24)

**Southwest Art** 39.95

Title Number: 836678003 6 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 0192-4214  
 Coverage: (01/24)-(12/24)

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PROFORMA/RENEWAL	CG-F-60494-00	AT	08-16-2023		P 1710763	65

**Spirituality & Health** **24.95**

Title Number: 843586686 6 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 1520-5444  
 Coverage: 27(01/24)-28(12/24)

**Videomaker** **30.00\***

Title Number: 933346744 6 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 0889-4973  
 Coverage: 38(01/24)-39(12/24)

**Watercolor Artist** **29.95**

Title Number: 944785318 4 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 1941-5451  
 Coverage: (01/24)-(12/24)

**Wired** **24.00**

Title Number: 959381260 12 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 1059-1028  
 Coverage: 32(01/24)-32(12/24)

**Wood Magazine** **29.99**

Title Number: 962193990 7 issues per year  
 Print  
 1 Year 01/01/2024  
 Print ISSN: 0743-894X  
 Coverage: 41(01/24)-41(12/24)

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**Subtotal 1,360.92**

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PROFORMA/RENEWAL	CG-F-60494-00	AU	08-16-2023		P 1710763	67

**Wichita Eagle**

**316.18**

Title Number: 956953004 312 issues per year  
Print + Online

1 Year 08/14/2024

Print ISSN: 1046-3127  
Coverage: (08/24)-(08/25)

**Subtotal 316.18**

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PROFORMA/RENEWAL	CG-F-60494-00	BA	08-16-2023		P 1710763	68

**Wichita Eagle**

**321.55**

Title Number: 956953004 312 issues per year  
Print + Online

1 Year 09/01/2024

Print ISSN: 1046-3127  
Coverage: (09/24)-(08/25)

**Subtotal 321.55**

**Invoice Subtotal 30,984.91**

**Service Charge 154.92**

**Inv Subtotal after SC 31,139.83**

**Net Amount Due in U.S. Dollars 31,139.83**

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INVUS1

**WICHITA PUBLIC LIBRARY BOARD OF DIRECTORS**  
**Operations Committee Agenda**  
**Tuesday, September 19, 2023, 11:30am**  
Collaboration Room 203  
Advanced Learning Library, 711 W 2<sup>nd</sup> St, Wichita, KS 67203

1. Call to Order
2. Walters and Maya Angelou Branch Update
3. RFID Update
4. Policy Updates, September 2023
  - CIR-006: Interlibrary Loan: eliminates fee structure for requests
  - CIR-007.1: Circulation Parameters: eliminates fine columns and renames Hi/Lo collection to Just Right Reads
  - CIR-013.1: Bankruptcies: updates language to align with City Legal instructions
  - REF-004: Internet Access and Acceptable Use Policy: eliminates form reference due to procedural updates
  - CUS-006: Filming and Photography Policy: modified language to indicate filmmaker responsibilities
  - COL-002.1: Selection Criteria: adds language for how labels are used on materials
5. Adjournment

To attend virtually:

**Join on your computer, mobile app or room device**

[Click here to join the meeting](#)



## INTEROFFICE MEMORANDUM

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**TO:** Library Board of Directors  
**FROM:** Jaime Nix, Director of Libraries  
**SUBJECT:** Wichita Public Library Policy Updates, September 2023  
**DATE:** September 11, 2023

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**Background:** Wichita Public Library routinely reviews policies to ensure operational needs are able to be fulfilled within a framework for staff and customer use.

**Analysis:** In August, Library Leadership Team reviewed Circulation, Reference Services (only REF-004), Customer Rights and Responsibilities, Personnel, and Collection Management policies and recommend changes to the following:

- CIR-006: Interlibrary Loan: eliminates fee structure for requests
- CIR-007.1: Circulation Parameters: eliminates fine columns and renames Hi/Lo collection to Just Right Reads
- CIR-013.1: Bankruptcies: updates language to align with City Legal instructions
- REF-004: Internet Access and Acceptable Use Policy: eliminates form reference due to procedural updates
- CUS-006: Filming and Photography Policy: modified language to indicate filmmaker responsibilities
- COL-002.1: Selection Criteria: adds language for how labels are used on materials

**Financial Considerations:** All changes align with City of Wichita program options for elimination of overdue fines and Interlibrary Loan

**Legal Consideration:** Wichita Public Library submitted the proposed policy revisions to the Law Department for review.

