

A G E N D A
Wichita Public Library Board of Directors Meeting
Tuesday, June 20, 2023– 12:00 p.m.
Board Room
Advanced Learning Library, Second Floor
711 W 2nd, Wichita KS 67203

1. Call to Order/Introductions
2. Approval of the Agenda
3. Public Comment
4. Staff Presentation: Summer Reading and Family Play, Savannah Ball (Education and Engagement Manager)
5. Minutes of the May 13, 2023 meeting
6. Unfinished Business
 - a) 2025 Budget Updates
7. New Business
8. Finance Committee Report
 - a) May 2023 Bills and Finance Reports

General Fund Bills	\$858,877.44
Grant Fund Bills	\$20,767.29
Gift & Memorial Fund Bills	\$21,773.37
Total	\$901,418.10

- b) Approval of Invoices Exceeding \$10,000 – McNaughton Leasing Plan
 - c) Approval of Invoices Exceeding \$10,000 – OCLC
 - d) Approval of Invoices Exceeding \$10,000 – Reference Solutions
9. Operations Committee Report
10. Planning & Facilities Committee Report
11. Public Affairs Committee Report
12. Support Organization Reports
13. Director of Libraries Report
14. Announcements
15. Adjournment



Monthly Activity Report

May 2023

Service Highlights

The Library's adult programming team screened the documentary *Everything is Under Control*. The film talks about privacy in the online world. One customer said they liked seeing programs that explained things like that because "you have to be a lawyer" to understand a lot of website privacy policies. The film can be streamed for free using the Kanopy app, free for library cardholders.

The Library introduced a new database, Newspapers.com. This resource is particularly useful for people researching family history and historical information about a town, city or state. Newspapers.com provides online access to nearly 20,000 historical newspapers, offering full-page images with searchable full text dating from the early 1700s into the early 2000s. It contains full runs and positions of runs of known regional and state titles to small local newspapers in the United States and other countries.

The Westlink Branch temporary location opened at 7011 W. Central, Suite 205 on May 22. During the first day back in business, staff issued seven new cards, satisfied 447 holds, checked in 586 materials and checked out or renewed 893 materials. Customers are glad the branch is open again, they love the colorful atmosphere, and they appreciate there is a space for children to enjoy. This proves how necessary library services are to residents in west Wichita.

The Maya Angelou branch was the busiest library location in the city between 4-5 p.m. on May 25. They checked out 129 materials during that period! During the same hour, other locations checked out between 26 and 107 materials.

For the Summer Reading Program challenge this year we have been asking children and families to create their own goals with an aim to stretch their skills over the summer. Although some families have been initially bewildered by the openness of choice the reaction as they realize the potential has been greatly positive. A pleased parent told Rockwell Youth Services Librarian Katrina York "This is wonderful, we can level it differently to work for all of the kids—it's so hard to make the one-size fits all goal work for widely different ages."

A film crew from PBS came to the Library on May 26 to film a segment for "Viewpoint," hosted by actor Dennis Quaid. Our library was chosen to be featured in an episode about libraries changing operations to better accommodate modern learning.

Other News

By 5 p.m. on the first day of the Summer Reading Program, more than 3,500 people enrolled in programs for babies all the way to adults. Adults are happy there is a program for them this summer.



Wichita Public Library might hold the world record for longest library receipt! On Tuesday, a family stopped by the Advanced Learning Library and checked enough reading materials to keep them busy for a little bit.

Staff finalized an agreement with local photographer Arthur Kenyon to be the archival home of his local photography works. He prolifically took photographs of musicians in Wichita in the 70s and 80s. The Library has purchased the collection of approximately 4,500 images using Foundation funds.

Cindy Bailey (Technology Training Manager) finished her work on the State Library's Kansas Notable Books committee. The committee finalized a list of 25 books to recommend to the State Librarian, who will narrow the list to 15 books. The list started with about 90 titles.

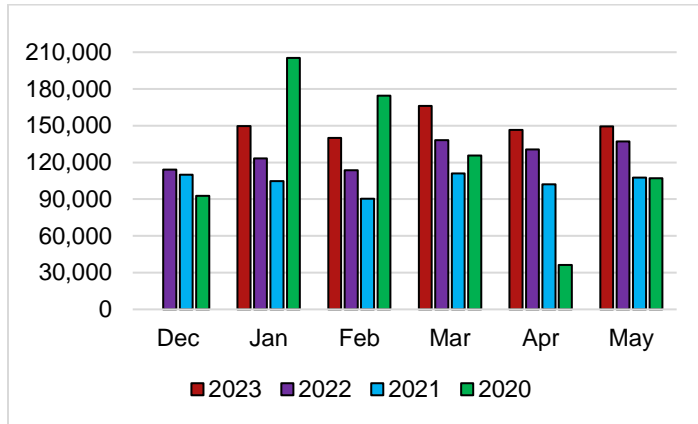
There are now 73 customers certified to 3D print. Due to its popularity, the Excel class had five sessions and was offered as a hybrid program to accommodate 72 students that attended. At the moment, Excel is the only program being offered in a hybrid format, and staff is considering offering more classes in this format.

Harbor Freight used computers at the Westlink Branch to onboard employees for their new Maize Road location. Several employees did not have library cards so they got them, making it a win-win for both organizations.

The Alford Branch welcomed Marcella in May as a placement with Workforce Center of South Central Kansas' Senior Employment Program. Marcella has been introduced to all Alford staff and is becoming more familiar with the building and collection layout. She was pleasantly surprised to learn about all of the services available with a library card, and is looking forward to bringing her grandchildren in sometime soon to get them signed up for summer reading.

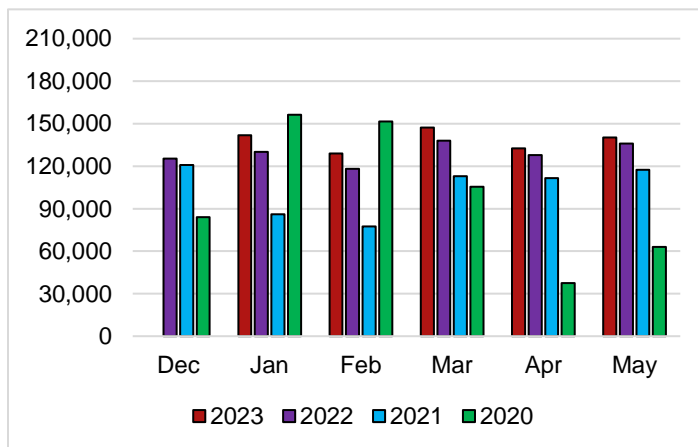
Service Dashboard

LIBRARY VISITS (door count, catalog sessions, and website visits)



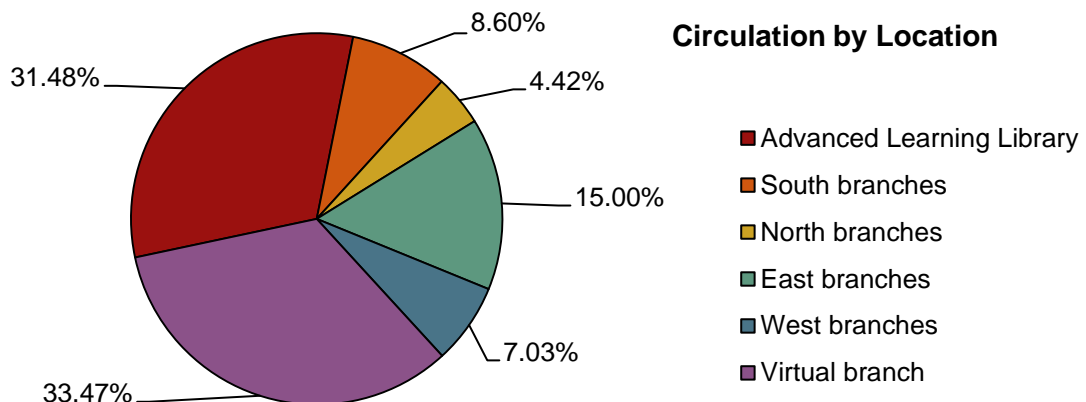
	MAY		
	2023	2022	% change
Door Counts	49,258	47,978	2.67%
Catalog Log-ins	34,366	35,846	-4.13%
Website Visits	65,106	53,237	22.29%
CONTENTdm Users	621	450	38.00%
Total	149,351	137,511	8.61%

CHECKOUTS

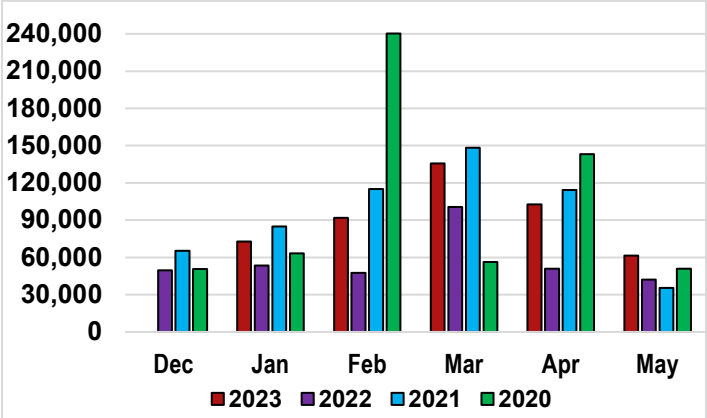


	MAY		
	2023	2022	% change
Physical Circ	93,298	96,266	-3.08%
Virtual Circ	46,940	39,672	18.32%
WPL	38,801	31,826	21.92%
State	8,139	7,846	3.73%
Total	40,238	135,938	3.16%

April circulation data from the State Library, which had missed the previous report's publishing deadline, are now included in the chart.