**Recommendations or Actions:** It is requested that the Library Board approve the proposed policy changes to CIR-006, CIR-007.1, CIR-013, REF-004, CUS-006, and COL-002.1.

**Attachments:**

September 2023 Policy Updates

## CIR-006 Interlibrary Loan

Interlibrary loan (ILL) is a worldwide sharing of materials. Items not held by the Wichita Public Library may be borrowed through ILL. When the only copy of an item held by the Wichita Public Library is lost, missing or overdue for more than 2 weeks, that item may also be borrowed through ILL. ~~Unless otherwise noted within this policy, there is a fee of \$3.00 per ILL item borrowed from another library for a Wichita Public Library customer.~~

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The customer must hold a current Wichita Public Library card in good standing. (See CIR-007 Circulation of Materials.)

Requests for photocopies are only taken if the following information is provided: the title of the source, the date and issue, either the title or author of the article to be photocopied and the page number(s) on which the article appears. Only specific items may be requested; the Library is unable to fill subject requests.

Requests for material outside of the United States are subject to shipment costs as well as the ILL borrowing fee.

The maximum cost the customer is willing to pay to receive the item or a photocopy of an article must be indicated on the ILL form when the request is taken. Customers will be notified of any charges ~~beyond the ILL borrowing fee~~ prior to the request being shipped. Any fees incurred by the Library for borrowing or photocopying interlibrary loan materials will be passed onto the customer.

A limit of five requests may be active at the same time.

~~The ILL borrowing fee is not charged to customers in the following situations:~~

- ~~1. When a title is owned by the Wichita Public Library but the item is needed in a different format in order to make the information accessible to the customer (e.g. a print copy of an audio book for a customer with hearing impairments, a larger print/audio edition of a copy available only in regular print for a low vision customer, etc.)~~
- ~~2. When the last copy of a title owned by the Wichita Public Library is not currently available as a result of being missing, lost in circulation or unavailable for repair/rebinding/replacement.~~
- ~~3. When additional copies of a title are needed for a book club or organization with a current partnership agreement on file with the Library.~~

The lending library sets due dates for ILL materials. ILL items may not be renewed. The replacement cost for lost ILL items is determined by the lending library and will be charged against the borrower's record in addition to a \$25.00 processing fee.

Any fees passed onto the library for ILL items and any late fees will apply to all accounts.

The Wichita Public Library will honor any restrictions on use given by the lending library.

| [A \\$1.00 unclaimed hold fee will be charged for each ILL item not picked up by the borrower.](#)

Failure to comply with circulation policies will result in the loss of ILL privileges.

**Related Forms**

Interlibrary Loan form

| Updated: ~~May~~[September 2023](#)





| Last Review: ~~May~~September 2023

**CIR-013.1**      **Bankruptcies**

If a customer declares bankruptcy and the Library is named in the bankruptcy, the Library ceases all efforts to collect the debt owed to the Library. A customer may not pay anything toward a balance owed if they are in the process of a bankruptcy. In order to use the account while in bankruptcy, a customer must pay for all non-returned materials and processing fees. Other fees and charges ~~would~~ will be waived by the Library.

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When a customer is in the process of a bankruptcy, and the customer owes a debt to the Library, the customer may not check out any items.

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Last Review: September 2023

#### **REF-004      Internet Access and Acceptable Use Policy**

Internet access is available on public workstations for users of the Wichita Public Library as a resource to be used in the fulfillment of the Library's mission.

Internet access is available at no cost. Related services may be available for a fee (see REF-003).

The Library complies with state and federal laws with a particular awareness of Kansas laws relating to obscenity (K.S.A. 2012 Supp. 21-6401, K.S.A. 2012 Supp. 21-6402 and amendments thereto) and federal laws on copyright (U.S. Code, Title 17). The Library complies with the Children's Internet Protection Act (CIPA), the Neighborhood Children's Internet Protection Act (NCIPA) (codified in pertinent part at 20 U.S.C. § 9134), and the public library requirements of the Kansas Children's Internet Protection Act (K.S.A. 2013 supp. 75-2589) regarding requirements for use of technology protection measures.