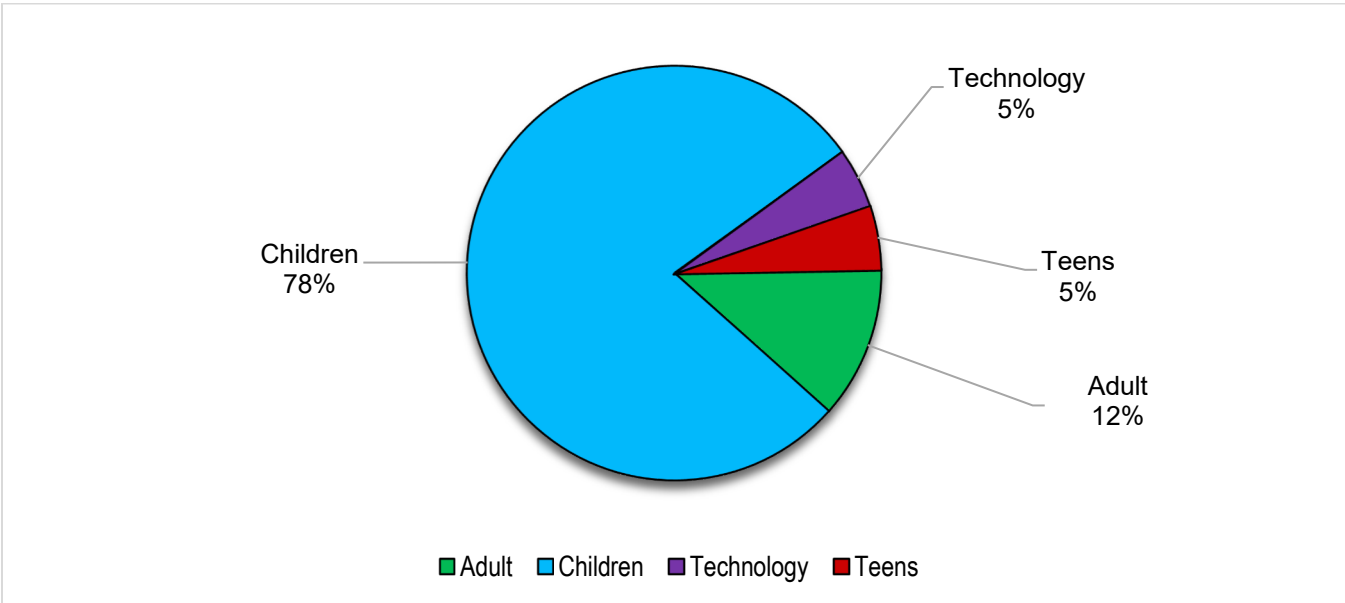
QUESTIONS ANSWERED (by staff in person/phone and through online services)



MAY			
	2023	2022	% change
Reference Questions	5,496	5,673	-3.12%
Database Searches	52,750	33,971	55.28%
Technology Assistance	3,007	2,223	35.27%
Book-A-Librarian Appointments	275	237	16.03%
Total	61,528	42,104	46.13%

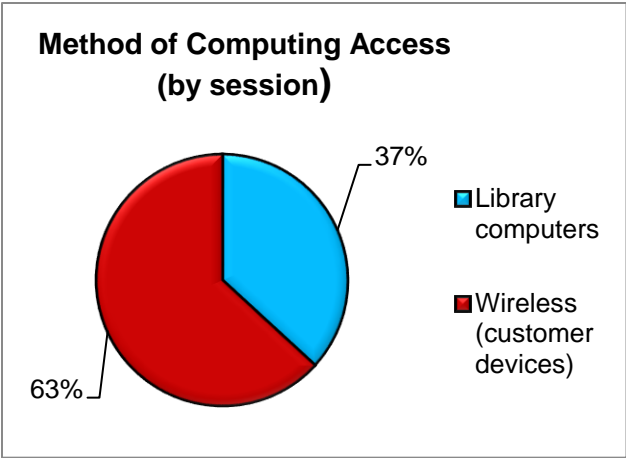
Database usage for April 2023 was undercounted in the previous report. It has been corrected in this report's chart.

PROGRAM ATTENDANCE



MAY ATTENDANCE			
	2023	2022	% change
Adult events	355	517	-31.33%
Children's events	2,346	3,599	-34.82%
Technology training	141	67	110.45%
Teen events	148	298	-50.34%
TOTAL	2,990	4,481	-33.27%

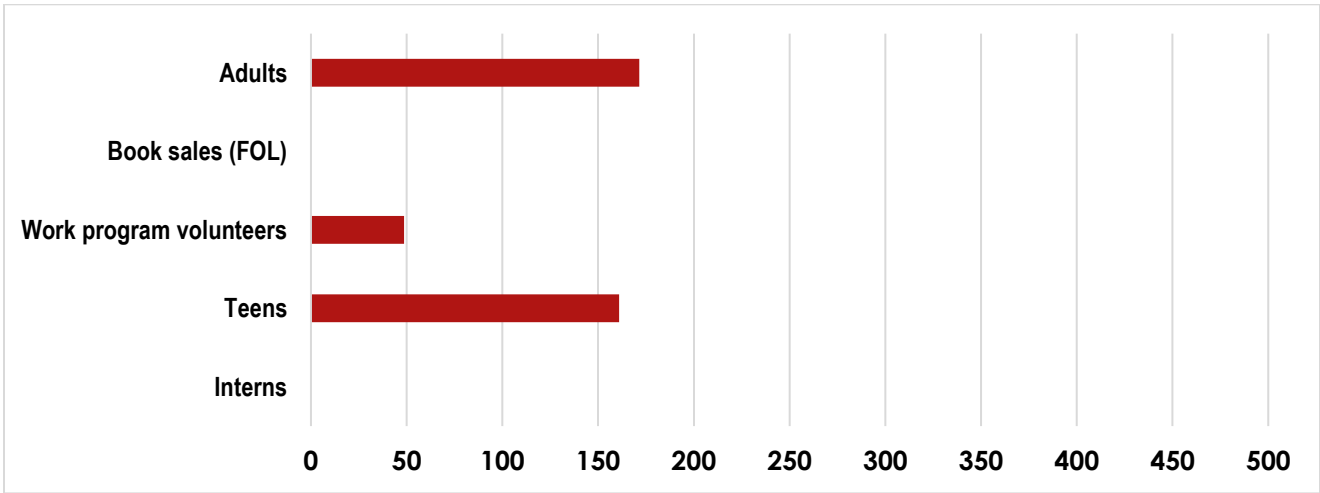
PUBLIC COMPUTING



MAY

	2023	2022	% change
Workstation Sessions	6,495	5,164	25.77%
Wi-Fi Sessions	11,142	6,824	63.28%
Number of Users	1,399	1,096	27.65%
Hours of Access	10,853	8,021	35.31%

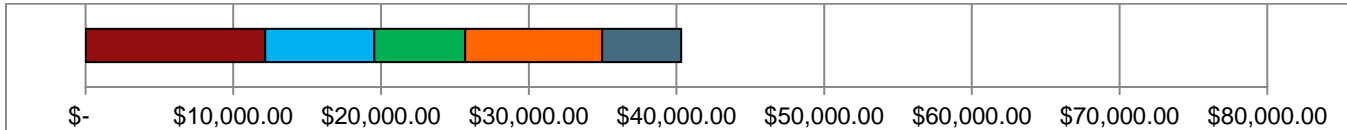
VOLUNTEERS (hours of service)



Number of volunteers YTD = 113 Hours of service YTD = 2,464

Friends of the Library volunteer data had not been received by this report's publication date.

MATERIALS DONATIONS (value if purchased)



Year to date total = \$40,326.68 Items added to Library collections YTD = 2,216

Service Snapshot: Recent Raving Fans Stories

A customer recently took time to fill out a comment card at the Rockwell Branch and gave Raving Fans comments to the library: "I am so happy with the service I can get at our Wichita Public Library system! It is one of the things that works exceptionally well in our community! Thanks to all the dedicated and helpful workers/employees (in) our Library!"

A customer called about using the Cricut machine as hers had broken and she needed a t-shirt made ASAP. Misti Hoheisel (Advanced Learning Library) was able to get her in that evening. She was able to get the pattern cut out and complete her project. Since then, the customer has been back to check the Cricut out multiple times.

A customer came into the Rockwell Branch Library and asked Laufey at the front desk for help finding a book that she had been looking for, giving some plot details and mentions of a film adaptation but no memory of the title or author name. Taking down the customer's information, Laufey promised to call her back with the book's information, and, after her desk shift, mentioned the puzzler to Tiffany, who recalled a miniseries that matched the description, and, after a quick search, provided Laufey with the book's title and author. After confirming this information, Laufey called the customer back, and placed a hold request for a copy of the book. The customer was quite pleased with the library service.

Peter Joslin, Library Clerk at the Advanced Learning Library, was helping a customer check out a telescope. The customer was excited to use it but she was not sure how she would take it with her. She was juggling her child and a full stroller. Peter offered to carry it to her car so she would not have to worry about handling everything at once. The customer was grateful to Peter and was able to secure the telescope and her baby safely.

Near the end of the school year, the Spanish Club from a high school in Buhler, Kansas dropped into Evergreen for a visit. The group had just been to the Juarez Bakery and had a few minutes before they needed to get back on the road to Buhler. Although not able to provide a formal tour, library staff showed the group of 16 around, pointed out the Spanish language materials, and encouraged anyone who wanted to get a library card to come back with an adult to register for a library card.

On Saturday, May 13, WSU graduation day, a student who had no library card and who was graduating later that day, came to the Angelou Branch Library and needed to print his "ticket" for the graduation. He was required to do that to be able to attend. WSU's printing was not available for some reason. Staff member Kathy gave him a guest pass to get on the computer and print his ticket. He wanted to use his debit card for 10 cents, but staff could not accept a debit card for that amount (there is a \$2 minimum on debit and credit cards). Kathy took 10 cents out of Angelou's spare change for his print. He was a very happy grad with plenty of time to spare before he had to be at his college graduation.

WICHITA PUBLIC LIBRARY

Minutes of a Meeting of the Library Board of Directors
May 16, 2023.

The hybrid meeting of the Library Board of Directors was held on Tuesday, May 16, 2023 at the Advanced Learning Library with the following present in person: Ms. Abi Boatman, Ms. Rachel Enix, Dr. Justin Henry, Ms. Lauren Hirsh, Mr. Randall Johnston, Mr. Kevin McWhorter, Ms. Shelby Petersen, Ms. Ericka Sauer, Mr. Chuck Schmidt, and Mr. Jonathan Winkler. The following attended virtually: Ms. TaDonne Neal and Dr. Maaskelah Thomas.

Call to Order

Kevin McWhorter called the meeting to order at 12:04 p.m., a quorum being present.

Approval of the Agenda

Shelby Petersen moved (Hirsh) to approve the agenda as published. **Motion carried unanimously.**

Public Comment

None

Staff Presentation

Director Nix and Communications Specialist Sean Jones presented information on the Wichita Public Library Demographics Project, which seeks to identify the most underserved demographics in the community with a view toward increasing library use throughout 2023 and 2024, growing cardholders from 52% to 75% in the next five to seven years, and better promoting services to specific demographics that do not already use them. Each library location has a set of three underserved demographics within its service area that have been selected on the basis of their representing the richest opportunities for improvement in terms of households being reached and using library services.

Elements of the project include developing strategic programming for each location that will appeal to the targeted market segments, creating individualized marketing and communication plans for each branch and service area, and collecting data based on circulation and facility use.

Strategic agendas will be developed from spring 2023 through winter 2023-2024. Marketing campaigns for each branch as well as exploration of programming opportunities and partnerships will happen in fall 2023. An updated report and study of the service changes will follow in April 2024.

Approval of Minutes

Minutes of the regular meeting held on April 18, 2023 were presented. Chuck Schmidt

moved (Petersen) to approve the minutes as included in board packets. **Motion carried unanimously.**

Unfinished Business

Director Nix reported that the leadership team continues to search for and evaluate options for accommodating a potential cut in the 2025 operating budget. Staff has found it challenging to meet the goal of cutting \$450,000 without drastically affecting services or library hours of operation. The current sequence of action with the City of Wichita is to finalize the 2024 budget by summer, take a short break, and then dive into figuring out the 2025 budget.

New Business

None

Finance Committee Report

On behalf of the Finance Committee, Chuck Schmidt moved to approve the April finance report and supplemental bills in the following amounts: General Fund bills of \$847,857.96; Grant Fund Bills of \$4,988.11; and Gift and Memorial Fund bills of \$17,049.00, for a total of \$869,895.07. **Motion carried unanimously.**

Dr. Henry left.

On behalf of the Finance Committee, Chuck Schmidt moved to approve the annual subscription for StackMap in the amount of \$13,522 per year for a three year agreement as recommended by staff. **Motion carried unanimously.**

On behalf of the Finance Committee, Chuck Schmidt moved to approve the subscription to ChiltonLibrary in the amount of \$19,000.00 as recommended by staff. **Motion carried unanimously.**

Operations Committee Report

Jonathan Winkler reviewed a series of policy updates recommended by staff. These included:

- 1) CIR-001 Customer Registration
- 2) CIR-002 Address Checks
- 3) CIR-003 Account Associations
- 4) CIR-004 Issuing Cards to Tour Groups and Classrooms
- 5) REF-002 General Equipment Available for Customer Use
- 6) CUS-001.2 Suspension of Privileges for Health and Safety Reasons
- 7) CUS-008 Advanced Learning Library Teen Space (new)

On behalf of the Operations Committee, Mr. Winkler moved to approve revisions to the policies as proposed by staff. **Motion carried unanimously.**

A review and affirmation of the Library’s Internet Access and Acceptable Use Policy is required at least once every three years for compliance with the Kansas Children’s Internet Protection Act. On behalf of the Operations Committee, Mr. Winkler moved to affirm REF-004 Internet Access and Acceptable Use Policy and to direct staff to report completion of the policy review to the State Library of Kansas. **Motion carried unanimously.**

Planning & Facilities Committee Report

Director Nix reported that the Westlink Branch has closed to begin renovations and the temporary location is being readied for a late May opening. A presentation on the Westlink design will be given to staff and the public on May 17 at the Advanced Learning Library.

Public Affairs Committee Report

Ms. Boatman discussed the Urban Library Council’s statement on summer reading, which stresses identifying and serving underserved populations especially during winter months. The committee discussed how to better assist these communities within the Wichita area, opportunities for the book bus, and advocacy awareness by providing inclusive services.

Special Committee Reports

Friends of the Library – Andrea Glessner reported that the volunteer luncheon hosted in April was a success, as was the May book sale. The next sale will occur in August. The Friends have been working with the Wichita State Shocker Ad Lab to develop advertising and social media outreach. The Friends Board continues to search for a new President.

Library Foundation – Kristi Oberg introduced Jennifer Keller, the Foundation’s new project coordinator. The Kansas Community Tax Credit application has been submitted early. The Lattner Foundation is giving \$25,000 to support Internet hotspots for the Library, while the Goebel Star Foundation is still mulling a donation amount.

Wichita Genealogical Society (WGS) – No report.

Director of Libraries Report

Director Nix announced that Sean Jones received the Excellence in Public Service Award from the City of Wichita for his outstanding work in public service.

The City Council has approved the RFID tagging contract. Work will begin later in the summer as the Library’s reading programs for the season wind down.

The Summer Reading Program kicked off with early registration opening on May 1 with over 1500 registrations so far. Community interest in the first ever Adult Summer Reading Program has been high.

The book bus should be ready in a few weeks for Kansas Truck to outfit. Preliminary art work has also been received. Once the book bus arrives, it should take only a few further weeks to prepare for library service.

The Mayor’s Youth Council has adopted the Little Free Library near the DCF offices in southeast Wichita. This is among the Little Free Libraries that are the hardest to keep filled.

Announcements

None

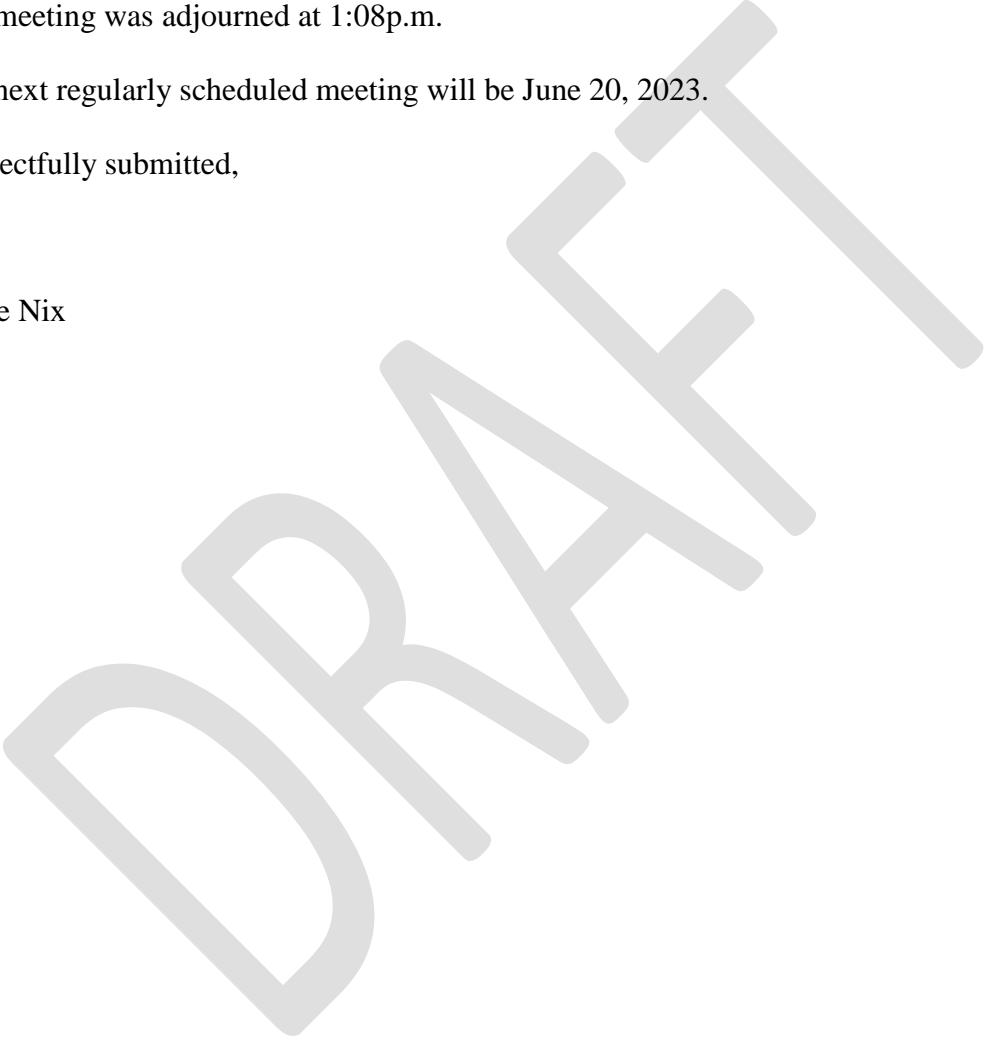
Adjournment

The meeting was adjourned at 1:08p.m.