Technology protection is not consistently reliable. Every effort will be made by all members of the Library staff to supervise and monitor usage of the public computer network and access to the Internet in accordance with this policy and the Kansas Children's Internet Protection Act. The Library cannot be held responsible for prohibited information that might be displayed.

The Library has in place the operation of technology protection measures that block online access to visual depictions that are child pornography, harmful to minors or obscene as defined in L. 2013, ch. 98, sec. 1, commonly known as the Kansas Children's Internet Protection Act. Subject to staff supervision, the technology protection measures may be disabled only for bona fide research or other lawful purpose by adults.

The Library will interrupt or terminate a customer's computer session if material displayed on the screen is not appropriate in a public environment. As all workstations are in view of other customers and staff, users are not permitted to display images containing gratuitous violence or obscenity as defined by Kansas law.

The Internet connects users to resources outside the Library. The Library has no control over these resources. The Library is responsible only for data in files created and maintained by its staff. Customers use the Internet at their own discretion.

As with other library materials, restriction of a minor's access to the Internet is the responsibility of the parent or legal guardian. Parents are encouraged to monitor and supervise their children's access to the Internet.

The Library has no control over computer programs available through the Internet. Any loss of data, damage, or liability that may occur from customer use of programs obtained through library access is not the responsibility of the Wichita Public Library. Inappropriate use of Internet access will result in cancellation of the individual's use of this service and may result in the loss of other Library privileges. Examples of inappropriate use include, but are not limited to, the following:

- Displaying or disseminating images containing gratuitous violence or obscenity as defined by Kansas law;
- Disclosure, use, or dissemination of personal information that could threaten the safety or security of a minor, any other person, or the Library;
- Attempting unauthorized access to restricted or confidential systems;
- Tampering with computer hardware or software;
- Violation of software license agreements and copyright laws;

- Violation of another user’s privacy;
- Any illegal activity, unethical misrepresentation or any form of harassment;
- Use of library workstations for other than their intended purpose.

Illegal acts involving library computer resources may also subject a user to prosecution by local, state, or federal authorities.

Library computer stations are for designated use only. For better service and the security of all users, customers are not permitted to run programs of their own or programs downloaded from the Internet. Other uses that are unavailable in order to ensure security and support of our users include: devices that require software insertion, special purpose browser plug-ins and file storage on public workstations.

The Library’s staff will develop rules and procedures as necessary to ensure equitable and reasonable use of public access workstations. The Library reserves the right to terminate a customer’s computer session at any time.

Customers who encounter web sites which they believe should be blocked but which are not, or who are prevented from accessing web sites which they believe should not be blocked, may submit a complaint. This should be given in writing to the Digital Services Manager and include the URL of the site in question and whether the request is to block or unblock it. Staff shall examine the site in accordance with this policy and will make changes to the site blocking as may be appropriate.

Complaints about enforcement of this policy or observed customer behavior which may violate this policy shall be submitted in writing to the Director of Libraries, providing as much detail as possible.

The Library maintains subscriptions and links to excellent online information sources that serve all areas of education and research, for minors and adults. Courses in use of electronic resources, Internet safety and computer security are also offered on an ongoing basis. Customers are encouraged to ask Library staff about these very effective, authoritative, and excellent online resources.

**Related Laws and Policies**

K.S.A. 2012 Supp. 21-6401; K.S.A. 2012 Supp. 21-6402; K.S.A. 2012 Supp. 21-5510; K.S.A. 2013 Supp. 75-2589; K.A.R. 54-4-1; U.S. Code, Title 17; CIPA; NCIPA; 20 U.S.C. § 9134

~~Related Form  
Parental Restriction Form~~

Last Review: **September 2023**

Online Manual Listing: ~~<http://wichitalibrary.org/About/Policies/Pages/internet-access-acceptable-use.aspx>~~

**Commented [DK1]:** Anne asked if we need to check with Law dept. to determine if the statutory citations are still correct or need to be updated.