The next regularly scheduled meeting will be June 20, 2023.

Respectfully submitted,

Jaime Nix



WICHITA PUBLIC LIBRARY BOARD OF DIRECTORS
Finance Committee Agenda
Tuesday, June 20, 2023, 11:30am
Collaboration Room 204
Advanced Learning Library, 711 W 2nd St, Wichita, KS 67203

1. Call to Order
2. Review of May Bills and Finance Reports
 - Revenue Report
 - Grant Fund Summary Report
 - Report of Expenditures

General Fund Bills	\$858,877.44
Grant Fund Bills	\$20,767.29
Gift & Memorial Fund Bills	\$21,773.37
Total	\$901,418.10

3. Approval of Invoices Exceeding \$10,000 – McNaughton Leasing Plan
4. Approval of Invoices Exceeding \$10,000 – OCLC
5. Approval of Invoices Exceeding \$10,000 – Reference Solutions
6. Other items from Committee Members
7. Adjournment

To attend virtually:

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Wichita Public Library Board of Directors
Finance committee Meeting
May 16, 2023

Present: Members Kevin McWhorter, Chuck Schmidt, and Support Services Manager Tammy Penland

Kevin McWhorter called the meeting to order at 11:36 a.m.

McWhorter (Schmidt) moved to recommend approval of April 2023 bills in the amount of \$869,895.07 and finance reports. The motion carried.

McWhorter (Schmidt) moved to recommend approval of StackMap with annual subscription cost of \$13,522/year with a 3-year agreement. The motion carried.

Schmidt (McWhorter) moved to recommend approval of Chilton Library database in the amount of \$19,000. The motion carried.

The meeting was adjourned at 11:50 a.m.

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THE CITY OF WICHITA
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FOR 2023 05

JOURNAL DETAIL 2020 1 TO 2020 1

ACCOUNTS FOR: 100	General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10000080 Wichita Public Library								
422110	Library Desk Receipts (Fines)	0	0	-42,015.73	-8,023.20	.00	42,015.73	100.0%
422111	Library Desk - Faxes	-9,000	-9,000	-4,589.00	-1,095.00	.00	-4,411.00	51.0%
422112	Library Desk - Passports	-20,000	-20,000	-19,005.00	-4,340.00	.00	-995.00	95.0%
423030	Meeting Room Rentals	-28,000	-28,000	-7,370.00	-2,130.00	.00	-20,630.00	26.3%
424011	Copy Charges	-10,000	-10,000	-6,095.15	-1,097.05	.00	-3,904.85	61.0%
424101	Public Computing Charges	-12,000	-12,000	-8,426.20	-1,744.70	.00	-3,573.80	70.2%
429990	Other Operating Revenue	0	0	53.95	.00	.00	-53.95	100.0%
646981	State Setoff Collections	-70,000	-70,000	-29,683.39	-4,508.81	.00	-40,316.61	42.4%
TOTAL Wichita Public Library		-149,000	-149,000	-117,130.52	-22,938.76	.00	-31,869.48	78.6%
TOTAL General Fund		-149,000	-149,000	-117,130.52	-22,938.76	.00	-31,869.48	78.6%
TOTAL REVENUES		-149,000	-149,000	-117,130.52	-22,938.76	.00	-31,869.48	

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THE CITY OF WICHITA
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FOR 2023 05

JOURNAL DETAIL 2020 1 TO 2020 1

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	-149,000	-149,000	-117,130.52	-22,938.76	.00	-31,869.48	78.6%

** END OF REPORT - Generated by Tammy Penland **

REPORT OPTIONS

Sequence 1	Field # 1	Total Y	Page Break Y	Year/Period: 2023/ 5
Sequence 2	9	Y	N	Print revenue as credit: Y
Sequence 3	11	Y	N	Print totals only: Y
Sequence 4	0	N	N	Suppress zero bal accts: Y

Report title: YTD
 Print Full or Short description: F
 Print MTD Version: Y
 Print Revenues-Version headings: N
 Format type: 1
 Print revenue budgets as zero: N
 Include Fund Balance: N
 Include requisition amount: N
 Multiyear view: D

Double space: N
 Roll projects to object: N
 Carry forward code: 1
 Print journal detail: Y
 From Yr/Per: 2020/ 1
 To Yr/Per: 2020/ 1
 Include budget entries: Y
 Incl encumb/liq entries: Y
 Sort by JE # or PO #: J
 Detail format option: 1

Find Criteria

Field Name	Field Value
Org	10000080
Object	
Project	
Rollup code	
Account type	Revenue
Account status	

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THE CITY OF WICHITA
YTD

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FOR 2023 05

JOURNAL DETAIL 2020 1 TO 2020 1

ACCOUNTS FOR: 100	General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10000080 Wichita Public Library								
511000	Base Compensation	5,506,305	5,506,305	2,394,912.08	436,877.53	.00	3,111,392.92	43.5%
511950	Year-End Payroll Accrual	0	0	-144,136.87	.00	.00	144,136.87	100.0%
511999	Planned Savings	-1,389,000	-1,389,000	.00	.00	.00	-1,389,000.00	.0%
512000	Special Compensation	1,800	1,800	11,047.33	747.12	.00	-9,247.33	613.7%
512051	Mileage Reimbursement	0	0	727.79	254.73	.00	-727.79	100.0%
513000	Overtime Compensation	0	0	2,211.56	183.42	.00	-2,211.56	100.0%
518200	Employer Wage Taxes & WC	483,529	483,529	198,994.07	36,126.26	.00	284,534.93	41.2%
518300	Employer Share EE Insurance	1,060,907	1,060,907	437,132.42	79,670.58	.00	623,774.58	41.2%
518400	Employer Share Pension/Retire	586,023	586,023	247,847.51	45,264.68	.00	338,175.49	42.3%
521011	Electricity - EDI	305,438	305,438	90,229.26	23,472.49	.00	215,208.74	29.5%
521021	Natural Gas - EDI	41,824	41,824	57,903.10	5,711.60	.00	-16,079.10	138.4%
521030	Water Service	12,738	12,738	7,248.28	1,724.08	.00	5,489.72	56.9%
521050	Trash Service	5,404	5,404	1,246.41	.00	.00	4,157.59	23.1%
521055	Trash Service - EDI	0	0	990.72	495.36	.00	-990.72	100.0%
521060	Local Telephone Service	16,000	16,000	2,159.65	451.65	.00	13,840.35	13.5%
522010	PBX Line Charges	11,172	11,172	5,096.12	1,026.00	.00	6,075.88	45.6%
522020	PBX Instrument Charges	18,915	18,915	8,312.50	1,662.50	.00	10,602.50	43.9%
522040	Long Distance & Teleconferenc	2,000	2,000	158.95	34.85	.00	1,841.05	7.9%
522060	Air Cards (Mobile Connect)	0	0	54.83	35.00	.00	-54.83	100.0%
522070	Voicemail	3,912	3,912	1,683.90	340.00	.00	2,228.10	43.0%
522080	Automatic Call Distribution	786	786	327.50	65.50	.00	458.50	41.7%
522990	Other Communications Charges	0	0	1,690.00	.00	.00	-1,690.00	100.0%
523010	Building & Contents Insurance	91,619	91,619	22,904.75	.00	.00	68,714.25	25.0%
523020	Vehicle Liability Premiums	870	870	217.50	.00	.00	652.50	25.0%
524010	Recruitment & Hiring	3,140	3,140	.00	.00	.00	3,140.00	.0%
524020	Employee Travel & Training	1,600	1,600	2,918.17	.00	.00	-1,318.17	182.4%
525013	Drug Screening	0	0	1,867.00	.00	.00	-1,867.00	100.0%
525070	Background Checks	0	0	384.00	.00	.00	-384.00	100.0%
525083	Textile Rental & Laundry Svcs	2,925	2,925	573.48	152.01	.00	2,351.52	19.6%
525990	Other Professional Services	22,970	22,970	7,386.10	1,740.40	.00	15,583.90	32.2%
526010	Motor Pool Scheduled Charges	3,720	3,720	1,550.00	310.00	.00	2,170.00	41.7%
526020	Building Repair & Maint	7,240	7,240	92.50	.00	.00	7,147.50	1.3%
526042	Pest Control Services	13,000	13,000	2,997.12	680.28	.00	10,002.88	23.1%
526044	Bldg Security & Fire Services	0	0	590.00	590.00	.00	-590.00	100.0%
526070	Equipment Repair & Maint	5,421	5,421	5,251.57	1,859.00	.00	169.43	96.9%
526092	Rent-Real Property	52,060	52,060	24,529.44	8,176.48	.00	27,530.56	47.1%
529010	Bank Charges	5,000	5,000	1,798.12	331.81	.00	3,201.88	36.0%
529020	Postage	4,000	4,000	1,808.20	540.20	.00	2,191.80	45.2%
529030	Shipping & Freight	0	0	25.00	.00	.00	-25.00	100.0%
529040	Subscriptions	0	0	9,876.68	.00	.00	-9,876.68	100.0%

06/09/2023 15:20
tpenland

THE CITY OF WICHITA
YTD

P 2
glytdbud

FOR 2023 05

JOURNAL DETAIL 2020 1 TO 2020 1

ACCOUNTS FOR: 100	General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
529061	Organizational Memberships	10,960	10,960	10,500.00	10,500.00	.00	460.00	95.8%
529070	Printing & Copying	23,472	23,472	19,271.04	4,877.16	.00	4,200.96	82.1%
529141	Software License & Maint Fees	550	550	47,928.51	38,201.42	.00	-47,378.51	8714.3%
529150	Data Center Charges	1,148,795	1,148,795	475,605.90	95,121.18	.00	673,189.10	41.4%
529990	Other Contractuals	92,583	109,111	25,622.87	6,351.28	16,528.00	66,960.13	38.6%
531010	Computing Supplies	900	900	.00	.00	.00	900.00	.0%
531020	Office Supplies	48,575	48,575	18,017.30	3,935.75	.00	30,557.70	37.1%
531030	Custodial Supplies	6,000	6,000	1,559.18	165.46	.00	4,440.82	26.0%
532020	Automotive Parts & Supplies	450	450	229.47	169.77	.00	220.53	51.0%
539012	Gasoline	4,134	4,134	1,256.09	181.21	.00	2,877.91	30.4%
549010	Furniture & Fixtures <\$5k	9,990	9,990	.00	-59.98	.00	9,990.00	.0%
549020	Data Processing Equip <\$5k	9,665	9,665	1,016.72	.00	.00	8,648.28	10.5%
549030	Communication Equip <\$5k	0	0	59.98	59.98	.00	-59.98	100.0%
549110	Library Materials	982,530	1,029,816	268,342.74	50,850.68	556.61	760,916.81	26.1%
	TOTAL Wichita Public Library	9,219,922	9,283,736	4,280,016.54	858,877.44	17,084.61	4,986,635.01	46.3%
	TOTAL General Fund	9,219,922	9,283,736	4,280,016.54	858,877.44	17,084.61	4,986,635.01	46.3%

06/09/2023 15:20
tpenland

THE CITY OF WICHITA
YTD

P 3
glytdbud

FOR 2023 05

JOURNAL DETAIL 2020 1 TO 2020 1

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	9,219,922	9,283,736	4,280,016.54	858,877.44	17,084.61	4,986,635.01	46.3%

** END OF REPORT - Generated by Tammy Penland **

REPORT OPTIONS

Sequence 1	Field # 1	Total Y	Page Break Y	Year/Period: 2023/ 5
Sequence 2	9	Y	N	Print revenue as credit: Y
Sequence 3	11	Y	N	Print totals only: Y
Sequence 4	0	N	N	Suppress zero bal accts: Y

Report title: YTD
 Print Full or Short description: F
 Print MTD Version: Y
 Print Revenues-Version headings: N
 Format type: 1
 Print revenue budgets as zero: N
 Include Fund Balance: N
 Include requisition amount: N
 Multiyear view: D

Double space: N
 Roll projects to object: N
 Carry forward code: 1
 Print journal detail: Y
 From Yr/Per: 2020/ 1
 To Yr/Per: 2020/ 1
 Include budget entries: Y
 Incl encumb/liq entries: Y
 Sort by JE # or PO #: J
 Detail format option: 1

Find Criteria

Field Name	Field Value
Org	10000080
Object	
Project	
Rollup code	
Account type	Expense
Account status	

**Grant Fund Summary Report
May 2023**

Grant	5/1/2023	Revenue Received	Admin Charges	Contractuals	Materials	Supplies & Petty Cash	Equipment	Total Expenditures	Encumbrances	Remaining Balance 05/31/23
SCKLS 2022	\$ 17,739.60	\$ -	\$ -	\$ 7,245.29	\$ -	\$ -	\$ -	\$ 7,245.29	\$ -	\$ 10,494.31
SCKLS 2023	\$ -	\$ 239,266.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 239,266.00
SA 2023	\$ -	\$ 111,562.65	\$ -	\$ 13,522.00	\$ -	\$ -	\$ -	\$ 13,522.00	\$ -	\$ 98,040.65
Totals	\$ 17,739.60	\$ 350,828.65	\$ -	\$ 20,767.29	\$ -	\$ -	\$ -	\$ 20,767.29	\$ -	\$ 347,800.96

Org: 10000080

10001 - Library - Personnel

1B - Base Compensation

511000 Base Compensation

Payroll, PP04.28.23	\$0.00
Payroll, PP05.12.23	\$219,570.71
Payroll, PP05.26.23	\$217,306.82

Total 511000 Base Compensation	\$436,877.53
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Total 1B - Base Compensation	\$436,877.53
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1F - Special Compensation

512000 Special Compensation

Payroll, PP05.12.23	\$298.56
Payroll, PP05.26.23	\$448.56

Total 512000 Special Compensation	\$747.12
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512051 Mileage Reimbursement

Payroll, 4622	\$41.92
Payroll, 4754	\$13.75
Payroll, 5120	\$74.35
Payroll, 5137	\$100.61
Payroll, 5663	\$24.10

Total 512051 Mileage Reimbursement	\$254.73
------------------------------------	----------

Total 1F - Special Compensation	\$1,001.85
---------------------------------	------------

1J - OT Compensation

513000 Overtime Compensation

Payroll, PP05.12.23	\$183.42
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Total 513000 Overtime Compensation	\$183.42
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Total 1J - OT Compensation	\$183.42
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1N - Employee Benefits

518200 Employer Wage Taxes & WC

Payroll, PP04.28.23	\$0.00
Payroll, PP05.12.23	\$18,150.12
Payroll, PP05.26.23	\$17,976.14

Total 518200 Employer Wage Taxes & WC	\$36,126.26
---------------------------------------	-------------

518300 Employer Share EE Insurance

Payroll, PP05.12.23	\$39,877.06
Payroll, PP05.26.23	\$39,793.52

Total 518300 Employer Share EE Insurance	\$79,670.58
--	-------------

518400 Employer Share Pension/Retire

Wichita Public Library General Fund Bills

May 2023

Payroll, PP05.12.23 \$22,712.79

Payroll, PP05.26.23 \$22,551.89

Total 518400 Employer Share Pension/Retire	\$45,264.68
--	-------------

Total 1N - Employee Benefits	\$161,061.52
-------------------------------------	---------------------

Total 10001 - Library - Personnel	\$599,124.32
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10002 - Library - Contractuals

2B - Utilities

521011 Electricity - EDI

EVERGY KANSAS CENTRAL INC \$23,472.49

Total 521011 Electricity - EDI	\$23,472.49
--------------------------------	-------------

521021 Natural Gas - EDI

BLACK HILLS UTILITY HOLDING INC \$227.26

ENCORE ENERGY SERVICES \$3,227.03

ONE GAS INC \$2,257.31

Total 521021 Natural Gas - EDI	\$5,711.60
--------------------------------	------------

521030 Water Service

City of Wichita \$1,724.08

Total 521030 Water Service	\$1,724.08
----------------------------	------------

521055 Trash Service - EDI

WASTE CONNECTIONS OF KANSAS INC \$495.36

Total 521055 Trash Service - EDI	\$495.36
----------------------------------	----------

Total 2B - Utilities	\$31,403.53
-----------------------------	--------------------

2F - Technology Charges

521060 Local Telephone Service

City of Wichita \$427.00

T-MOBILE USA INC \$24.65

Total 521060 Local Telephone Service	\$451.65
--------------------------------------	----------

522010 PBX Line Charges

City of Wichita \$1,026.00

Total 522010 PBX Line Charges	\$1,026.00
-------------------------------	------------

522020 PBX Instrument Charges

City of Wichita \$1,662.50

Total 522020 PBX Instrument Charges	\$1,662.50
-------------------------------------	------------

522040 Long Distance & Teleconference

City of Wichita \$34.85

Total 522040 Long Distance & Teleconference	\$34.85
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522060 Air Cards (Mobile Connect)

City of Wichita \$35.00

Wichita Public Library General Fund Bills

May 2023

Total 522060 Air Cards (Mobile Connect)	\$35.00
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522070 Voicemail

City of Wichita \$340.00

Total 522070 Voicemail	\$340.00
------------------------	----------

522080 Automatic Call Distribution

City of Wichita \$65.50

Total 522080 Automatic Call Distribution	\$65.50
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529150 Data Center Charges

City of Wichita \$95,121.18

Total 529150 Data Center Charges	\$95,121.18
----------------------------------	-------------

Total 2F - Technology Charges	\$98,736.68
--------------------------------------	--------------------

2R - Professional Svcs

525083 Textile Rental & Laundry Svcs

CINTAS CORPORATION \$19.71

P-CARD ONE-TIME PAY \$132.30

Total 525083 Textile Rental & Laundry Svcs	\$152.01
--	----------

525990 Other Professional Services

City of Wichita \$101.50

SIGN LANGUAGE INTERPRETING \$168.00

SERVICES

UNIQUE MANAGEMENT SERVICES INC \$1,470.90

Total 525990 Other Professional Services	\$1,740.40
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Total 2R - Professional Svcs	\$1,892.41
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2V - Bldg & Equip Charges

526010 Motor Pool Scheduled Charges

City of Wichita \$310.00

Total 526010 Motor Pool Scheduled Charges	\$310.00
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526042 Pest Control Services

P-CARD ONE-TIME PAY \$680.28

Total 526042 Pest Control Services	\$680.28
------------------------------------	----------

526044 Bldg Security & Fire Services

P-CARD ONE-TIME PAY \$590.00

Total 526044 Bldg Security & Fire Services	\$590.00
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526070 Equipment Repair & Maint