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**CUS-006 Filming and Photography Policy**

Filming and photography are allowed as described below only to the extent that it does not interfere with the delivery of library services and is consistent with the Library’s mission. All parties involved in filming and photography are expected to follow the Customer Code of Conduct (CUS-001).

~~Persons filming or photographing on library premises have sole responsibility for gaining all necessary releases and permissions from persons who are filmed or photographed. The Library undertakes no responsibility for obtaining these releases.~~

~~Failure to obtain releases and permissions from persons being filmed or photographed will be deemed unacceptable behavior for purposes of enforcing the Library’s Customer Code of Conduct.~~

~~Library staff may terminate any photo session that violates Library policies or appears to compromise public safety or security.~~

~~The Library is a limited, or designated public forum, and reasonable time, place, and manner regulations are permissible.~~

For the safety and privacy of customers using the library, the person(s) filming or taking photos inside the library have sole responsibility for obtaining all necessary releases and permissions from persons who are filmed or photographed.

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The Library undertakes no responsibility for obtaining these releases.

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Failure to obtain releases and permissions from persons being filmed or photographed will be deemed unacceptable behavior regarding the Library’s Customer Code of Conduct.

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Library staff may temporarily or permanently dismiss any photo session that goes against the Customer Code of Conduct, Library policies or appears to compromise public safety or security.

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The Library is a limited, or designated public forum, and reasonable time, place and manner regulations are permissible.

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**News Media Photography and Videography**

The Library has an open door policy for news media photographers and reporters who are doing stories or projects that directly involve the Library and its programs, resources and services. Advance authorization for such coverage must be obtained from the Library’s Communications Specialist, Director of Libraries or Librarian-In-Charge.

The Library may grant permission for news media to use its facilities for stories or projects that do not relate to the Library itself with prior approval from the Library’s Communications Specialist, Director of Libraries, or Librarian-in-Charge. However, research photography of the Library’s materials and resources are permitted within certain limitations (see "Research Photography" section below). It disallows access to library customers for opinion polls or interviews within its facilities.

### **Documentary-Type Photography for Publication or Broadcast**

The Library permits photography of its premises and activities when the use of the photographs involves the Library directly, i.e. books, articles, or videos about the Library itself, the Library's position in the City of Wichita as a tourist or learning destination, or as part of a piece used to describe Wichita. Authorization must be obtained in advance from the Library's Communications Specialist, Director of Libraries or Librarian-In-Charge.

### **Research Photography**

The Library permits research photography of its materials and resources within certain limitations. Researchers and journalists are responsible for obtaining their own permissions when photographing copyrighted material in the library. Because of complex copyright issues, permission to reproduce some materials from the Genealogy and Local History Section may be denied or involve a fee (see REF-005 and REF-005.1). Advance authorization may be required for some materials.

### **Amateur Photography and Videography**

Casual amateur photography and videotaping is permitted in lobby, study and program areas of library facilities for customers and visitors wanting a remembrance of their visit. The use of additional equipment such as lighting is not permitted. Amateur photographers have explicit responsibility for gaining all necessary releases and permissions from persons who are filmed or photographed.

### **Commercial Photography and Videography or Major Projects**

The Library will permit use of its facilities for commercial photography or filming entertainment and educational projects where a library setting is called for, if the project does not interfere with the mission of the Wichita Public Library and is in accordance with the rest of this policy. Projects must be approved in advance. In order to avoid disruption of service to library customers, such use may take place only when the library is closed. Fees will be charged to offset costs incurred by the Library to provide access to the facility.

<b>BASE FEE RATES</b>	
Access between 7:00 a.m. and 9:30 a.m., Monday – Friday, with no onsite technical assistance	\$100 per hour
Access between 7:00 a.m. and 9:30 a.m., Monday – Friday, with onsite technical assistance available	\$150 per hour
Access between 8:00 p.m. and midnight, Monday – Thursday, with no onsite technical assistance	\$350 per hour
Access between 8:00 p.m. and midnight, Monday – Thursday, with onsite technical assistance available	\$500 per hour
Access between 6:00 p.m. and midnight, Friday – Saturday, with no onsite technical assistance	\$350 per hour
Access between 6:00 p.m. and midnight, Friday – Saturday, with onsite technical assistance available	\$500 per hour
Access other hours with no onsite technical assistance	\$500 per hour
Access other hours with onsite technical assistance	\$750 per hour