EASY ICE LLC \$1,859.00

Total 526070 Equipment Repair & Maint	\$1,859.00
---------------------------------------	------------

526092 Rent-Real Property

CO CO PROPERTIES LLC \$8,176.48

Total 526092 Rent-Real Property	\$8,176.48
---------------------------------	------------

Total 2V - Bldg & Equip Charges	\$11,615.76
---------------------------------	-------------

2Z - Other Contractuals

529010 Bank Charges

City of Wichita	\$331.81
-----------------	----------

Total 529010 Bank Charges	\$331.81
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529020 Postage

P-CARD ONE-TIME PAY	\$540.20
---------------------	----------

Total 529020 Postage	\$540.20
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529061 Organizational Memberships

KANSAS CITY METROPOLITAN LIBRARY	\$10,500.00
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Total 529061 Organizational Memberships	\$10,500.00
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529070 Printing & Copying

City of Wichita	\$2,532.09
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P-CARD ONE-TIME PAY	\$2,345.07
---------------------	------------

Total 529070 Printing & Copying	\$4,877.16
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529141 Software License & Maint Fees

ONLINE COMPUTER LIBRARY CENTER INC	(\$1,454.15)
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P-CARD ONE-TIME PAY	\$39,655.57
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Total 529141 Software License & Maint Fees	\$38,201.42
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529990 Other Contractuals

P-CARD ONE-TIME PAY	\$6,251.28
---------------------	------------

UNIQUE MANAGEMENT SERVICES INC	\$100.00
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Total 529990 Other Contractuals	\$6,351.28
---------------------------------	------------

Total 2Z - Other Contractuals	\$60,801.87
-------------------------------	-------------

Total 10002 - Library - Contractuals	\$193,950.25
--------------------------------------	--------------

10003 - Library - Commodities

3B - Supplies

531020 Office Supplies

City of Wichita	\$1,897.40
-----------------	------------

P-CARD ONE-TIME PAY	\$2,038.35
---------------------	------------

Total 531020 Office Supplies	\$3,935.75
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531030 Custodial Supplies

P-CARD ONE-TIME PAY	\$165.46
---------------------	----------

Total 531030 Custodial Supplies	\$165.46
---------------------------------	----------

Total 3B - Supplies	\$4,101.21
---------------------	------------

3F - Components & Parts

532020 Automotive Parts & Supplies

Wichita Public Library General Fund Bills

May 2023

City of Wichita	\$169.77
Total 532020 Automotive Parts & Supplies	\$169.77
Total 3F - Components & Parts	\$169.77
3N - Fuel	
539012 Gasoline	
City of Wichita	\$181.21
Total 539012 Gasoline	\$181.21
Total 3N - Fuel	\$181.21
4Z - Non-Capital Outlay	
549010 Furniture & Fixtures <\$5k	
City of Wichita	(\$59.98)
Total 549010 Furniture & Fixtures <\$5k	(\$59.98)
549030 Communication Equip <\$5k	
City of Wichita	\$59.98
Total 549030 Communication Equip <\$5k	\$59.98
549110 Library Materials	
ONLINE COMPUTER LIBRARY CENTER INC	\$1,454.15
P-CARD ONE-TIME PAY	\$49,396.53
Total 549110 Library Materials	\$50,850.68
Total 4Z - Non-Capital Outlay	\$50,850.68
Total 10003 - Library - Commodities	\$55,302.87

Grand Total

\$858,877.44

Y2802 - South Central Kansas Library Sys 22

2 - Contractuals

2F - Technology Charges

521070 Internet Service

P-CARD ONE-TIME PAY \$826.70

Total 521070 Internet Service	\$826.70
-------------------------------	----------

Total 2F - Technology Charges	\$826.70
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2N - Employee Development

524020 Employee Travel & Training

JAIME NIX \$196.01

JEFFREY L TATE \$70.46

P-CARD ONE-TIME PAY \$1,152.12

Total 524020 Employee Travel & Training	\$1,418.59
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Total 2N - Employee Development	\$1,418.59
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2Z - Other Contractuals

529061 Organizational Memberships

P-CARD ONE-TIME PAY \$5,000.00

Total 529061 Organizational Memberships	\$5,000.00
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Total 2Z - Other Contractuals	\$5,000.00
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Total 2 - Contractuals	\$7,245.29
------------------------	------------

Total Y2802 - South Central Kansas Library Sys 22	\$7,245.29
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Wichita Public Library Grant Bills

May 2023

Y3800 - Library State Grants-in-Aid 2023

2 - Contractuals

2R - Professional Svcs

525990 Other Professional Services

STACKMAP INC

\$13,522.00

Total 525990 Other Professional Services

\$13,522.00

Total 2R - Professional Svcs

\$13,522.00

Total 2 - Contractuals

\$13,522.00

Total Y3800 - Library State Grants-in-Aid 2023

\$13,522.00

Grand Total

\$20,767.29

GIFT AND MEMORIAL FUND**RECEIPTS/REIMBURSEMENTS**

Baird (interest)	\$1,331.45
Flower Fund (Donations)	\$1,128.69
Friends of the Library (Branch Program)	\$1,290.80
Friends of the Library (Big Read)	\$3,069.20
Memorials	\$330.00
Premier Food Service	\$163.30
South Central Kansas Library System	\$22.55

TOTAL RECEIPTS	\$7,335.99
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EXPENDITURES

A Better Bar Service (Big Read Author Event)	\$509.00
Amazon (Library Week)	\$143.70
Amazon (3D Supplies)	\$74.46
Robyn Belt (Branch Programming)*	\$57.76
BTCO (Photograph Conversion)	\$863.35
Copp Media Services (Advertising)	\$3,400.00
Custom Ink (Staff Shirts)	\$1,728.45
Displays2Go (Brochure/Sign Holders)	\$999.13
El Perico Informador (Advertising)	\$350.00
Expedia (Staff Travel)*	\$654.40
Eventbrite (Staff Travel)*	\$75.00
FastSigns (Westlink Art Setup/Vinyl for Windows)	\$3,018.61
Flamingo Ink, LLC (Summer Reading)*	\$3,626.05
Hatchbox (3D Supplies)	\$49.98
Ingram Library Services (Memorials)*	\$16.81
KMUW (Advertising)	\$720.00
Kroger (Branch Programming)*	\$110.53
Lee Reed Engraving (Staff Service Awards)	\$43.00
Meta (Advertising)	\$650.56
Mailchimp (Monthly Plan)	\$115.00
QuikPrint (Alf Postcards/Branch Handouts)	\$492.42
SnapLock (Projector Flooring-Children's Pavillion)	\$1,040.17
Sweet Allie B's (Big Read Author Event)	\$1,685.60
TCV Publishing (Advertising)	\$300.00
Tillies (Staff Flower Fund)*	\$49.39
Wichita Mom (Advertising)	\$1,000.00

TOTAL EXPENDITURES	\$21,773.37
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*Reimbursed expenses



INTEROFFICE MEMORANDUM

TO: Library Board of Directors
FROM: Sarah Kittrell, Collection Development Division Manager
SUBJECT: Request for approval of invoices over \$10,000: McNaughton
DATE: May 18, 2023

Background: Brodart Co., one of the Library's main book vendors, is the parent company of McNaughton, a company that offers a book leasing plan. In this plan, the library would pre-purchase credits at \$18.65 a credit, then use these credits to lease books. When the books are no longer needed, the Library can return these books to McNaughton.

The subscription price builds in that the library will retain 20% of the materials (due to loss or damage, or WPL would like to keep it, etc.) and will be expected to either return or purchase (at a reduced rate, currently ~\$2 a book) 80% of the books.

The Library was interested in this plan for two main purposes:

- 1) Covering the gap between the end of our ordering year (i.e., when all invoices need to be paid prior to the City closing the books) and the beginning of our next ordering year.
- 2) Purchasing additional copies of popular titles throughout the year to meet customer demand in the moment, knowing that these copies can be returned once demand has waned. This will allow the library to better manage shelf capacity.

In September, Wichita Public Library staff informed the Library Board of our intention to begin leasing books from McNaughton. At the time, the invoice for the credits was under \$10,000 and did not need board approval. After the success of the initial orders (253 items in the system, 829 checkouts) we would like to expand our plan and leasing capacity beyond our initial investment.

Financial considerations: Wichita Public Library would like to purchase an additional 1,200 credits for library use between July 2023 and June 2024. This works out to an allowance of 100 credits per month, at \$18.65 a credit.

Request for board approval: Wichita Public Library would like to request approval of the McNaughton invoice in the amount of \$22,380 for an additional 1,200 credits worth of leased materials.

Attachments: 2023 McNaughton Invoice

14283655



McNaughton
A Division of Brodart Co.
500 Arch Street
Williamsport, PA 17701-7809

INVOICE NO: M203959

DATE	PAGE
04/02/2023	1

Phone: (800) 233-8467
(570) 326-2461
Fax: (800) 999-6799

Bill To Account No. 151515

Ship To Acct No. 1515157

WICHITA PUBLIC LIBRARY
CITY GOVERNMENT ACCOUNT
ADVANCED LEARNING LIBRARY
711 W 2ND ST N
WICHITA, KS 67203

WICHITA PUBLIC LIBRARY
ADVANCE LEARNING LIBRARY
711 W 2ND ST N
WICHITA, KS 67203

Plan: ADULT

Terms: 2% Net 61

PO:

Charge Description	Extended Price
Service for July 2023 through June 2024	\$22,380.00

Invoice Subtotal: \$22,380.00
Tax Amount: \$.00
Invoice Total: \$22,380.00

Earn 2% cash discount if paid using EFT or check within 60 days of the invoice date.
Credit Card payments do not qualify for a discount.

14283655



McNaughton
A Division of Brodart Co.
500 Arch Street
Williamsport, PA 17701-7809

Bill To Account No. 151515
WICHITA PUBLIC LIBRARY

INVOICE NO: M203959
INVOICE DATE: 04/02/2023

Include this remittance with your payment to:

Brodart Co.
L-3544
Columbus, OH 43260-0001
Fed. ID #23-2248758

Terms: 2% Net 61

Invoice Total: \$22,380.00

Amount Enclosed: _____



INTEROFFICE MEMORANDUM

TO: Library Board of Directors
FROM: Jaime Nix, Director of Libraries
SUBJECT: OCLC/WorldShare Interlibrary Loan Subscriptions
DATE: June 12, 2023

Background: In early 2022 OCLC made the decision to transition OCLC Cataloging, WorldShare Interlibrary Loan (ILL), Tipasa, and WorldShare Management Services (WMS) subscriptions to an annual invoice frequency. WPL was being invoiced on a monthly basis prior to 2023OC and will now be invoiced annually. This change will occur on the renewal start date of 07/01/2023.

Analysis: An OCLC Cataloging and Metadata Subscription delivers the tools you need to expand your library's impact by registering your collections in WorldCat. Increase efficiency through automated processes, and contribute new, quality WorldCat records for your unique material. WorldShare Interlibrary Loan connects you to more than 10,000 libraries with collections you can view at a glance in WorldCat. Together, this powerful network across more than 50 countries creates a shared, global library collection for all library users.

Financial Considerations: The annual subscription for July 1, 2023 – June 30, 2024. Cataloging and Metadata Subscription is \$70,010.32 and WorldShare ILL Subscription is \$2,2873.74. The total is \$72,884.06.

Legal Considerations: No legal consideration.

Recommendations/Actions: It is recommended that the Board approve the renewal of \$72,884.06 for OCLC Cataloging and Metadata and WorldShare Interlibrary Loan subscriptions for July 1, 2023 – June 30, 2024 .

Attachments:

OCLC Renewal Notice
OCLC Cataloging and Metadata Subscription information



OCLC Symbol
KFW
Customer ID
39131

Currency
USD
Renewal Period
7/01/2023 to 6/30/2024

Renewal
Renewal Order
1000138583
4/01/2023

Wichita Public Library

Jennifer Allen
Accounting, City of Wichita
711 W 2nd St N
Wichita KS 67203
United States

Participant Library

Wichita Public Library

711 W 2nd St N
Wichita KS 67203
United States

Item Code	Item	Amount
3000030	Cataloging and Metadata Subscription	\$70,010.32
3000065	WorldShare ILL	\$2,873.74
Total USD		\$72,884.06

THIS IS NOT AN INVOICE. An invoice will follow at the start of your subscription period.

We appreciate your subscription to OCLC services and hope you are pleased with the service and the support you have received during the past year. Your subscription(s) will automatically renew on 07/01/2023.

If you wish to continue your subscription as is, with no changes, no action is required by you at this time. If you wish to change or cancel your subscription(s) please contact OCLC Order Services at orders@oclc.org. Your renewal order number is 1000138583. If your institution requires a PO, please provide the new details to OCLC prior to your renewal date.

PLEASE NOTE: we require written confirmation for cancellation requests at least 30 days before your subscription renews on 07/01/2023.

If you have any questions about this service or need help using it, please contact OCLC support in your region at <http://oclc/support>.

Thank you
OCLC Order Services

* Please note prices are current as of the date of this notice and are subject to change.

This transaction is subject to the relevant OCLC Framework Agreement ("FA") and the Schedules related to each product listed on this notice, found at: <http://oclc/service-agreements>, unless a signed agreement governing the transaction has been entered into by the parties.

OCLC Cataloging and Metadata Subscription

Advance the world's
library collections through

collaboration.

An **OCLC Cataloging and Metadata Subscription** delivers the tools you need to expand your library's impact by registering your collections in WorldCat. Increase efficiency through automated processes, and contribute new, quality WorldCat records for your unique material.



The world's metadata experts working together

OCLC represents a network of thousands of libraries working together at a scale unmatched in the global library community. This network contributes data, pools expertise, and shares the work of managing collective collections to provide access to knowledge. We work alongside library metadata specialists to build up, maintain, and enrich WorldCat, the data at the heart of the OCLC network.

Your OCLC Cataloging and Metadata Subscription offers unique value.

THE SCALE OF WORLDCAT

WorldCat is the world's largest bibliographic database. Only WorldCat marshals the collective expertise of thousands of library, partner, and OCLC staff members, who together add a new record to WorldCat every second and continuously improve records for the benefit of the whole community. No other organization offers the breadth of library data and opportunity for collaboration that we deliver with WorldCat and the OCLC Cataloging and Metadata Subscription.

With more than 500 million records available for copy cataloging in more than 480 languages, libraries enjoy a 95% hit rate for finding the records they need. This collectively saves nearly 3 million hours of work each year. And it's not just catalogers who benefit from this scale. Interlibrary loan and reference desk staff also easily find the resources their users need in libraries worldwide.

FASTER ACCESS TO E-RESOURCES

We have always provided advanced tools to ensure metadata quality. Today, that quality extends across more than 50 million WorldCat records for e-resources from more than 600 providers.

The OCLC Cataloging and Metadata Subscription frees your staff from constantly checking for record updates or making the same manual enhancements that other libraries have already made. You get automatic updates every time the OCLC expert community improves one of your e-resource records, well beyond a minimal CIP update. And when publishers change URLs or titles in e-collections, your catalog stays up to date.

A VOICE FOR THE FUTURE

Working with libraries and other partners, we create powerful, collaborative solutions utilizing comprehensive metadata. As a member-driven cooperative organization, we are uniquely positioned to work across standards bodies, publishers, search engines, and others on behalf of all libraries.

Together, we develop strategies, conduct research, and test prototypes to show the relationships among bibliographic details in WorldCat and beyond. The future of metadata management will build on the data in WorldCat, so when you catalog with OCLC, you join thousands of global libraries advancing together.

Develop quality records, boost efficiency, and amplify your library's impact, all with your OCLC Cataloging and Metadata Subscription.



Cooperative expertise drives quality

Describe the scholarly and cultural record through the world's most comprehensive library catalog.

- **Create new, original records in WorldCat** to optimize discovery of your unique electronic and print titles and to surface hidden collections.
- **Enrich bibliographic data** about all types of resources for the benefit of the OCLC community.
- **Connect data across cultures** and languages with integrated authority files.
- **Drive the development of new standards** that increase access to the world's knowledge.

WorldCat grew by more than **22,000,000 original records** last year.

NEXT STEPS WITH LINKED DATA

What's next? Building on our long history of linked data research and experimentation, we are creating a shared entity management infrastructure to support library linked data. This infrastructure includes authoritative descriptions of works and persons, WorldCat Entities, that are easily accessible on the open web.

What else? Visit oclc.org/linkeddatabrief to find out what else we have planned.



Metadata automation increases efficiency

Simplify cumbersome metadata management processes for print and electronic resources.

- **Deliver the latest electronic resources** to students and faculty with automated holdings feeds from many major e-content providers.
- **Get shelf-ready print material** in your catalog and out to users quickly.
- **Support a range of purchasing models**, including demand-driven acquisition.
- **Keep your catalog current** with ongoing, automatic updates to high-quality MARC records.

OCLC automates record delivery from more than **600 content providers**.

VENDOR-NEUTRAL PARTNERSHIPS

What's next? We will continue to partner with content providers, including Wiley, Elsevier, ProQuest, EBSCO, SpringerNature, GOBI Library Solutions, and Midwest Library Service to automate electronic and print collection management. Upcoming new partners will include Sage, Oxford University Press, and IEEE.

What else? Visit oclc.org/autoload and oclc.org/catpartners for our lists of material providers.



To learn more,
visit oc.lc/cataloging



Data registration expands impact

Connect your collection to others and enhance the services your library offers.

- **Register your holdings** when you copy catalog new titles and improve your local catalog with the high-quality metadata in WorldCat.
- **Help students, researchers, and librarians** find your complete collection as well as relevant open content.
- **Enhance the collective collection** by registering your shared print commitments in WorldCat.
- **Enable functionality in your other OCLC services**, such as FirstSearch and interlibrary loan.

Copy cataloging via WorldCat saves libraries **3 million hours** each year.

SHARED COLLECTION MANAGEMENT

What's next? Plan for the future with WorldCat's shared print registration. We enable the registration of print serials as well as single- and multi-part monographs, help group leaders register commitments on behalf of participating libraries, and make shared print commitment data available to inform library decisions.

What else? Visit oc.lc/sharedprint to learn how we support your library or group's shared print program.



"9,000 other catalogers ..."

"Records through WorldCat updates have the wonderful effect of making it appear like 9,000 other catalogers are working just for you."

Becky Culbertson

Electronic Resources Cataloging Librarian
Shared Cataloging Program, California Digital Library
California, United States

The California Digital Library's Shared Cataloging Program centralizes bibliographic record maintenance for consortially licensed and open-access serials, databases, and monographs. Becky relies on tools included with her OCLC Cataloging and Metadata Subscription, such as WorldShare® Collection Manager, to provide the highest-quality and most up-to-date records possible to the ten University of California campuses. In WorldCat, Becky updates vendor records with the information she has for the benefit of other libraries worldwide. In return, she benefits from other catalogers' work to enhance WorldCat records by adding subject headings and ISSN information. "It reflects the cooperative cataloging spirit that we all need and depend on," she said. And it's only possible with WorldCat.