### **Photography and Videography for Groups and Non-Library Events in Meeting Rooms**

Groups renting Library facilities may arrange for photographers and news media during their event. Filming and photography for such events is restricted to the space reserved by the group and may not take place in other areas of the Library.

| Last Review: ~~May 2023~~September 2023

Online Manual Listing: <http://wichitalibrary.org/About/Policies/Pages/filming-photography.aspx>



### COL-002.1 Selection Criteria

Selection of materials is based on each item's excellence and the audience for whom it is intended. No single standard is applied in all cases. Some materials are judged primarily for artistic merit, scholarship or value to humanity, while others are selected to satisfy the informational, recreational or educational interests of the City's diverse population. The Library collects material reflecting a variety of viewpoints on controversial issues, including those that reflect potentially controversial opinions of the author or creator. [The Library labels materials only to aid in circulation and directional aides for how to organize the collections and major categorizations of genres or collections.](#)

When selecting materials, the following criteria will be considered. An item need not meet all of these criteria to be selected.

- Subject matter relevance, importance, and interest to City of Wichita residents.
- Relative importance in comparison with other materials on a subject.
- The relation of the work to existing collections.
- Public demand for the author or producer, title or subject.
- The author, creator, or publisher's local connections, local or national prominence, authority, and/or literary or artistic merit, without regard to political, religious, or other affiliations.
- Positive professional reviews or awards recognition.
- Ownership and demand at other library systems of similar size or scope.
- Clarity and accuracy of presentation appropriate to the skills of the intended users.
- Suitability of format to the content and the intended audience.
- Value for the cost of the item (the library has a finite budget and cannot acquire all materials on every subject).

Items generally excluded from selection include:

- Textbooks, workbooks, and curriculum-related work, unless they are considered useful to the general reader as an introduction to a subject and their presentation is superior to other sources.
- Academic, scholarly, or technical materials that are traditionally carried by academic or special libraries.
- Self-published materials, unless they meet the selection criteria set out above.

Last Review: [May-2021+September 2023](#)

Online Manual Listing: <http://wichitalibrary.org/About/Policies/Pages/collection-management.aspx#criteria>

**WICHITA PUBLIC LIBRARY BOARD OF DIRECTORS**  
**Planning and Facilities Committee Agenda**  
**Tuesday, September 19, 2023, 11:30am**  
Collaboration Room 206  
Advanced Learning Library, 711 W 2<sup>nd</sup> St, Wichita, KS 67203

1. Call to Order
2. Westlink Branch Library Update
3. Alford, Angelou and Rockwell Branches Update
4. Storytime Village Partnership Opportunity
5. RFID Update
6. Adjournment

To attend virtually:

**Microsoft Teams meeting**

**Join on your computer, mobile app or room device**

[Click here to join the meeting](#)

**WICHITA PUBLIC LIBRARY BOARD OF DIRECTORS**  
**Public Affairs Committee Agenda**  
**Tuesday, September 19, 2023, 11:30am**  
Collaboration Room 205  
Advanced Learning Library, 711 W 2<sup>nd</sup> St, Wichita, KS 67203

1. Call to Order
2. Update on September Media Activities
3. 2023 Advocacy and Awareness Priorities – continued discussion
4. Digital Equity Summit
5. Other items from Committee Members
6. Adjournment

To attend virtually:

## Microsoft Teams meeting

**Join on your computer, mobile app or room device**

[Click here to join the meeting](#)

## **Media Log: August 2023**

- August 7, 2023: KWCH – Local Author Day
- August 9, 2023: KAKE – Local Author Day
- August 10, 2023: KAKE – Kids Corner (Get a Library Card)
- August 12, 2023: KSN – Local Author Day
- August 22, 2023: KSN – Maker Faire
- August 23, 2023: Wichita by EB – Maker Faire
- August 25, 2023: The Wichita Eagle – Maker Faire
- August 26, 2023: KWCH – Maker Faire
- August 31, 2023: KWCH – Library Card Design Contest
- August 31, 2023: KSN – Library Card Design Contest