Read other members' experiences at oc.lc/stories.

Unique in scale, unparalleled in quality

WorldCat makes global library collaboration possible on a scale unimaginable without it and forms the foundation for many OCLC services. Your collections in WorldCat power your library and connect you to the world.

To make your collections visible and accessible, you don't just need good metadata. You need the high-quality metadata in WorldCat.

You need metadata that keeps up with evolving standards to deliver on researchers' expectations; metadata that can inform collection development decisions; and metadata that supports discovery, interlibrary loan, and the other services your library offers.

Our professional catalogers and data specialists, as well as library staff worldwide, continuously enhance WorldCat records. Students and faculty always access the best bibliographic information possible, no matter how popular or obscure the resource. WorldCat records connect researchers to scholarship and inform evolving research agendas.

These same high-quality records also power other OCLC services. Through WorldCat Discovery and FirstSearch®, your collection appears on websites, search engines, and campus management portals where people look first for information. Because you have your holdings in WorldCat, students and faculty can find what they need even before they consider visiting the library.

When researchers from other institutions request resources your library owns, interlibrary loan staff members rely on WorldCat holdings to help them fulfill their requests. With up-to-date holdings in WorldCat, your library can easily lend your resources to support learning and understanding well beyond your campus.



OCLC's WorldCat Metadata Quality Team improves WorldCat every day.

See oclc.org/worldcat-quality for more details.

21,900,000
records enhanced



317,000
duplicates removed



7,800
authority records enhanced



From July 2020 to July 2021

What's included to support all your metadata management needs

The tools in your OCLC Cataloging and Metadata Subscription evolve to keep up with staff and user expectations. Do more with your metadata so students and researchers can do more with your electronic and print materials as well as open content and other items.

Metadata automation tools

Add, update, and manage the electronic and print collections in your catalog so your users can find and access the information they need.

WorldShare Collection Manager helps simplify and automate record management for your electronic and print collections in one place.

- **WorldCat updates** provide automatic delivery of MARC records as libraries enrich them.
- **WorldCat knowledge base collections** help you manage electronic resources, receive automated holdings feeds, offer demand-driven acquisition services, and include open content in your catalog.
- **WorldCat cataloging partner collections** automatically output WorldCat records that match your print orders from partner providers.
- **WorldCat query collections** support expert searches to extract records from WorldCat.
- **WorldCat data sync collections** let you bulk register all your holdings in WorldCat.

Original cataloging tools

Create new WorldCat records one at a time for print and electronic items to make your library's rare and distinctive items discoverable. Save time by enriching and sharing existing records, setting and deleting your library's holdings, and exporting WorldCat records for local use.

Choose the service that best meets the needs of your unique library. **WorldShare Record Manager** is built on the global WorldShare Platform, and **Connexion**[®] is available as an online browser-based interface or as a Windows-based client. Both support advanced, personalized workflows and allow you to easily share work, data, and resources with other libraries and OCLC applications.

CUSTOM SOLUTIONS

Your subscription also provides access to APIs and the Z39.50 protocol to support the processes that work best for your unique library.

Visit [oclc.org/cataloging](https://oclc.org/oclc/cataloging) to learn more.

Find more information about the OCLC Cataloging and Metadata Subscription, or schedule a conversation with an OCLC Library Services Consultant by visiting [oclc.org/contacts](https://oclc.org/oclc/contacts).

Because what is known must be shared.[®]





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Wichita Public Library

Jennifer Allen
Accounting, City of Wichita
711 W 2nd St N
Wichita KS 67203
United States

Participant Library

Wichita Public Library

711 W 2nd St N
Wichita KS 67203
United States

Item Code	Item	Amount
3000030	Cataloging and Metadata Subscription	\$70,010.32
3000065	WorldShare ILL	\$2,873.74
Total USD		\$72,884.06

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We appreciate your subscription to OCLC services and hope you are pleased with the service and the support you have received during the past year. Your subscription(s) will automatically renew on 07/01/2023.

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Thank you
OCLC Order Services

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INTEROFFICE MEMORANDUM

TO: Wichita Public Library Board
FROM: Sarah Kittrell, Collection Development Division Manager
SUBJECT: Approval of invoices over \$10,000 – Reference Solutions
DATE: June 2, 2023

Background: For the last several years, Wichita Public Library has subscribed to AtoZ databases, which provided access to business and white page information. AtoZ is currently involved in a bankruptcy case, with their largest creditor being Data Axle. Data Axle has a product called Reference Solutions.

Analysis: Reference Solutions is a direct competitor of AtoZ and offers equivalent and potentially expanded functionality. It includes information on 69 million businesses, 345 million historical businesses, 2.5 million job postings, 1.2 million physicians and dentists, the US Standard White Pages with 160 million residents, and much more.

Financial Considerations: The annual cost for Reference Solutions will be \$12,500. This price will be locked in for a three year term. This is a \$3,674 savings over our most recent invoice from AtoZ. Over the three year period we will save \$11,022 over re-subscribing to AtoZ.

Legal Considerations: The City of Wichita Law Department is currently reviewing the Reference Solutions agreement.

Recommended Action: It is recommended that the Board approve the Library's subscription to Reference Solutions in the amount of \$12,500.

Wichita Public Library
711 W. 2nd
Wichita, KS 67203

Main Contact: Sarah Kittrell
Phone: (316) 261-8580
Email: skittrell@wichita.gov

Proposal for 12-Month Subscription to ReferenceUSA

Basic Product/Service Details:

- Access to US Business Database – 69 Million Businesses & 3.8 Million Closed Businesses
- US Historical Businesses – 345 Million Historical Records from 1997-2021
- Access to Canadian Businesses– 2.1 Million Businesses
- Access to US Jobs/Internships Database – 2.5 Million Job Postings
- Access to US New Businesses – 2.2 Million Businesses, 12 month rolling file
- Access to US Healthcare Database – 1.2 million Physicians & Dentists
- Access to US Standard White Pages – 160 Million Residents
- Access to US Consumer/Lifestyles– 295 Million Individuals with household level detail
- Access to Canadian White Pages – 11 Million Residential
- Access to US New Movers/Homeowners – 15 Million Records, 12 month rolling file
- Unlimited Searching and number of users
- Remote Access Enabled (*Home or Office*)
- Prints & Downloads set at 250 (*Internally and Remotely*)
- Data Visualization (*Heat Maps, Charts, and Graphs*)
- Personalized Users – saved searches for future use
- Usage stats available monthly

Pricing Information:

- \$12,500 for all modules and functionality listed above
- Large group staff/patron training session offered throughout the year
- Unlimited webinar training sessions for staff/patrons
- Free Marketing materials to drive traffic to website

ReferenceUSA is a Champion Level Sponsor of the American Library Association and has been an ALA supporter for over 20 years. ReferenceUSA has attended and exhibited at every ALA annual and midwinter conference since 1996.

WICHITA PUBLIC LIBRARY BOARD OF DIRECTORS
Operations Committee Agenda
Tuesday, June 20, 2023, 11:30am
Collaboration Room 203
Advanced Learning Library, 711 W 2nd St, Wichita, KS 67203

1. Call to Order
2. 2024 Budget Options
3. ALL Café programmatic use discussion
4. Other items from Committee Members
5. Adjournment

To attend virtually:

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

WICHITA PUBLIC LIBRARY BOARD OF DIRECTORS
Planning and Facilities Committee Agenda
Tuesday, June 20, 11:30am
Collaboration Room 206
Advanced Learning Library, 711 W 2nd St, Wichita, KS 67203

1. Call to Order
2. Westlink Branch Library Update
3. Other items from the committee
4. Adjournment

To attend virtually:

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

WICHITA PUBLIC LIBRARY BOARD OF DIRECTORS
Public Affairs Committee Agenda
Tuesday, June 20, 2023, 11:30am
Collaboration Room 205
Advanced Learning Library, 711 W 2nd St, Wichita, KS 67203

1. Call to Order
2. Update on May and June Media Activities
3. 2023 Advocacy and Awareness Priorities – continued discussion
4. Window Clings
5. Other items from Committee Members
6. Adjournment

To attend virtually:

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Media Report: May 2023

- The Journal (Kansas Leadership Center), Library of Things / Programming, <https://klcjournal.com/evolving-wichita-public-library/>
- KMUW, Self-help books, <https://www.kmuw.org/health/2023-05-04/five-of-the-most-inspiring-self-help-books-available-at-local-wichita-libraries>
- KWCH, Summer Reading Program, <https://www.kwch.com/video/2023/05/08/newstalk-wichita-public-library-summer-reading-program/>
- KFDI, Art installation, <https://www.kfdi.com/2023/05/13/area-artist-donates-mobile-sculpture-to-wichita-library/>
- KSN, Westlink temporary location, <https://www.ksn.com/news/local/busiest-wichita-branch-library-to-reopen-in-temporary-location/>
- Topeka Capital-Journal, Restroom situation, <https://www.cjonline.com/story/news/politics/government/2023/05/23/amid-anti-trans-law-kansas-woman-son-asked-to-leave-library-restroom/70245966007/>
- Wichita Eagle, restroom situation, <https://www.kansas.com/opinion/opn-columns-blogs/dion-lefler/article275700646.html>
- KWCH, Summer Reading Program, <https://www.kwch.com/2023/05/25/app-helps-kansas-parents-find-summer-entertainment-options-children/>
- KAKE, Kids Corner, Summer Reading Program